

Cyngor Tref Sanclêr – St Clears Town Council
The Gate /Y Gât, Pentre Road/Heol y Pentre, St Clears/Sanclêr, SA33 4AA
074468456077 clerk@stclearstowncouncil.co.uk

Minutes of the Ordinary meeting of Full Council (FC) held at
Y Gât
Pentre Road
Carmarthenshire, SA33 4AA
on Tuesday, 21st October 2025 at 7.00pm*

Members Present: Cllrs Dr WEVJDavies, RGEwards,
JRees (Mayor), IThomas-Wigley
Remote attendance via Zoom: Cllr OGrant,

In attendance: Press (0), Members of the public (5), via Zoom (1)
Carmarthenshire County Councillors (1)

2025.096. Apologies for Absence. Cllrs RDavies and BThornton.

2025.097. Personal Matters.

Town Council sends best wishes and a speedy recovery to Cllr Phillip Hughes.

Town Council applaud Erica Shoot for her quick thinking and brave actions in assisting a gentleman move to safety when his car got caught on the train tracks as the lights turned red with a train was approaching.

The mayor welcomed a member of public from Ukraine who had joined the meeting via zoom because of links made with the Men's Shed.

2025.098. Declarations of Interest. Item 2025.0103 Remembrance Sunday event - Cllr JRees

2025.099. To approve the minutes of the Ordinary meeting held on 16th September 2025. Cllr Dr WEVJDavies proposed, and Cllr GEwards seconded the motion that the minutes of the Ordinary meeting held on 16th September 2025 be approved as a true record. **RESOLVED to approve the minutes of the Ordinary meeting held on 16th September 2025 as a true record.**

2025.0100. Matters arising (exchange of information only)

- **Double Yellow Lines** - Cllr C Jones (CCC) has escalated this matter and a reply pending regarding the potential removal of up to x2 parking bays and increasing the double yellow lines along Pentre Road to improve visibility.
- **Christmas Community Event** (with St Clears Community Association and Menter Sir Gâr) is to be held on Saturday, 29th November 2025.
- **Christmas Lights** – there is no access to electricity at the Town Trust site this year. City Illuminations do not provide solar lights as an alternative as these are considered insufficient. Currently no alternative access to electricity except from nearby homes. Alternative provider contacted to source solar lights or other to illuminate tree in this vicinity, meeting arranged for Tuesday, 4th November to discuss.

Salem Christmas Trees farm closed this year; therefore, alternative provision sought from various local Christmas tree farms. Gower Tree Farm (3 x 22 feet trees) £396 per tree and delivery £125. ACTION to purchase trees from Gower Farm but JNWilliams to collect and erect before 29/11/25 as per previous years.

Confirmation 650 selection boxes to be purchased as gifts.

- **EGIN** meeting held and additional sustainability projects considered. Various grants sources and quotes sought for energy efficiency improvements to lighting, heating and water. Applications made to Welsh Water for adaptations to flush and push taps. Application to Ynni Sir Gar for Electrical alterations pending receipt of x2 further quotes. EGIN Lottery application still available.
- **Town Clock** – awaiting parts, repair date pending.
- **Y Gât** – Congratulation to Rebecca Polson, Facility Manager on successfully completing probationary period. Staff annual review January 2026.

Members of Public left the meeting for the following items

- **Bus Shelter** - Contractors will not repair due to age. New bus shelter cost from £5720 upwards. Quote received from Men's Shed for repair £300. **APPROVED.**
- **Benches and planters** – quote received from Men's Shed £300, sufficient stain left from previous job. **APPROVED.**
No 26-Bancybeili ///skews.headliner.detriment Paint and replace top lathe
No 30-Capel Seion ///couches.processor.choppy Paint and replace missing lath.
- **Land at Carpark** – map and correspondence from CCC highlights agreement that land retained for use by NRW for works/ river floods. Awaiting ownership reply from NRW. **ACTION** – Council agreed that representatives would meet with officers of the Men's Shed (max x3) to listen and consider needs. All matters discussed must be reported to full Council.

