

Cyngor Tref Sanclêr – St Clears Town Council
The Gate /Y Gât, Pentre Road/Heol y Pentre, St Clears/Sanclêr, SA33 4AA

**Minutes of the Ordinary meeting of Full Council (FC) held at
Y Gât, Pentre Road, St Clears, SA33 4AA**

on Tuesday, 19th November 2024 at 7.00pm*

Members present: Councillors RDavies, DrWEVJDavies, RG Edwards, BThornton, IThomas-Wigley

In attendance: Press (0), Members of the public (0), Carmarthenshire County Councillor (0).

LGA1972 Section12, pii, s11(3) If both the chairman and vice-chairman of the council are absent from a meeting of the council, such councillor as the members of the council present shall choose shall preside. Members nominated Cllr IThomas-Wigley to chair the meeting.

2024.99. **Apologies. RESOLVED to accept apologies from Cllr GADavies, OGrant, JMiller, and JRees.**

2024.100. **Personal Matters. NONE.**

2024.101. **Declarations of Interest.** Item 24.105, planning – Cllr RGEwards
Item 24.115, Gât subgroup update – Cllr B Thornton and all members.
Item 24.116a Correspondence – Cllrs Der WEVJDavies and IThomas-Wigley

2024.102. **Presentation by St Clears Youth Club.** Heulwen O’Callaghan (Youth Worker) gave Council an update on how the Youth Club is operating. The club continues to run on a Monday evening between 5-8pm at the Leisure Centre. Numbers remain high with on average 18 attending weekly. The club has arranged numerous activities including coasteering, kayaking, pool, table tennis, arts & crafts, football and cooking. The Youth club is now constituted, and youngsters have the opportunity of assisting on the recruiting panel for the Youth Services. The club currently has a degree candidate from Trinity St Davids undertaking a youth worker placement with them, which has proved beneficial allowing for additional time and support. The club would like to extend its support and run on two nights of the week, targeting older children. The club requested continued support from the Town Council beyond March 2025.

2024.103. **To confirm the minutes of the Ordinary meeting of the Full Town Council (FC) held on 15th October 2024.** Cllr RGEwards proposed, and Cllr RDavies seconded the motion to accept the minutes of the Ordinary meeting of the Full Town Council (FC) held on 15th October 2024 as a true record. **RESOLVED to approve the minutes of the Ordinary meeting of the Full Town Council (FC) held on 15th October 2024 as a true record.**

2024.104. **Matters arising (exchange of information only)**
Item 77, Matters Arising –Subgroup dealing with resident’s numerous requests, outcome pending.

Item 82. Litter picking – Congratulations and well done to the members who undertook a litter pick around the town.

2024.105. **To receive the County Councillor’s Update.** NONE as the County Councillors were not in attendance.

Cllr RGEwards had received information from Cllr PHughes in respect of the Bancyfelin Playing field, proposing that Town Council adopt in principle the changing of the wording of the S106 funding from ‘future maintenance’ to ‘construction of LEAP’. **RESOLVED to agree in principle to the change in wording if the funds are transferred accordingly so that Town Council may utilise these for future development (match funding) and/or community enhancement to complete the necessary ground works required for the agreed park.**

2024.106. **To approve the committee reports**

a) Environment committee. Cllr WEVJDavies informed members of matters discussed. Namely, planning, issue with moles, terms of reference for sub-groups, Dog fouling and Public Spaces Protection Order.

RESOLVED to amend the response to planning application PL/08456 and express concerns regarding access, surface water flooding and capacity of sewage infrastructure to deal with volume of additional homes.

Cllr BThornton proposed, and Cllr RDavies seconded the motion to approve the Environment report.

b) Community, Finance and General-Purpose committee. Cllr IThomas-Wigley informed the Council of the recommendation to adopt the terms of reference for the Welfare field sub-group, information shared regarding the Hate Crime Awareness week, adoption of Council policies and financial checks undertaken by nominated members. Cllr RGEwards proposed, and Cllr RDavies seconded the motion to approve the CFGP report. **RESOLVED to approve the Environment and CFGP reports.**

2024.107. **To receive the Clerk’s Report.**

I. Carmarthenshire County Council

(i). Planning/Licensing.

<p>PL/08448 31/10/2024</p>	<p>Householder planning permission</p>	<p>31 Cae Gwyrdd, St Clears, Carmarthen, SA33 4BE Erection of temporary structure (Summerhouse) sized at 4.8m x 3m to the north side of the dwellinghouse</p>	<p>Dyddiad Dechrau Ymgynghori: 31/10/2024</p>	<p>Dyddiad Gorffen Ymgynghori: 21/11/2024</p>
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PL/08456 05/11/2024	Full planning permission for the construction of 16 no. affordable residential dwellings (exception site) with associated infrastructure works	Land to the rear of Cwrt Melin, Bancyfelin, Carmarthen, SA33 5ND	Dyddiad Dechrau Ymgynghori: 05/11/2024	Dyddiad Gorffen Ymgynghori: 26/11/2024
CONSULTATION BEFORE APPLYING FOR PLANNING PERMISSION NOTICE UNDER ARTICLE 2D	Purpose of this notice: <i>this notice comprises a formal request for a pre-application consultation response under article 2D of the Town and Country Planning (Development Management Procedure) (Wales) Order 2012.</i>	Proposed development on land off Tenby Road, St Clears, Carmarthenshire, SA33 4JN		

RESOLVED to respond to planning application PL/08456 with objections regarding drainage, potential flooding, utilities infrastructure and access.

ii) New appointment - Tenancy Engagement Officer for Carmarthenshire County Council

