

Cyngor Tref Sanclêr – St Clears Town Council
The Gate /Y Gât, Pentre Road/Heol y Pentre, St Clears/Sanclêr, SA33 4AA

**Minutes of the Ordinary meeting of Full Council (FC) held at
Y Gât, Pentre Road, St Clears, SA33 4AA.**

on Tuesday, 18th February 2024 at 7.00pm*

Members present: Councillors GADavies, RDavies, DrWEVJDavies, RG Edwards, OGrant, JRees, BThornton, IThomas-Wigley

In attendance: Press (0), Members of the public (2), Observer (1), Carmarthenshire County Councillor (1).

2024.159. Apologies. JMiller,

2024.160. Personal Matters. The mayor addressed council and members of the public to remind them that what's discussed within a Council meeting (who said what) should not be shared outside the meeting. Only resolved matters should be shared as decisions made by the Council. Any member deemed to be breaking the Code of Conduct shall be reported to the professional standards/monitoring officer. Cllr JRees expressed that all were concerned as matters discussed at meetings were being shared outside of the Council.

The mayor reminded members of public that they could only make representations about items that were on the agenda. The member of the public stated that the matter for discussion was from the previous month's meeting minutes, but these documents were not on the website. The mayor reminded the public that they could only make representations regarding business to be discussed (i.e. agenda items) and that the minutes referenced were on the website. The member of the public stated that if they were not, they wanted an apology. **NOTED.**

2024.161. Declarations of Interest.

2024.162. Presentation via Zoom by Joanna Leeuwerke (Adopt a Tributary Engagement Officer, West Wales Rivers Trust). West Wales Rivers Trust in partnership with the biodiversity team at Carmarthenshire County Council will be commencing work on the development of a wetland area on the Afon Cynin at St Clears over the coming year, with a potential spring 2026 commencement date. **NOTED. Council agreed and requested a summary of the main points raised.**

Engagement events planned include:

27th February at leisure centre, 2 -7:00pm

14th March at town library, 10:30 - 1:00pm

TBC Ysgol Griffith Jones, Cubs & Scouts groups, Bancyfelin/Llangain schools to discuss wildlife, freshwater invertebrates, tree planting etc as well as other voluntary projects including Himalayan balsam and litter picking.

2024.163. To confirm the minutes of the Ordinary meeting of the Full Town Council (FC) held on 21st January 2025. Cllr RGEwards proposed, and Cllr JRees seconded the motion that the minutes of the Ordinary meeting of the Full Town Council (FC) held on 21st January 2025 be confirmed as a true record. **RESOLVED to approve the minutes of the Ordinary meeting of the Full Town Council (FC) held on 21st January 2025 as a true record.**

2024.164. Matters arising (exchange of information only). NONE

2024.165. To receive the County Councillor's Update. Cllr CJones confirmed the discussion regarding the "Adopt a Tributary" initiative and mentioned that a camera had been set up to collect relevant data, such as footfall and species observations. The issue of unauthorised advertising at the Tenby roundabout had been addressed, and enforcement pending.

The matter of unauthorised development at Tenby Road was reviewed, and it was noted that outline planning consent had been approved in 2020. The Council expressed a desire for an investigation into the matter, as the current plan does not meet the specifications of the granted outline plans.

Cllr CJones wished to thank everyone who completed the Local Authority budget consultation, as the proposals have been amended as a result. The amendments include:

- Remove proposal to close or asset transfer our public conveniences from the proposals.
- Not to increase car parking charges increases above inflation.
- Remove £200,000 of savings to highways and flood defence budgets

Regarding the Rivers' Trust presentation, Cllr Jones is working with the Nutrient Management Boards with the focus on water quality in rivers. Planning will not be granted in key areas without the relevant impact assessments into river quality, considering industry, agriculture, and planning impacts. NMB reports will specify the main contaminants. This aligns with the Rivers' Trust "Adopt a Tributary" project.

2024.166. To approve the committee reports

a) Environment committee. Cllr BThornton informed members of the recommendations to continue monitoring issue with moles on Welfare field and Skatepark. To seek quotes for improvement to playpark. Location and arrangements to hang Hate Crime artwork. To arrange site visit to community woodland and seek written confirmation regarding responsibility for invasive species prior to arranging a meeting with Wales & West Housing. Cllr Dr WEVJDavies proposed, and Cllr RDavies seconded the motion to adopt the Environment Report.

