

Cyngor Tref Sanclêr – St Clears Town Council
The Gate /Y Gât, Pentre Road/Heol y Pentre, St Clears/Sanclêr, SA33 4AA
074468456077 clerk@stclearstowncouncil.co.uk

Minutes of the Ordinary meeting of Full Council (FC) held at
Y Gât
Pentre Road
Carmarthenshire, SA33 4AA
on Tuesday, 16th December 2025 at 7.00pm*

Members Present: Cllrs RDavies, OGrant
JRees (Mayor), IThomas-Wigley B Thornton

In attendance: Press (0), Members of the public (0), via Zoom (0)
Carmarthenshire County Councillors (0)

2025.0139. Apologies for Absence. Cllrs Dr WEVJDavies, RGEwards

2025.0140. Personal Matters. Condolences extended to Cllr GEwards and family on the loss of a close family member.

2025.0141. Declarations of Interest.

Item 2025.0145 Correspondence RBL – Cllr JRees

Item 2025.0145 Correspondence Café – Cllr BThornton.

2025.0142. To approve the minutes of the Ordinary meeting held on 21st October 2025. Cllr IThomas-Wigley proposed, and Cllr OGrant seconded the motion that the minutes of the Ordinary meeting held on 21st October 2025 be approved as a true record. **RESOLVED to approve the minutes of the Ordinary Meeting held on 21st October 2025.**

2025.0143. To approve the minutes of the Ordinary meeting held on 18th November 2025. Cllr BThornton proposed, and Cllr JRees seconded the motion that the minutes of the Ordinary meeting held on 18th November 2025 be approved as a true record. **RESOLVED to approve the minutes of the Ordinary meeting held on 18th November 2025.**

2025.0144. Matters arising (exchange of information only). NONE.

2025.0145. Correspondence

December:

- a) Good Directions Ltd. – Town Clock annual maintenance agreement £450 plus VAT. NOTED.
- b) Peter Morgan, NRW – access to compound/footpath and to remove fence post to access path to remove fallen tree. NOTED. Access approved.
- c) Roy Downer (Royal British Legion, St Clears Branch) – Items for consideration during the January meeting. NOTED

November:

- a) Robert Edgcombe CCC (Deputy Monitoring Officer) Re: Society of Local Council Clerks Civility and Respect pledge. NOTED. St Clears Town Council is a pledged Civility and Respect Council.
- b) Naomi Malpeli-Thornton – Café fridge. NOTED.

- c) Aled Jones-Davies (TROTS) #OwnTheNight, light on the river footpath. NOTED. Footpath is the responsibility of Carmarthenshire County Council. **RESOLVED** to ask if CCC would consider installing lights along the path if they do not interfere with reestablishing biodiversity in the area.
- d) C Gale (Scout Occasional Helper) - Remembrance Event congratulations on road closure and consideration for future timings of event. NOTED.
- e) Charlotte Morgan – Net zero training in collaboration with Coleg Sir Gâr and County Cllr Aled Vaughan Owen. NOTED.
- f) David Peterson – Location and installation of aluminium statue. NOTED. Reply sent to confirm statue located at Ysgol Griffith Jones (see appendix i & ii).

2025.0146. To receive the County Councillor’s Update. Cllr CJones informed that the County had been setting the budget and urged Council and residents to respond to the consultation document when published.

(See Item 2025. 0157). Cllr Jones informed that CCC does not have a statutory duty to respond to flooding but does support where possible as demonstrated during the recent events. Grants available via the county council’s website, £500 for insured residents and £1000 for those uninsured. Support also available for businesses.

Residents have a duty to protect their own property and to consider mitigating measures to prevent flooding (flood gates/insurance/register for phone warnings etc).

Issues arose during the last spate of flooding due to the high volume of amber warnings across the county, resulting in available resources becoming over stretched. The County Council’s flood defence officers are out and about surveying key areas. Drains are blown through regularly, but the volume of run-off water means that these services are unable to cope. National Rivers Authority (NRW) do undertake work to slow rivers through planting trees and farms under sow crops to reduce run-off.

Llansteffan residents created their own committee to deal with flooding issue. Cllr CJones to arrange a meeting with the St Clears flood support group and CCC flood defence team/coastal protection team to discuss what may be done in and around St Clears. For example: modelling plan, volume of water, collection of videos/images of disruption. How to undertake a data collection exercise, how many affected, No. of houses, businesses, impact as this can lead to other issues/ long term accommodation for those most affected / insurance and the need for residents to be pro-active about protecting their property.

Guide Hut – a review of CCC’s buildings/assets is being undertaken. Meeting pending following completion of review.