Members of the Public returned and those attending in person left the meeting. Those on zoom rejoined the meeting.

2025.0101. Correspondence

- a) Riverwalk footfall September report (see appendix i). **NOTED.**
- b) St Clears Town Trust – no electricity (power) supply at building for Christmas Lights in 2025. **NOTED**, see Item 2025.0100 Matters Arising.
- c) City Illuminations – do not supply solar powered Christmas lights/electricity columns too far. Option of neighbouring house. **NOTED**
- d) 2nd St Clears Scout Group – reply regarding waste at Welfare field. **NOTED.**
- e) Urdd (West Carmarthenshire office) - thank you letter for kind donation
- f) Wales Air ambulance - thank you letter for kind donation. **NOTED.**
- g) Tywi Gateway Trust (based at Parc yr Esgob/Bishop's Park) – request for financial donation. **NOTED**, for consideration in January.
- h) Lewis & Lewis confirmation of completed registration of Y Gât from Land Registry. **NOTED.**
- i) Dorothy Ibarra – Yamaha piano to give away. **NOTED.**
- j) John Mycroft, Branch Secretary Royal British Legion St Clears Branch invitation to Remembrance Sunday and Armistice Day event. **NOTED.**

- k) Tanja Neumayer-James (CCC Governance Officer) Governing Body of Llangain, Llanstephan & Bancyfelin Federation re-appointment of Cllr Haydn Williams (Llangain Community Council). **NOTED.**
- l) Tristy McDermott (St Clears Rugby)- funding request for x2 notice boards. **NOTED,** for consideration in January.

2025.0102. To receive the County Councillor’s Update. Cllr C.Jones informed members of the proposal to close several Carmarthenshire primary schools, including Llansteffan, which is part of Bancyfelin school federation.

- Ten Towns – St Clears Town Council to be applauded on work undertaken.
- Cllr C. Jones to attend Rural Police meetings
- CCC budget seminars have commenced
- NNB events & work on cleaning rivers underway
- 20mph – no changes in St Clears.

2025.0103. To receive an update on the Remembrance Sunday event.

Documents completed, and application submitted to CCC. However, awaiting alternative route, signage and CAD drawings from Go Ahead Traffic Management. Clerk has chased up on several occasions and arranged to call at office on 22/10/2025 with Roy Downer (RBL St Clears Branch officer). Town Council approved alternative provider if necessary.

2025.0104. To receive an update regarding the annual report and inspection of the Play and Skatepark. NOTED, no issues with Skate Park. Awaiting updated report on Play Park following CCC having issues with contractor originally sourced for the work.

2025.0105. To approve the Council’s assets and risk assessment schedule. Following consideration, it was RESOLVED to approve the Council’s assets and risk assessment schedule.

2025.0106. To consider Council’s vision statement. Following consideration, it was RESOLVED to amend and bring back to council for approval.

2025.0107. To receive the Clerk’s Report.

I. Carmarthenshire County Council

(i). Planning/Licensing.

Link PL/09413 23/09/2025	St Clears Boat Club, Bridge Street, St Clears, Carmarthen, SA33 4EW	Full planning permission Demolition of existing boat house and construction of a new purpose-built, modernised community facility	Under Consultation	
PL/09933	Coast To Coast Caravans, Blewgyd, St Clears,	Provision of new storage maintenance shed with ecological enhancements	Dyddiad Dechrau Ymgynghori: 30/09 /2025	Dyddiad Gorffen Ymgynghori: 21/ 10/2025

