

**Minutes of the Ordinary meeting of Full Council (FC) held at
Y Gât
Pentre Road
Carmarthenshire, SA33 4AA
on Tuesday, 17th June 2025 at 7.00pm***

Members Present: Cllrs Dr WEVJDavies, RDavies, RGEwards, JRees
(Mayor), BThornton, IThomas-Wigley

In attendance: Press (0), Members of the public (1),
Carmarthenshire County Councillors (1)

2025.018. Apologies. Cllr OGrant,

2025.019. Personal Matters. Cllr JRees (Town Mayor) welcomed everyone to the meeting, her first as mayor for the Civic year 2025_26.

A resignation letter from Annalyn Davies was presented to the council members. The Town Council extends its thanks to Annalyn Davies for her dedication, teamwork, and tenacity in moving projects forward during her time on the Council. The Council extends best wishes and good health to her for the future.

Cllr RGEwards recommended that the Council reviews its priorities and objectives (short and long term) and what it wishes to achieve in the civic year.

Town Council extends deepest sympathy and condolences to the family of Eric Jones, former and long serving Clerk to St Clears Town Council (1970-1998).

Cllr JRees (Town Mayor) presented Cllr RDavies and BThornton with the Council's tie for their contribution.

Cllr DrWEVJDavies joined the meeting.

2025.020. Declarations of Interest. Item 2025.20 To receive an update on the 'Community Woodland' project. All members.

2025.021. Matters arising from the minutes of the meeting held on 15th April 2025 (exchange of information only). NONE.

2025.022. To receive the County Councillor's Update. Cllr Carys Jones informed members that the Local Authority is looking at ways to improve its communication services with Town & Community Councils. The Town Council asked for assistance in addressing the transfer of land at Bancyfelin for the play park and potential traffic calming measures considerations along Station Road following an incident. Cllr Jones also informed Council to contact Obsidian builders and request a meeting to discuss community benefits for the area.

2025.023. To nominate the Deputy Mayor for the 2025/26 Civic Year. Cllr Dr WEVJDavies informed members that he was prepared to undertake the role. Cllr BThornton

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seconded the nomination. **RESOLVED to appoint Cllr Dr WEVJDavies as Deputy Mayor for the civic year 2025/26. Cllr. DrWEVJDavies read the Declaration of Office.**

2025.024. To receive the Severn Wye Energy report (EGIN programme). ACTION. Members are to send any questions to the clerk by noon on Monday, 30th June 2025 prior to the online meeting which is to be held with Severn Wye Energy & Egin to discuss the energy efficiency report on 2nd July 2025 at 10am.

2025.025. To discuss the annual report 2024_25. The clerk shared a draft copy of the Annual report 2024/25 and noted the additions from the 2023/24 report. The report should be generated by Council members and the clerk. Input from the mayor and a summary of actions, achievements etc. during the year from the chairs of the Environment and CFGP committees would add to the report. **RESOLVED that the chairs of Environment and CFGP committees write a summary of actions, achievements etc. for the year for the annual report. The information sent to the clerk by the end of July 2025. Annual reports for 2023_24 and 2024_25 to be published on the Council’s website.**

2025.026. To receive the Clerk’s Report

I. Carmarthenshire County Council

(i). Planning/Licensing.

PL/09198 17/04/2025	Full planning permission. Residential development of mixed tenure	Land off Tenby Road, St Clears, SA33 4JW	Under Consultation	Consultation Period	RESOLVED to write to CCC expressing observations in relation to services, sewerage, surface water, school and GP Surgery capacity and S106 funding input towards play park.
PL/09319 21/05/2025	Lawful development: Proposed use. Extend out the back of the bungalow by 4 meters. Proposed to knock down and build an extension along the back of the bungalow	Fairway, Meidrim Road, St Clears, Carmarthen, SA33 4DN	In Review	Awaiting Decision	No observations
PL/09414	Ancillary Accommodation. Application details, plans, relevant site history, progress, and outcome can be viewed on-line at: https://carmarthenshire.my.site.com/en/s/planning-application/a0bQv0000060RUby	Melin Y Coed, High Street, Bancyfelin, Carmarthen, SA33 5ND	Consultation Start Date: 10/06/2025	Consultation End Date: 01/07/2025	No observations