Members of the public, observer and County Councillor left the meeting.

b) Community, Finance and General-Purpose committee. Cllr Dr WEVJDavies expressed concern at Item 6, that council had received correspondence stating that it was for Councillor OGrant only and not to be opened by the clerk. **NOTED.** This is not the correct procedures for managing Council's correspondence. Clerk informed to forward said document to individual member and if it requires a response the matter would be brought before the committee.

Cllr IThomas-Wigley informed the members of recommendations discussed. Namely, to update the council' banking details and apply for a credit card, as well as several donation requests granted. Cllr BThornton proposed, and Cllr JRees seconded the motion to adopt the CFGP report. **RESOLVED to adopt the Environment and CFGP reports.**

Council resolved to continue to address items of a confidential nature while the members of the public, observer and County Councillor were out of the room, rather than call them back in and ask them to leave again. Items 2024.168, 169, 170 were addressed.

2024.167. To receive the Clerk's Report.

I. Carmarthenshire County Council

(i). Planning/Licensing. NONE.

(ii) SouthWest Wales Community Cohesion Office (Carmarthenshire + Pembrokeshire) Make your voice heard and help shape the action the Older People's Commissioner will take to deliver positive change for older people. Share your views and ideas about how to can create a Wales that leads the way for older people: www.olderpeople.wales/haveyoursay

2. One Voice Wales

a) **ELECTORAL REVIEW PROGRAMME 2025** - The Democracy and Boundary Commission Cymru is preparing to undertake an Electoral Review Programme (ERP) which will encompass all Principal Councils in Wales over the coming years. In preparation for the next ERP, DBCC commissioned research from Opinion Research Services (ORS) on Councillors' workloads and the factors which affect it, and this research has informed the Commission's draft Policy and Practice for the ERP. The Commission has published the final report from ORS, and it is available for you to read on the Commission's website: <https://www.dbcc.gov.wales/reviews/02-25/research-on-the-workload-of-county-councillors-in-wales>

The Democracy and Boundary Commission Cymru has also published its Policy and Practice document in preparation for the 2025 Electoral Review Programme. The Commission is seeking your views on the Policy and Practice document and the closing date for responses is 24 March 2025. The Commission intends to commence ERP 2025 from April 2025 onwards. The Policy and Practice document can be found on the DBCC [website](#). Responses to the consultation on the Policy and Practice should be submitted to Consultations@dbcc.gov.wales by the 24 March 2025.

Should you require any further information, you should get in touch with the Commission directly on enquiries@dbcc.gov.wales

One Voice Wales is also preparing a response to this consultation and would appreciate if you could send any observations or Council's draft response them via email or respond directly to the Commission.

b) **Join NFWI-Wales event to mark Neurodiversity Celebration Week.** NFWI-Wales will be hosting an online event on 17 March, from 7pm - 8.15pm, to mark Neurodiversity Celebration Week. During the event, neurodivergent women will be sharing their lived experiences. It will be an opportunity to champion neurodiversity and celebrate the

differences and unique strengths of neurodivergent women. The event is being organised as part of the WI's 'Thinking Differently: Autistic and ADHD Women and Girls' campaign, which seeks to raise awareness of autism and ADHD in women and girls and calls for action to improve the diagnosis process and to increase the provision of support available to them.

To find out more and book a place, please visit <https://www.thewi.org.uk/wi-in-wales/news-and-events/join-nfwi-wales-to-mark-neurodiversity-celebration-week>

3 **Keep Wales Tidy** - Wednesday, February 19 - 10am - 2pm

Join KWT for the morning's deep dive into the exciting world of combining solar energy and green roofing. World-renowned green roof expert, Dusty Gedge will share his extensive experience, covering everything from the core benefits of integrated solar and green roof systems to crucial considerations like choosing the right surveyor and contractor and how to avoid common pitfalls. Plus, gain invaluable one-on-one insights during our workshop session. Bring your project ideas and get direct feedback from Dusty – a truly unique opportunity you won't want to miss! Click o book -

<https://www.eventbrite.co.uk/e/more-than-just-a-roof-sustainability-and-power-with-green-solar-innovation-tickets-1214675640539?aff=oddtcreator>

4 **Other**

a) **DBCC - Electoral Review Programme 2025 (ERP 2025)** [website](#).