	Carmarthen, SA33 4LX			
PL/09972	Unit 3, Old Station Yard, Station Road, St Clears, Carmarthen, SA33 4DQ	Erection of a B8 storage building in association with builders merchants	Dyddiad Dechrau Ymgynghori: 13/10 /2025	Dyddiad Gorffen Ymgynghori: 03/ 11/2025
PL/09995 14/10/2025	Ashbrook, St Clears, Carmarthen, SA33 4AR	Prior notification: Building (agricultural/forestry) Erection of a mono pitch feed and fodder storage building which would adjoin an existing agricultural building to the north	In Review	Awaiting Decision
PL/10017 21/10/2025	Former Butcher's Store, Pentre Road, St Clears, SA33 4LR	Change of use from butcher's store to residential flat	Dyddiad Dechrau Ymgynghori: 21/ 10/2025	Dyddiad Gorffen Ymgynghori: 11/11/2025

RESOLVED: no observations to any of the planning applications.

ii) Molly Fairclough, **Carmarthenshire County Council's Coastal Adaptation Officer** with responsibility to connect with Carmarthenshire's citizens and businesses. Establishing a line of contact with a view to potentially arrange a meeting with the local community/town councils to gain an understanding of the community's thoughts and concerns regarding the effects of climate change, coastal erosion, sea level rise and flood risk along the Carmarthenshire' coast. **RESOLVED to arrange for Molly Fairclough to attend a future meeting of Council.**

iii) Isabel Macho - **Carmarthenshire Nature Partnership – Land Management Survey** The Carmarthenshire [Nature Partnership](#), which brings together local organisations, wildlife charities, and experts, is seeking input from groups and organisations across the county regarding land management and actions taken to support wildlife. As a public body with land in Carmarthenshire, there is a duty under the Environment (Wales) Act 2016 to maintain and enhance biodiversity and promote ecosystem resilience. The survey aims to gather information on land ownership, management practices, and locations to build a comprehensive picture of current actions, identify key issues, and highlight opportunities for collaboration or advice. The results will also inform the Welsh Government's commitment to protect 30% of land, freshwater, and seas by 2030, as part of the Global Biodiversity Framework, addressing challenges such as biodiversity loss and climate change.

iv) **Carmarthenshire Nature Partnership - Land management survey:**
https://forms.office.com/Pages/ResponsePage.aspx?id=mqqbMYuOHk2GrvdqQD8c_hKFpa45mQhPg3oel5ARjn1UOE81Uzk1TDdZRVhDNFQwSEtOS0c2U0o2QS4u

2. One Voice Wales

- a) One Voice Wales – 14th edition of the Charles Arnold Baker publication available at discounted rate of £176 (reduced from £220). **NOTED.**

3. Welsh Government

a. **Local Government Policy Division** [Written Statement](#): Update on actions to support the role, governance and accountability of the community and town council sector from the Cabinet Secretary for Housing and Local Government.

b. **Welsh Government consultation** on extending the duty of local authorities to broadcast meetings

4. Other

The Wales Wildfire Board is encouraging farmers and landowners to **#BurnToProtect** the Welsh countryside this burn season. As the long, hot summer comes to an end and we transition into autumn, with dry vegetation and a reduction in temperatures, burn season officially gets underway. The Wales Wildfire Board want to remind farmers and landowners that burning heather, grass, bracken, and gorse can take place from 1 October up until 15 March (up to 31 March in Upland areas), however, they must have a Burn Plan in place to ensure they are burning safely.

Andrew Wright, Chair of the Wales Wildfire Board and Senior Specialist Advisor - Plant Health and Knowledge Transfer at Natural Resources Wales said: *“2025 has seen an unprecedented spike in wildfires across Wales. Combining grassland, woodland, crop and wildfire blazes, the three Fire and Rescue Services have responded to a total of 3289 incidents since January 2025, the largest number of incidents since 2018.*

“Many wildfires are preventable and there are some simple steps and changes to behaviour that can limit their number and impact.”

Fire has been part of the natural ecology of upland and some lowland environments for many thousands of years and that it is also one of the oldest land-management tools, used for agriculture, game management and, more recently, wildlife conservation management. The Wales Wildfire Board are encouraging farmers and landowners to work in collaboration with their local Fire Service, National Resources Wales and Unions to ensure they are burning responsibly and safely.