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ou can also comment online during the active consultation period. Email responses to to: planningconsultations@carthenshire.gov.uk				
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(ii) **CODE of CONDUCT training for Town & Community Councils.** CCC will hold one online session only on 10th July 2025 at 2pm. The session will be webcast live and a recording of the webcast made available via the County Council’s website for 6 months.

(iii) **CCC Code of Conduct and Declaration of Interests data survey** completed 10/6/25.

(iv) **CCC Community Bureau Allotment and Community Growing Grant.** Priority will be given to projects that: create new plots/community growing spaces and/or bring derelict plots back into use. Eligible organisations can apply for a grant for a maximum £5000 and a minimum £1000. Groups must pay upfront for all project expenditure and claim the allocated funding from CCC in arrears.

(v) **SPF grant application:** Project Title: From Tiny Steps to Giant Leaps, Imagination Unleashed. (St Clears Park project) Reference: SPF-SC2-014

“On behalf of the Sustainable Communities Grant Panel we regret to inform you that your application has not been approved for funding. This decision was made after careful consideration of your application and supporting documents.”

2. One Voice Wales

a. Press release following OVW’s annual **National Awards Conference 2025** (Appendix iii). Further information available on the new website: [Home - One Voice Wales](#)

b. **JOINT ONE VOICE WALES/SLCC EVENT** on ethical frameworks in England and Wales– Wednesday 14 May 2025 – book your place. OVW and the Society of Local Council Clerks (SLCC) remote joint event due to be held on Wednesday 14 May 2025. Access web-link: [SLCC | Ethical Frameworks in England and Wales \(14 May\)](#)

3 Other

(a) **Town Council minutes** – following challenges and queries from members during former meetings in respect of the content and wording of minutes, confirmation and clarification sought from One Voice Wales. St Clears Town Council’s minutes are recorded correctly and in accordance with the Local Government Act 1972. The minutes are NOT a verbatim account of proceedings and as such not everything that is said, discuss or recommended needs to be recorded. The only statutory requirement is to record the RESOLVED matter. The town council’s minutes fairly and accurately reflect the decisions made.

(b) **Mayoral Chain of Office valuation.** Rone’s Jewellers Ltd, Carmarthen Certificate of Valuation values replacement of item at £52,250. Town Council’s asset register requires updating to reflect this.

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(c) **DBCC - Electoral Review Programme 2025 (ERP 2025)**. The Democracy and Boundary Commission Cymru has published its Policy and Practice document in preparation for the 2025 Electoral Review Programme. The Policy and Practice document can be found on the DBCC [website](#). The Commission is holding information sessions via Microsoft Teams to review programme. Links for the different sessions can be found below:

Tuesday 13th May 10am - [Join the meeting now](#)

Tuesday 20th May 1pm - [Join the meeting now](#)

(d) **Welsh Government** are looking for up to 10 community mentors to work with the Welsh Government to deliver the childcare and play work actions in the Anti-racist Wales Action Plan. This is an exciting opportunity for people from all over Wales who have lived experience of racism and experience of childcare and play to shape Welsh Government's anti-racist future. Applications encouraged from a wide and diverse range of individuals. Further information on the opportunity can be found here: [Childcare and playwork community mentors opportunities \[HTML\] | GOV.WALES](#) Applications should be submitted by **4pm on 23 June 2025**.

(e) Town Council **Three mobile phone** update. The merger of Three and Vodafone is now complete building a broader network. This merger will not impact the Town Council's contract.