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b) **Aspiring Board Members Programme**. The Aspiring Board Members Programme (running until May 2025) is a 12-month leadership development programme designed to support and prepare people from Black, Asian and minority ethnic backgrounds for Independent Board Member (also called Non-Executive Director) Roles within health bodies in Wales. The programme seeks to enable a wider diversity of individuals to play their part in the future of NHS Wales. The programme includes learning events, board placements, and independent leadership coaching. Please follow the link for more information [Aspiring Board Members Programme - Academi Wales](#)

c) **Mid & West Wales Fire & Rescue Service - Carmarthen, Carmarthenshire** Series of community drop-in sessions aimed at gathering valuable input from residents and stakeholders arranged, to assist in identifying any issues or challenges the Service may face in the delivery of the [Community Risk Management Plan 2040](#) (CRMP 2040). As part of the engagement and planning process the Deputy Chief Fire Officer – Iwan Cray is hosting two external webinars. These interactive webinar sessions will provide a platform for open dialogue, allowing community members to share their insights, concerns, and suggestions to help shape the future of the Fire and Rescue Service.

Date, times and links to the webinars below:

Monday, 10 February at 19:00pm - [Webinar 1](#)

Monday, 10 March 19:00pm - [Webinar 2](#)

The aim is to shape a modern-day Fire and Rescue Service that reflects the needs and priorities of different communities. Your input is invaluable in helping to create a safer and more resilient Mid and West Wales. For more information on the Community Drop-in Sessions or to fill in the survey online, please visit: [Community Risk Management Plan 2040](#)

5) Transport for Wales

a) Your opinion matters

We need your ideas to help us change the way Wales travels.

We want to make it easier for people to travel by train, bus, walking or cycling.

Why is community important to us?

The needs of our customers are always evolving. Building a vibrant community provides us with insights into these changing needs. Your input is invaluable.

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We're committed to making your journey as seamless and enjoyable as possible.

We've created walking itineraries for you, your friends and family. [Find out more about travelling to your favourite trails](#). Who will you take on a hike?

b) Consultation on the future of transport in the South West Wales region which is now live on www.cjcsouthwest.wales/2025consultation Swansea Council, Neath Port Talbot Council, Carmarthenshire County Council and Pembrokeshire County Council are currently working with the Corporate Joint Committee (CJC) for South West Wales to develop a new **Regional Transport Plan** for the region. The new Regional Transport Plan sets out what will be done over the next five years to ensure the transport network is reliable, connected, affordable, convenient and accessible. Once adopted the new Plan will replace the existing Joint Local Transport Plan.

The draft of our new Plan is published and are seeking everyone's views on this important document. From residents, businesses, organisations and visitors about how the policies and improvements identified in the Plan would help to meet their transport needs and priorities.

Please see website for dates & times of consultation events

www.cjcsouthwest.wales/2025consultation

Head to www.cjcsouthwest.wales/2025consultation to review the draft Plan and give your feedback. Please ensure your comments reach us by midnight on Sunday 6th April 2025.

Action: To consider that, under the Public Bodies (admission to Meetings) Act 1960, Sec 1 (2), the public and accredited representatives of newspaper be excluded from the meeting for whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Items: 2024.168, 169, 170.

2024.168. To approve the schedule of payments. Cllr RGEwards proposed, and Cllr JRees seconded the motion to approve the schedule of payments. **RESOLVED to approve the Schedule of payments.**