As part of their [#BurntoProtect](#) Campaign, the Wales Wildfire Board are reminding landowners of some simple advice which will help support a responsible burn:

- Notify your local Fire and Rescue Service to avoid false alarms and crews being sent out unnecessarily as well as ensure we are ready to respond in the event of a burn getting out of control.
- Ensure you have sufficient people and equipment to control the fire.
- Check wind direction and ensure there is no risk to property, roads and wildlife.
- If a fire gets out of control, contact the fire service immediately giving details of the location and access.
- It is illegal to leave a fire unattended or to have too few people to control it. Always ensure a fire is completely out before you leave it and check the next day to ensure it has not reignited.

Mared Jones, Deputy Chair of the Wales Wildfire Board and Chief Executive Officer for the Welsh Federation of Young Farmers said:

“It is vitally important that we all continue to work together to build a healthier, more resilient and increasingly biodiverse landscape here in Wales, doing what we can to protect this precious resource for the future.

By working together with communities to share knowledge, the Wales Wildfire Board hope to provide a better understanding of what we can all do to limit accidental fires from happening and in turn the damage they can cause to the environment.

Find out more about #BurnToProtect 2025 via Mid and West Wales Fire and Rescue Service's [#BurntoProtect](#), to access some simple safety tips and download the campaign's safety messages for use on social media channels. Remember - If are out enjoying the countryside and you do come across any suspicious activity, please call Crimestoppers anonymously on 0800 555 111, or ring 101. In an emergency, always call 999.

b) Transport for Wales (TfW), is committed to making journeys by bus and cycle more inclusive, practical, and welcoming for everyone and is launching a study to understand how cycles and buses could work better together across Wales. It's an early-stage study as no decisions have been made yet. Therefore, your feedback will help guide the future thinking and shape potential improvements. TfW is asking:

- How do you currently combine cycling and bus travel?
- What would make it easier or more appealing?
- Could better integration encourage more people to cycle or use buses?

The survey is open from 29 September to 19 October and every response counts. TfW has attached a lovely [graphic](#) and asks that you [Take the survey now](#).

c) Dyfed-Powys Police Headquarters Open Doors Events. Invitation to attend one of two Open Doors events I am hosting at Dyfed-Powys Police Headquarters in Llangunnor, Carmarthen this autumn for community representatives. The events include a range of inputs designed to provide a comprehensive understanding of the vast work being undertaken by the Force to ensure that our communities remain safe from harm. During each session, there will be a short briefing on Force Performance, and inputs from senior officers from specialist departments and units within the Force.

There are a series of 2 sessions available, which are

22 October 2025 15:30 – 20:00

23 October 2025 15:30 – 20:00

These events are strictly restricted to Councillors, MPs and MSs only.

These Open Doors events aim to foster a deeper sense of transparency and trust between the police force and the communities they serve. It is also an opportunity to ask questions, share insights and engage in constructive discussions with our officers.

To attend any of the 2 sessions sign up using the Eventbrite link:

[Dyfed-Powys Police Headquarters Open Doors Events](#)

Please note that spaces are limited and will be allocated on a first come first serve basis.

d). Dyfed Powys Police – following a robust and inclusive selection procedure Mr Ifan Charles has been appointed the new Chief Constable for Dyfed-Powys Police

e). Older People's Commissioner Wales – [Making Wales a nation of Age-Friendly Communities](#) – which sets out why continued action and investment is crucial to support older people to live and age well.

The paper covers:

- Why making Wales a nation of Age-Friendly Communities matters
- Key features and benefits of Age-Friendly Communities
- How we can create the conditions for sustainable Age-Friendly Communities that are able to thrive
- Progress to date
- The case for continued support
- Case studies highlighting Age-Friendly Communities in action.

f). Hywel Dda UHB - Hywel Dda University Health Board is undertaking a nine-week engagement with communities to refresh its long-term strategy for supporting healthier lives. This initiative builds on previous feedback, with nearly 800 responses received to the question "What is important for you to live a healthy life?" The engagement aims to gather further insights on factors influencing good health beyond healthcare visits, including the role of local areas, support networks, digital tools, and balancing hospital care with community support. The Board is responding to changing circumstances, such as the pandemic and advances in digital health, and is seeking community input to address challenges like health inequalities, chronic conditions, and staff shortages. The strategy emphasizes prevention, digital services, and community involvement in shaping future health services.