Leisure Centre – consideration of alternate ways of managing building as part of review.

2025.0147. To receive the Clerk’s Report.

I. Carmarthenshire County Council

(i). Planning/Licensing.

PL/10132	Change of use of land from agriculture to additional domestic curtilage and siting of static caravan to be	Hazel Grove, St Clears, Carmarthen, SA33 4AJ	Dyddiad Dechrau Ymgynghori: 24/11/2025	Dyddiad Gorffen Ymgynghori: 15/12/2025	No objection
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	used as a domestic annex				
Pre-planning notice	The proposal is for the erection of a roof covering over an existing silage store	Parc Yr Abbot, St Clears, SA33 5NB		Consultation Period	No objection
Pre-planning notice	Construction and operation of a 9.9MW solar farm, associated infrastructure and access track	Penuwch, St Clears Carmarthenshire, SA33 4DH		Consultation Period	See Item 2025.0155
PL/10200 03/12/2025	Removal/Variation of a condition. Variation of Condition 2 (plans) and 3 (removal of buildings and caravan) on PL/07822 (Demolition of redundant commercial building (former forge) and redevelopment of site to accommodate a commercial garage)	Selwyn Forge, St Clears, Carmarthen, SA33 4JP	Under Consultation	Consultation Period	No objection

2. One Voice Wales

a). Training Dates circulated

b). **Social Impact Assessment Survey**, commissioned by One Voice Wales and delivered by Wavehill. The survey is an important opportunity to demonstrate the scale and impact of the work Community and Town Councils have carried out during the cost-of-living crisis.

3. SLCC

Membership renewal 2026/27. **RESOLVED to renew membership.**

4. Other

The Police and Crime Commissioner for the Dyfed-Powys area represents our communities in making decisions linked to local policing services. To do this effectively, he needs to hear from members of our community on various policing matters as their insights are invaluable. Therefore, a public consultation is launched, which asks residents to consider their contribution towards local policing in Dyfed-Powys.

The survey is now open and closes on 5 January 2026.

<https://forms.office.com/e/XX2deDpL24?origin=IprLink>



2025.0148. To approve Council's Vision Statement. RESOLVED to approve the Council's Vision Statement and post on the Council's Website. (see appendix iii)

2025.0149. To approve the Council's Biodiversity Section 6 report. RESOLVED to approve the Biodiversity Section 6 report with the addition of the removal of Himalayan Balsam on land owned by or is the responsibility of the Town Council either by pulling or strimming before seed pods have formed. Future community association adoption of planters to add variety to what is being planted. Clerk to liaise with Cllr OGrant to finalise prior to publication on Council's website and submitting a copy to Keep Wales Tidy.

2025.0150. To approve the Council's Annual Report 2024_25. The town mayor thanked the clerk for her work in preparing a detailed report for the Council. **RESOLVED that the clerk now complete a summary of actions for the CFP and Environment group and that the Council's Annual Report 2024_25 be approved and published on the Council's website.**

Action: To consider that, under the Public Bodies (admission to Meetings) Act 1960, Sec 1 (2), the public and accredited representatives of newspaper be excluded from the meeting for whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Items 2025.0153

2025.0151. To receive report following quarterly financial review. Cllrs GEdwards and IThomas-Wigley undertook a quarterly review of the finances on 25th November 2025. A financial trail of several invoices was undertaken and all matched to the statement, schedule etc. All schedules, expenses and statements were signed as per the financial regulations.

2025.0152. To consider the Financial Risk Management Document for Council. Council considered the document and RESOLVED to adopt.

2025.0153. To approve the schedule of payments for November and December 2025. Cllr RDavies proposed and Cllr IThomas-Wigley seconded the motion that the November and December 2025 schedule of payments be approved. **RESOLVED to approve the schedule of payments for November and December 2025.**