SCHEDULE OF PAYMENTS		18 February 2025			
Cheque/BACS/DD	Payee	Details	Cost (inc VAT)	Gate	VAT £
BACS 171	JN Williams	Grounds Maintenance and delittering @welfare field	288.00		48.00
BACS 172	JN Williams	Rubbish Collection at Welfare Field	963.00		160.50
BACS 173	Audio Volt	Portable PA Sysytem	215.00		35.83
BACS 174	Go Education	Digital TV/screen mount bracket etc	3600.00		600.00
BACS 175	SCTC staff	Reimbursement/Salary etc	4866.67		270.33
BACS 176	Wembley Storage	Storage Container (Feb).	110.00		
BACS 179	Toppers	Revolution Dispenser		71.18	
DD	CCC	Youth club staffing (April24-November24)	3090.02		515.00
BACS 180	Office Boffins	Stackable chairs	1475.40		245.90
BACS 181	St Clears Men's Shed	Repairs to bin store		25.00	
BACS 182	We Care Cleaning Services	Cleaning at Y Gât		200.00	
BACS 183	EDF	Electricity usage		2035.20	339.20
BACS 184	Gât Staff	Reimbursement/Salary etc		1040.00	
BACS 185	W3Design	Annual Hosting	298.00		
Cheque	Y Cardi Bach	Donation	50.00		
Cheque	Carmarthen Stroke Club	Donation	50.00		
BACS 186	CCC	Youth club Room Hire	660.00		
BACS 187	Dyfed Alarms	Annual Monitoring Fee (Mar25 Feb26)		348.00	58.00
BACS 188	Carmarthenshire County Council	Annual Cyclical maintenance Skatepark Q3	167.72		27.95
BACS 189	Carmarthenshire County Council	Annual Cyclical maintenance Playpark Q3	167.72		27.95
BACS 190	CLH Trailers Ltd	Display Board	153.00		25.50
BACS 191	Daniel's Doors & Locks Ltd	Replace handle & cabin hook on maind door		111.78	18.63
BACS 192	JN Williams	Supply & repair seesaw spring	510.00		85.00
DD	CWM	General Waste	75.42		12.57
DD	CWM	Mixed Waste Y Gât	34.92		5.82
DD	Total Energies	Gas usage			
DD	Xero	Digital Accounting	39.60		6.60
DD	Three	Mobile phone	12.68	8.40	2.11
DD	CCC	Gate Rates £9413.50 01/04/24_31/03/25 monthly fee April		941.00	
DD	Welsh Water	Water Rates Oct		12.50	
DD	Three	Mobile phone Y Gât		8.40	
			16827.15	4801.46	2484.89

NOTES

Receipts since last meeting date :

Payee	Details	TOTAL AMOUNT	GATE AMOUNT
CCC	Library		6000.00
Voneus	Hosting		75.00
CCC	Rental		240.00
	Total	£0.00	£6,315.00
Monies transferred since last meeting	6,000		
	863.86		
	240		
	7103.86		

2024.169. To consider the tender application for the Welfare field. Only one application had been received. **RESOLVED to approve the tender application received from JNWilliams for maintenance to the Welfare field.** Cllr OGrant to discuss the biodiversity management with the contractor.

2024.170. To receive an update regarding the Ten Towns grant. **NOTED.** The grant funds have been successfully reclaimed for objectives achieved. The mayor thanked the clerk for her diligent and timely work in completing the various reports and reclaiming the expenditure. Cllr OGrant thanked the mayor for her role in driving forward the project and ensuring its success.

2024.171. To consider the four vacant seats on the Council. No applications received. **RESOLVED to continue to advertise the vacancies and repost on social media.**

2024.172. Correspondence

- a. Josh Barnett - St Clears AFC wish to host their annual football festival on the community fields on the 7th and 8th of June 2025. The format has changed slightly and a festival for the mini age groups will be held on the 7th of June and a presentation day for all age groups held on 8th June.
- b. Landsker's first edition Quarterly Newsletter, [Landsker Newsletter](#) online.
- c. Air Ambulance Wales, thank you letter for the kind financial donation.
- d. Cerebral Palsy Cymru, thank you letter for the kind financial donation.
- e. B. Wallace copy of correspondence sent to Local Authority members about proposed Bancyfelin Play Area.

2024.173. To receive reports from representatives on meeting of outside bodies, seminars etc. Cllr OGrant attended the RBL Annual General Meeting held on 25th Jan. 2025. All members had received an invite to the Carmarthen Town St David's Day parade due to be held on 1st March 2025.

Cllr RGEwards attended the Funeral of Carwen Earles (chair of Bancyfelin, Llangain and Llansteffan Federation of Schools). The school has named two governors in the interim as coleaders to manage meetings, assessment and workload.

2024.174. To receive the Town Mayor's Report on civic events, engagements etc.
NONE.

2024.175. Matters for the next agenda (exchange of information only).

With no other business to discuss the Chairman closed the meeting at 21:18 hrs.