Action: To consider that, under the Public Bodies (admission to Meetings) Act 1960, Sec 1 (2), the public and accredited representatives of newspaper be excluded from the meeting for whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Items 2025.027, 31, 32, 33, 35

2025.027. To approve the schedule of payments. The clerk presented the schedule of payments for approval, corrections to the schedule of payments for 2024_25 payments and updated accounts for 2024_25. Following discussion, Cllr IThomas-Wigley proposed, and Cllr Dr WEVJDavies seconded the motion to approve the schedule of payments and corrections to schedules for 2024_25, over payments, updated accounts for 2024_25 and sign schedules outstanding. **RESOLVED to approve the schedule of payment, corrections to schedules for 2024_25, over payments and updated accounts for 2024_25 and sign schedules outstanding.**

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SCHEDULE OF PAYMENTS

17 June 2025

Cheque/BACS/DD	Payee	Details	Cost (inc VAT) £	Gate	VAT £
BACS239	JN Williams	Grounds Maintenance and delitter	984.00		164.00
BACS240	JN Williams	Ground maintenance 6/12	963.00		160.50
BACS241	Curiositea Café	Mayor Making event	225.00		
BACS	SCTC staff	Reimbursement/ Salary etc.	3604.53		21.54
BACS245	Wembley Storage	Storage Container (Apr).	110.00		
BACS	Y Gât staff	Salary		1164.65	
BACS248	We Care Cleaning Services	Cleaning at Y Gât		200.00	
BACS249	EDF	Electricity usage		1424.35	
BACS250	SSE Energy Solutions	Energy use Christmas Light	397.11		
BACS251	PHS	Waste/Sanitary disposal contract		484.43	80.74
BACS252	PHS	Duty of Care agreement 17/4/25 - 16/4/26		42.00	7.00
BACS253	Toppers	Toilet Rolls		50.96	8.49
DD	CWM	General Waste	51.80		8.64
DD	CWM	Mixed Waste Y Gât	29.96		5.00
DD	Total Energies	Gas usage		131.72	6.28
DD	Xero	Digital Accounting	39.60		6.60
DD	Three	Mobile phone	6.00	8.77	2.46
DD	Carmarthenshire County Council	Gate Rates £9514.00 01/04/25_31/03/26 monthly fee April		951.00	
DD	Welsh Water	Water Rates		12.50	
Cheque	JRees	Civic Event	38.85		
			6449.85	4470.38	471.25

Schedule of payments corrections

Cheque/BACS/DD	Payee	Details	Signed	Cleared bank	Minutes	Correction
BACS 15	CWM	Payment did not leave the gate bank account	159.74	-	159.74	- 159.74
DD	Welsh water	Only £12.50 left the bank account	60.00	12.50	60.00	- 47.50
DD	Welsh water	Only £12.50 left the bank account	60.00	12.50	60.00	- 47.50
DD	Welsh water	Only £12.50 left the bank account	60.00	12.50	60.00	- 47.50
BACS 150	Vermagon	Invoice still outstanding	60.00	-	60.00	- 60.00
DD	Xero	Wrong amount recorded	36.00	39.60	36.00	3.60
BACS	Salary	Totals incorrect	5,906.67	5,937.87	5,906.67	31.20
DD	CCC	Rates - last payment made January 2025	941.00	-	941.00	- 941.00
	SMS Fire	Omitted from signed schedule of payment	-	525.00	525.00	525.00
CHQ	Young farmer	Omitted from signed schedule of payment	-	100.00	100.00	100.00
BACS 135	Lloyd Roberts	Omitted from Minutes meeting	2,000.00	2,000.00	-	
BACS 139	JN Williams	Signed copy different to minutes copy	588.00	498.00	498.00	- 90.00
CHQ	CCC	Omitted from signed schedule of payment	-	100.00	100.00	100.00
BACS	Salary	Omitted from signed schedule of payment	2,874.63	3,308.79	3,308.79	434.16