SCHEDULE OF PAYMENTS

		18 November			
Cheque/BACS/DD	Payee	Details	Cost (inc VAT)	Gate	VAT £
BACS289	JN Williams	Grounds Maintenance and delittering @welfare field	984.00		164.00
BACS290	JN Williams	Ground maintenance	963.00		160.50
BACS291	Robert Morgan & Sons	Nordmann Fir x3 Trees	1425.80		237.60
BACS292	SCTC staff	Reimbursement, Salary etc.	3517.02		2.60
BACS295	Wembley Storage	Storage Container (Nov).	110.00		
BACS296	Go Ahead Traffic Management	Remembrance Event Road Closure	1728.17		288.03
BACS297	Y Gât staff	Reimbursement, Salary etc.		1164.65	
BACS299	EDF	Electricity usage		1739.15	289.86
BACS300	Cadburys Gifts	Christmas Community Gifts	1091.16		181.86
BACS301	Lewis & Lewis	Professional fees Y Gât	1554.00		251.50
BACS302	Simply Fancy Frocks	Fabric & backing for deputy mayor's civic chair	55.00		
BACS303	Carmarthenshire County Council	Hire of Ysgol Griffith Jones Civic event	36.00		
BACS304	Carmarthenshire County Council	Playground SLA Qtr2	171.92		28.65
BACS305	Carmarthenshire County Council	Skatepark SLA Qtr2	171.92		28.65
BACS306	Voneus	WiFi Installation	0.00		0.00
BACS307	Wrenvale Nurseries	Spring planting	624.00		104.00
BACS308	Carmarthenshire Cleaning Services	Cleaning y Gât		540.00	90.00
DD	CWM	General Waste Y Gat	29.96		5.00
DD	CWM	Mixed Waste Y Gât	51.80		8.64
DD	Total Energies	Gas usage		235.69	11.23
DD	Xero	Digital Accounting	44.40		7.40
DD	Three	Mobile phone	6.00	8.77	2.46
DD	Carmarthenshire County Council	Gate Rates £5708.40 01/04/25_31/03/26 monthly fee		189.40	
DD	Welsh Water	Water Rates		52.50	
			12564.15	3930.16	1861.98
Monies transferred since last meeting			£0.00		

SCHEDULE OF PAYMENTS

		16 December			
Cheque/BACS/DD	Payee	Details	Cost (inc VAT)	Gate	VAT £
BACS309	JN Williams	Grounds Maintenance and delittering @welfare field	984.00		164.00
BACS310	JN Williams	Ground maintenance	963.00		160.50
BACS311	Good Directions	Town Clock repairs (face light)	36.00		6.00
BACS	SCTC staff	Salary /Reimbursement etc.	3645.88		2.60
BACS315	Wembley Storage	Storage Container (Dec).	110.00		
BACS316	City Illumination	Christmas lights	9058.50		288.03
BACS	Y Gât staff	Salary /Reimbursement etc.		1164.65	
BACS319	EDF	Electricity usage		1768.68	294.78
BACS320	Y Gât staff	Warm Hub cash for provisions	150.00		
BACS321	Royal British Legion (St Clears branch)	Wreath	50.00		
BACS322	N & A James	Hire of Crane for Christmas tree work	510.00		85.00
BACS323	CCC	Toybox Appeal	50.00		
BACS324	St Clears Scout Group	Hire of Hall	100.00		
BACS325	Carmarthen Cleaning Service	ICleaning at Y Gât		480.00	80.00
DD	CWM	General Waste Y Gat	29.96		5.00
DD	CWM	Mixed Waste Y Gât	51.80		8.64
DD	Total Energies	Gas usage		302.62	14.41
DD	Xero	Digital Accounting	44.40		7.40
DD	Three	Mobile phone	6.00	8.77	2.46
DD	Carmarthenshire County Council	Gate Rates £5708.40 01/04/25_31/03/26 monthly fee		189.40	
DD	Welsh Water	Water Rates		52.50	
			15789.54	3966.62	1118.82
NOTES					
Receipts since last meeting date :					
	Payee	Details	TOTAL AMOUNT	GATE AMOUNT	
Barclays		Interest	210.21		
Barclays		Interest	173.98		
		Total	£384.19	£0.00	
		Monies transferred since last meeting	£13,000.00		

2025.0154. To consider the 2026/27 budget for Council. Council considered the budget and finances for 2026/27

2025.0155. To consider the solar farm pre-planning application. Council considered the document and RESOLVED to write to Tom Baguley Principal Planning Consultant at Enzygo Ltd, to express concerns and request information in respect of the following: mitigation for flood defence, benefit to community and transport/increased traffic issues.

2025.0156. To form a response to Carmarthenshire County Council's draft budget consultation. DEFERRED.

2025.0157. To consider Council's response to an emergency within the town following the recent flooding. See Item 2025.0146 County Councillors update. Members considered the storage of sandbags on land near the carpark for ease of access for residents. It was noted that these disintegrate in around two years and therefore, the storage of empty bags (dry store) would be a better option as they would last longer, and residents could collect and fill as and when needed. Town Council to invite CCC officer Isabella Matcho to a future meeting of Council. Y Gât facility was opened for anyone affected by the recent flooding to shelter and receive a hot beverage.