You can get involved and join the conversation by:

- Visiting our engagement platform at - www.haveyoursay.hduhb.wales.nhs.uk/our-strategy
- Request we come along to your community group to chat with you and gather your views
- Send us your thoughts by email Hyweldda.Engagement@wales.nhs.uk or telephone 0300 303 8322 option 5
- Write to us at our freepost address: FREEPOST HYWEL DDA HEALTH BOARD
- Answer our social media posts by following us on Facebook- Hywel Dda Health Board and Instagram - [hywelddauhb](#)

People are invited to share their views by 28 November 2025.

2025.0108. To adopt the One Voice Wales updated Model Complaints Policy 2025. RESOLVED to adopt the One Voice Wales updated Model Complaints Policy 2025

2025.0109. To adopt the One Voice Wales updated Practice Development Note 7 on Attendance. RESOLVED to adopt the One Voice Wales updated Practice Development Note 7 on Attendance.

2025.0110. To review Council member's Register of Interest forms. ACTION, members updated their Register of Interest forms accordingly.

Action: To consider that, under the Public Bodies (admission to Meetings) Act 1960, Sec 1 (2), the public and accredited representatives of newspaper be excluded from the meeting for whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Items 2025.0111 and 2025.0100.

2025.0111. To approve the schedule of payments for October 2025. Cllr proposed and Cllr seconded the motion. RESOLVED to approve the schedule of payments for October 2025.

SCHEDULE OF PAYMENTS					
		21 October 2025			
Cheque/B	Payee	Details	Cost (inc VAT) £	Gate	VAT £
BACS272	JN Williams	Grounds Maintenance and delittering @ Welfare field	984.00		164.00
BACS273	JN Williams	Ground maintenance	963.00		160.50
BACS274	Denise Askew	Mayoral chain of office clean	25.00		
BACS275	SCTC staff	Salary, Reimbursement etc.	3537.09		2.60
BACS278	Wembley Storage	Storage Container (Apr).	110.00		
BACS279	Y Gât staff	Salary, Reimbursement etc.		1164.65	
BACS281	Daniel's Doors & Locks Ltd	Repairs		78.00	13.00
BACS282	EDF	Electricity usage		1582.56	263.76
BACS283	Vergamon	Mole eradication on Welfare field	35.00		
BACS284	St Clears Men's Shed	Repair and maintenance to benches	270.00		
BACS285	Toppers	Toilet rolls		50.96	8.49
BACS286	Terry Thomas & Co.	Preparation of Licence Agreements		1200.00	200.00
BACS287	Carmarthen Cleaning Services	Y Gât cleaning September		420.00	70.00
BACS288	Qu-Be Electrical & Renewable Ltd	Replacement light fitting		128.40	21.40
DD	CWM	General Waste Y Gat	29.96		5.00
DD	CWM	Mixed Waste Y Gât	51.80		8.64
DD	Total Energies	Gas usage		163.46	7.79
DD	Xero	Digital Accounting	44.40		7.40
DD	Three	Mobile phone	6.00	8.77	2.46
DD	Carmarthenshire County Council	Gate Rates £5708.40 01/04/25_31/03/26 monthly fee		189.40	
DD	Welsh Water	Water Rates		52.50	
			6056.25	5038.70	935.04

2025.0112. To consider the Draft Annual Remuneration Report 2026–27. NOTED.

Cllr C. Jones left the meeting.

2025.0113. To receive Members details for Allowances 2025/26. ACTION, members completed the Allowance details form accordingly.