2025.028. To consider summer maintenance on the Welfare field. Correspondence received from St Clears Football Association requesting summer maintenance to the field. Council considered what work is usually undertaken at this time - rolling, re-seeding of goal mouths etc. The Council reviewed the tender agreement, contracts plus finances and the trusteeship. Council discussed the work that needed to maintain the area. **RESOLVED to ask the contractor to roll the area and provide costs for improvements to pitch. Council approved a sub-committee to meet with St Clears Football Association to discuss way forward. Members of Welfare sub-group Cllr BThornton, RDavies and IThomas-Wigley. RESOLVED to arrange a meeting between the sub-group and key members of St Clears Football Association (no more than 3) to discuss way forward, including Council's biodiversity report. RECOMMENDED to inform the football association about how Carmarthenshire Association of Voluntary Service (CAVS) may advise and assist them with grant applications.**

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2025.029. To receive an update on the benches repair & maintenance programme. New benches ordered and delivered. Men's Shed approached to undertake repair and maintenance to x2 benches. Cost and breakdown of work to be undertaken received totalling £225. Cllr RGEwards proposed, and Cllr DrWEVJDavies seconded the motion that the Men's Shed complete the repairs work to the x2 benches in Bancyfelin and the Council's contractor install the new benches. **RESOLVED that the Council's maintenance contractor put the x2 new benches in the agreed locations replacing No.17 Peter Lewis memorial bench and No. 46 Lyn Bowen memorial bench. Men's Shed to conduct maintenance and repairs to benches at Felin Gardens and Lon Cywyn, Bancyfelin.**

2025.030. To consider a stall at the St Clears young Farmers Show. RESOLVED not to have a stall at the show this year due to insufficient member numbers available to man the stall as several attending show in another capacity.

2025.031. To consider the payment for bus shelter cleaning at Bancyfelin. RESOLVED to pay the annual fee of £78.00 to Mr T Jones for bus cleaning at Bancyfelin.

2025.032. To receive an update on the 'Community Woodland' project. NOTED. Meeting held with Rhodri Hewitt, officer at Natural Resources Wales and Expression of Interest application completed and submitted with the time limit.

2025.033. To receive an update on the 'Eco Garden competition.' No expression of interest, applications received. **RESOLVED to wait until 30th June 2025 and if no applications received by this date, event to be cancelled for 2025.**

2025.034. Correspondence

- a. St Clears Riverwalk footfall report (May 2025) (Appendix i). **NOTED.**
- b. Hywel Dda Health board Clinical Services Plan Consultation information (Appendix ii). **NOTED.**
- c. St Clears Football Club – update and summer maintenance request. See Item
- d. TROTS – thank you letter for Community Events Chest. **NOTED.**
- e. St Clears Young Farmers Club. **NOTED.**
- f. JNWilliams – Repairs to bus stop shelter on Station Road. Contractor recommended that Council obtain quotes from builders for repairs. Cllr IThomas Wigley proposed, and Cllr DrEWVJDavies seconded the motion to contact building contractors for repairs quotes to the damaged bus shelter. **RESOLVED to contact local builders for quotes for repairs to damaged bus shelter on Station Road.**
- g. Cllr BThornton – consideration for a community event for the summer to support children and families within St Clears and surrounding areas. Event will be held on the Welfare field with Bouncy castle, face painting, Ice-cream, slush puppy and food available, Stall holders invited for a nominal fee and dog show. Tent loaned from Llanddowror council and arrangements made that if weather inclement then event may be held in the Leisure Centre. Ticketed event for admission for food/activities etc.

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RESOLVED to agree in principle to donate up to £1500 (max) to hold such an event and to further discuss arrangements, risk assessment during the July meeting.

2025.035. To consider the vacant seats on the Council. NONE to consider. RESOLVED to continue advertising and promoting Town Council.

2025.036. To receive reports from representatives on meeting of outside bodies, seminars etc. Cllr RGEwards attended a safeguarding course as a Governor of Bancyfelin, Llangain & Llansteffan Federation of schools,

2025.037. To receive the Town Mayor's Report on civic events, engagements etc. The Town Mayor has attended Laugharne and Haverfordwest Mayor Making events and is due to attend the St Clears Young Farmers Show and Bancyfelin Carnival. The Town Mayor reminded members of the Civic service due to be held on Sunday, 6th July 2025.