2025.0158. To consider the vacant seats on the Council. No applications to consider.

2025.0159. To receive reports from representatives on meeting of outside bodies, seminars etc. Cllr OGrant attended the Board of Governors meeting at Ysgol Griffith Jones school. Cllrs OGrant and IThomas-Wigley assisted with the Community Association Christmas event. It is commended that Santa was bilingual and could converse with the children in the language of choice.

PROPOSE STANDING ORDERS



2025.0160. To receive the Town Mayor's Report on civic events, engagements etc.

16/11/25 Rural Remembrance Service
29/11/25 St Clears Christmas event
07/12/25 Bancyfelin Christmas event
16/12/25 Ysgol Griffith Jones to present pupils with their Christmas gift from Town Council
17/12/25 Ysgol Bancyfelin to present pupils with their Christmas gift from Town Council
December - Visiting the x4 homes within St Clears, Carreg Lwyd, Dol-y-Felin,

16/12/25 Presentation of Community Award Certificate to Erika Shute for her quick thinking during an incident on the railway at Ffynongain, which has been closed since following a few incidents.

2025.0161. Matters for the next agenda (exchange of information only).

- Budget,

- Financial & Community Events Chest requests
- Christmas Lights Tender

There being no other business the chair closed the meeting at 21.10 hrs.

Appendices

Appendix i (Front of Statue)



Appendix ii (Rear of Statue)



Appendix iii (Vision Statement)



Cyngor Tref Sanclêr/
St Clears Town Council



Vision Statement

St Clears Town Council envisions a thriving, connected market town where heritage and green spaces are cherished, sustainable local businesses flourish, and every resident feels proud, safe, and involved in shaping a resilient, inclusive future. The Council is committed to enhancing quality of life through

- **Heritage & identity:** Protect and celebrate St Clears' historic buildings, bilingual heritage, stories, and cultural traditions.
- **Sustainable environment:** Enhance parks, riverside and green corridors, promote biodiversity.
- **Strong local economy:** Support independent shops, markets, and social enterprises that provide jobs and keep wealth in the community.
- **Inclusive communities:** Ensure public spaces meet diverse needs across ages, incomes and abilities.
- **Connected town:** Improve walking, cycling and public transport links within the town and surrounding areas; expand digital connectivity.
- **Safe, healthy lives:** Prioritise public safety, recreational facilities and opportunities for active lifestyles.
- **Participation & governance:** Encourage resident-led decision-making, transparent council operations, and partnerships with local groups.

Together, we will build a town that is inclusive, sustainable, and connected. A place where our community can thrive today and for generations to come.



Ein Gweledigaeth

Gweler Cyngor Tref Sanclêr tref farchnad fywiog a chysylltiedig lle caiff treftadaeth a manau gwyrdd eu gwerthfawrogi, lle mae busnesau lleol cynaliadwy yn ffynnu, ac mae pob preswlydd yn teimlo'n falch, yn ddiogel ac yn rhan o lunio dyfodol cynaliadwy, cynhwysol ac gwydn. Mae'r Cyngor wedi ymrwymo i wella ansawdd bywyd drwy:

- Treftadaeth ac hunaniaeth: Diogelu a dathlu adeiladau hanesyddol Sanclêr, ei threftadaeth, straeon a thraddodiadau ddwyieithog diwylliannol.
- Amgylchedd cynaliadwy: Gwella parciau, yr ardal afon a'r coridorau gwyrdd, a hyrwyddo bioamrywiaeth.
- Economi leol gref: Cefnogi siopau annibynnol, marchnadoedd ac mentrau cymdeithasol sy'n darparu swyddi ac yn cadw cyfoeth yn y gymuned.
- Cymunedau cynhwysol: Sicrhau bod manau cyhoeddus yn diwallu anghenion amrywiol pobl o bob oedran, incwm ac gallu.
- Tref gysylltiedig: Gwella cysylltiadau cerdded, beicio a thrafnidiaeth gyhoeddus o fewn y dref a'r ardaloedd cyfagos; ehangu cysylltedd digidol.
- Bywydau diogel ac iach: Rhoi blaenoriaeth i ddiogelwch y cyhoedd, cyfleusterau hamdden a chyfleoedd ar gyfer ffordd o fyw egniol.
- Cyfranogiad a llywodraethiant: Annog gwneud penderfyniadau dan arweiniad preswylwyr, gweithrediadau cyngor tryloyw, a phartneriaethau â grwpiau lleol.

Gyda'n gilydd, byddwn yn adeiladu tref sy'n gynhwysol, gynaliadwy a chysylltiedig — man lle gall ein cymuned ffynnu heddiw ac am genedlaethau i ddod.