PROPOSED STANDING ORDERS

2025.0114. To consider the vacant seats on the Council. No applications to consider.

2025.0115. To receive reports from representatives on meeting of outside bodies, seminars etc.

- Cllr RGEwards - termly meeting of Governing Body of Bancyfelin, Llansteffan and Llangain School Federation.
- Cllr OGrant - Menter iaith Sir Gâr SPF activity planning meeting.

2025.0116. To receive the Town Mayor's Report on civic events, engagements etc.
 Attends annual Y Gât meeting with Jane Davies (Carmarthenshire County Council).
 Apologies sent as unable to attend St Clears Town Trust meetings and Laugharne Port
 Reeve service and breakfast.

2025.0117. Matters for the next agenda (exchange of information only)

Due to no other business the Chairman closed the meeting at 21.06 hrs

Appendices

Appendix i

St Clears: River Walk: F156 Footfall Report / Adroddiad am nifer yr ymwelwyr

Period/Cyfnod: 01-09-2025 - 30-09-2025

Date/Dyddiad	< 07	07	08	09	10	11	12	13	14	15	16	17	18	19	> 19	Total/Cyfanswm
Mon/Lun 01-09-2025	2	1	2	3	2	6	4	6	5	5	4	11	9	6	9	75
Tue/Mawr 02-09-2025	1	-	4	7	4	1	8	11	4	5	6	5	8	9	8	81
Wed/Mer 03-09-2025	2	6	4	1	6	5	9	3	5	4	3	1	10	6	5	70
Thu/iau 04-09-2025	3	-	2	-	5	7	5	5	4	4	4	2	17	10	4	72
Fri/Gwe 05-09-2025	3	4	11	4	2	6	8	5	7	4	2	13	11	5	7	92
Sat/Sad 06-09-2025	-	3	7	1	14	5	9	9	6	14	9	4	6	6	4	97
Sun/Sul 07-09-2025	1	1	5	4	7	-	6	7	-	4	6	4	14	4	2	65
Mon/Lun 08-09-2025	2	4	4	2	6	9	8	4	6	8	5	7	15	19	7	106
Tue/Mawr 09-09-2025	1	3	6	1	3	3	2	3	1	2	1	2	3	5	1	37
Wed/Mer 10-09-2025	-	1	1	-	5	-	2	2	-	5	3	7	11	3	5	45
Thu/iau 11-09-2025	4	3	3	1	3	2	7	3	1	1	6	7	17	8	2	68
Fri/Gwe 12-09-2025	3	5	4	4	6	4	3	3	2	6	5	10	2	7	5	69
Sat/Sad 13-09-2025	1	2	6	3	9	7	4	1	4	5	5	4	7	13	4	75
Sun/Sul 14-09-2025	1	6	8	5	5	4	3	2	-	4	3	-	6	3	2	52
Mon/Lun 15-09-2025	2	2	5	4	3	6	4	4	-	6	4	4	8	8	6	66
Tue/Mawr 16-09-2025	5	3	3	4	4	2	6	9	4	4	4	3	8	8	2	69
Wed/Mer 17-09-2025	1	3	3	-	4	1	3	2	7	9	2	6	4	3	1	49
Thu/iau 18-09-2025	5	5	1	-	4	4	3	4	2	7	4	6	27	9	2	83
Fri/Gwe 19-09-2025	2	3	4	6	2	3	1	5	2	4	6	2	6	4	4	54
Sat/Sad 20-09-2025	2	2	4	4	3	3	-	1	1	2	2	-	1	-	1	26
Sun/Sul 21-09-2025	-	-	7	2	8	2	2	4	3	10	10	10	5	3	2	68
Mon/Lun 22-09-2025	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Tue/Mawr 23-09-2025	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Wed/Mer 24-09-2025	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Thu/iau 25-09-2025	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fri/Gwe 26-09-2025	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sat/Sad 27-09-2025	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sun/Sul 28-09-2025	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mon/Lun 29-09-2025	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Tue/Mawr 30-09-2025	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total/Cyfanswm																1419