2025.038. Matters for the next agenda (exchange of information only).

Summer Community Event

Play Park (St Clears and Bancyfelin)

There being no other business the chairman closed the meeting at 21:59 hrs.

Appendices

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Appendix i

St Clears: River Walk: F156 Footfall Report / Adroddiad am nifer yr ymwelwyr

Period/Cyfnod: 01-05-2025 - 31-05-2025

Date/Dyddiad	< 07	07	08	09	10	11	12	13	14	15	16	17	18	19	> 19	Total/Cyfanswm
Thu/Iau 01-05-2025	2	9	3	2	5	7	4	5	3	4	7	8	36	12	9	116
Fri/Gwe 02-05-2025	3	6	6	5	5	2	3	1	33	6	1	-	7	17	8	103
Sat/Sad 03-05-2025	2	5	4	8	57	65	79	90	180	316	150	-	49	31	6	1042
Sun/Sul 04-05-2025	3	-	8	6	6	9	4	3	3	3	3	7	74	4	6	139
Mon/Lun 05-05-2025	1	1	4	7	10	9	14	14	15	65	13	16	52	1	5	227
Tue/Mawr 06-05-2025	2	3	-	5	7	4	3	60	139	86	8	-	50	34	10	411
Wed/Mer 07-05-2025	2	3	2	2	16	6	8	40	34	28	13	-	34	13	9	210
Thu/Iau 08-05-2025	3	1	4	3	5	7	2	15	38	5	2	6	2	10	8	111
Fri/Gwe 09-05-2025	-	4	2	9	5	10	4	22	24	45	5	11	9	7	8	165
Sat/Sad 10-05-2025	3	6	10	17	23	15	3	7	6	5	26	3	21	10	7	162
Sun/Sul 11-05-2025	1	3	6	8	10	12	7	16	14	9	-	5	4	5	9	109
Mon/Lun 12-05-2025	2	2	5	4	4	4	12	26	15	5	10	6	15	15	12	137
Tue/Mawr 13-05-2025	-	3	1	3	8	8	9	9	5	3	-	2	8	-	3	62
Wed/Mer 14-05-2025	2	3	4	4	15	9	5	11	8	7	-	-	-	11	12	91
Thu/Iau 15-05-2025	-	5	2	7	5	3	11	5	22	6	1	-	1	3	11	82
Fri/Gwe 16-05-2025	1	8	6	6	8	11	4	7	4	5	-	-	-	6	12	78
Sat/Sad 17-05-2025	-	1	6	5	6	10	8	9	9	4	7	-	3	8	2	78
Sun/Sul 18-05-2025	2	3	7	3	12	3	5	5	5	6	-	-	-	12	2	65
Mon/Lun 19-05-2025	2	3	7	5	2	2	5	2	1	6	8	7	11	7	9	77
Tue/Mawr 20-05-2025	-	2	5	3	7	5	5	7	3	5	5	10	13	11	17	98
Wed/Mer 21-05-2025	1	3	3	5	12	4	9	3	3	7	6	-	2	11	16	85
Thu/Iau 22-05-2025	2	5	4	3	6	3	4	3	2	2	-	1	1	11	14	61
Fri/Gwe 23-05-2025	7	3	5	9	5	14	1	6	10	3	2	8	7	4	7	91
Sat/Sad 24-05-2025	1	2	6	4	9	13	8	4	6	4	5	5	2	-	1	70
Sun/Sul 25-05-2025	-	3	6	5	11	12	5	9	4	4	9	5	9	9	10	101
Mon/Lun 26-05-2025	1	4	5	9	12	4	7	8	2	-	11	13	2	-	4	82
Tue/Mawr 27-05-2025	3	5	6	-	-	6	5	1	8	4	5	5	8	8	11	75
Wed/Mer 28-05-2025	2	1	5	3	18	9	1	8	11	3	4	10	5	7	6	93
Thu/Iau 29-05-2025	1	5	11	4	6	6	15	3	9	10	7	10	15	2	7	111
Fri/Gwe 30-05-2025	-	5	-	4	7	5	4	4	5	10	5	2	1	2	8	62
Sat/Sad 31-05-2025	-	2	3	3	2	5	6	8	11	5	17	10	6	3	16	97
Total/Cyfanswm																4491

Appendix ii

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Clinical Services Plan Consultation

Hywel Dda University Health Board (the Health Board) provides health services for people across Carmarthenshire, Ceredigion, and Pembrokeshire and nearby communities. We are now consulting on possible changes to nine clinical services, and this may impact on which hospitals they are delivered from. The nine services are Critical Care, Dermatology, Emergency General Surgery, Endoscopy, Ophthalmology, Orthopaedics, Radiology, Stroke, and Urology. We welcome feedback from the public, our staff, stakeholders and groups impacted / affected by our proposals.

We have recognised for several years that some of our hospital services are fragile. This is mainly because our clinical teams are spread across multiple sites, and sometimes we rely on individual staff. Also, the impacts of the COVID-19 pandemic continue to affect us. It has left us with long waiting lists, gaps in staffing (made worse by shortages nationally for some healthcare staff), social care pressures, and more demand for health services. Some of our services have not been able to return to pre-pandemic activity levels. This means patients are waiting longer than we would like for some planned care.

Given the challenges, we have developed a Clinical Services Plan, with options to change nine services. This is in a timeframe of up to four years from decision and also considering what further changes could be made in more than four years. In summary, the plan seeks to:

- respond to the fragility of the critical care and emergency general surgery services
- improve standards and outcomes, and address staffing challenges in the stroke service
- improve access to and reduce waiting times for planned care patients (ophthalmology, dermatology, urology and orthopaedics) and diagnostics (endoscopy and radiology).

In this consultation, we want you to tell us:

- which proposed options you think are best able to address fragilities in our services, improve standards or reduce waiting times
- concerns you may have about any of the options, or impacts you think they may have
- thoughts you may have on the future role of our hospitals
- anything else you think we need to consider, including alternative options or ideas you may have.

For information about the consultation, please read our consultation document that accompanies this and supporting questionnaire and / or go online to: hduhb.nhs.wales/clinical-services-consultation

Members of the public can also join us at public drop-in events to have a cup of tea or coffee and ask Health Board staff, including clinicians, any questions about the options, or to offer new ideas. Events will be held on:

- 2pm to 7pm, 17 June 2025, Selwyn Samuel Centre Llanelli, SA15 3AE
- 2pm to 7pm, 20 June 2025, Ammanford Pensioners Hall, Ammanford, SA18 3EN
- 2pm to 7pm, 25 June 2025, Ivy Bush Hotel, Carmarthen, SA31 1LG
- 2pm to 7pm, 27 June 2025, HaverHub, Haverfordwest, SA61 1BG
- 2pm to 7pm, 30 June 2025, Morlan Centre, Aberystwyth SY23 2HH
- 2pm to 7pm, 4 July 2025, Tenby Leisure Centre, Tenby SA70 8DU
- 2pm-7pm, 7 July 2025, Y Plas, Machynlleth SY20 8ER
- 2pm-7pm, 8 July 2025, The Guildhall, Cardigan SA43 1JL
- 3pm-6pm, 10 July 2025, Pater Hall, Pembroke Dock SA72 6DD
- 3pm-6pm, 14 July 2025, Aberaeron Memorial Hall, Aberaeron SA46 0DP
- 3pm-6pm, 17 July 2025, The Castle Hotel, Llandovery SA20 0AP

Or join us online!

To register for an online event or for more information: visit our website hduhb.nhs.wales/clinical-services-consultation or call 0300 303 8322 (option 5)

If you wish to receive paper copies or you need a more accessible format, please call us on 0300 303 8322 (local call rates) and select option 5 'other services'.



Appendix iii

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National Awards National Awards
Conference 2025 Re Conference 2025 Re