2. One Voice Wales

- a) National Joint Council Local Government Services Pay Agreement 2024/25 information update (to be backdated to April 2024).
- b) Upcoming Pension Credit free webinars for members of staff and volunteers who may support people with the digital skills needed to access Pension Credit online (a DWP-Digital Communities Wales collaboration). Bookings can be made using the following Eventbrite links,
 - 14.11.2024 - 10:00-11:30 - <https://www.eventbrite.co.uk/e/supporting-people-with-the-digital-skills-to-access-pension-credit-online-tickets-1050671475667?aff=oddttdtcreator>
 - 05.12.2024 - 10:00-11:30 - <https://www.eventbrite.co.uk/e/supporting-people-with-the-digital-skills-to-access-pension-credit-online-tickets-1050672528817?aff=oddttdtcreator>
- c) **Consultation** - Role, governance and accountability of the community and town council sector. Responses [Consultation display](#)
- d) Empowering Councils to Address Food Poverty Webinar, Meals That Matter, Thursday,

28th November 2024 10am-12pm

ZOOM LINK FOR WEBINAR

e) **Promoting a resilient and high performing planning service**

A resilient and high performing planning service is essential for a successful and inclusive country and is fundamental to the delivery of national and local priorities providing certainty to business and communities about how places will grow and change. Thus, ensuring that Wales has enough Planners, with the right skills in the right areas is fundamental to the

delivery of our collective social, economic and environmental ambitions. The consultation can be found on the Welsh Government's consultation pages at:

<https://www.gov.wales/promoting-resilient-and-high-performing-planning-service> _

Responses to this consultation are invited by 17 January 2025.

f) **Preserving trees and woodlands: new regulations**

This consultation relates to proposed changes to the law protecting trees and woodlands in Wales. Views on the principles underlying the proposed new regulations for the protection of trees and woodlands are sought.

The consultation can be found on the Welsh Government's consultation pages at:

<https://www.gov.wales/preserving-trees-and-woodlands-new-regulations>


Responses to this consultation are invited by 14 February 2025.

g) Article on e-training courses.

h) **Green Heroes Event: Cae Felin – Growing Community, Health & Nature**

Together and would greatly appreciate your help in sharing this opportunity within your communities.

Event Details:

 **Date:** Tuesday, 3rd December 2024

 **Time:** 6:30 PM

 **Venue:** Underhill Hub, Mumbles

3. Other

Swansea University - [Your Slice of CEIC - Autumn Update.](#)

Action: To consider that, under the Public Bodies (admission to Meetings) Act 1960, Sec 1 (2), the public and accredited representatives of newspaper be excluded from the meeting for whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Items 2024.108, 111, 112, 113, 114.

2024.108. **To approve the schedule of payments.** The Council discussed the schedule for payments and queried the increase to the cleaning hours, and frequency of playpark inspections. A request was made to transfer funds from the Council's current account to the Y Gât account to cover costs. This to be reinstated once funds received. Cllr RGEwards proposed, and Cllr BThornton seconded the motion to approve the transfer of funds and that the schedule of payments be approved. **RESOLVED to approve the transfer of funds from the Council's current account to the Y Gât account and the schedule of payments. Cllrs RGEwards and Cllr IThomas-Wigley completed a financial review for Q1 & Q2 (quarter) for the Council's accounts.**

Trail:

SCHEDULE OF PAYMENTS		19 November 2024			
Cheque/BACS/DD	Page	Details	Cost (inc VAT)	Gate	VAT £
BACS 120	Cadbury Gifts	Selection boxes	883.86		147.31
BACS 121	JN Williams	Ground Maintenance and delittering @ Welfare Field	963.00		160.50
BACS 122	JN Williams	Rubbish Collection at Welfare Field	588.00		98.00
BACS 123	JN Williams	Bench erection at Bancyfelin	144.00		24.00
BACS 124	SCTC staff	Reimbursement, Salary etc	3968.37		13.58
BACS 125	Wembley Storage	Storage Container (Nov)	110.00		
BACS 128	Bowen & Weaving	Office Printer Cartridges	400.20		66.70
BACS 129	CCC	Q1 Annual Maintenance per SLA	167.72		27.95
BACS 130	CCC	Q1 Annual Cyclical Maintenance as per SLA at Playground	167.72		27.95
BACS 131	We Care Cleaning Services	Cleaning at Y Gât		200.00	
BACS 132	SLCC	Membership fee	300.00		
BACS 133	Salem Christmas Tree Farm	Nordman Fir x3 Christmas Trees	1050.00		
BACS 134	SSE Energy Solutions	Supply Invoice	38.66		1.84
BACS 135	EDF	Electricity usage		1782.72	297.12
DD	CWM	General Waste	50.28		8.38
DD	CWM	Mixed Waste Y Gât		27.60	4.60
DD	Total Energies	Gas usage		134.99	6.43
DD	Xero	Digital Accounting	39.60		6.60
DD	Three	Mobile phone	6.00		1.00
DD	CCC	Gate Rates £9413.50 01/04/24_31/03/25 monthly fee April		941.00	
DD	Welsh Water	Water Rates Oct		12.50	
DD	Three	Mobile phone Y Gât		8.40	
			8877.41	3107.21	891.96

NOTES			
Receipts since last meeting date :			
Page	Details	TOTAL AMOUNT	GATE
CCC	Precept		
Total		£0.00	£0.00

Monies transferred since last meeting	8,000	£5,000.00
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2024.109. To approve the Council's risk assessment.

Cllr RGEwards proposed, and Cllr WEVDavies seconded the motion that the Council's risk assessment be approved with the updates as discussed. **RESOLVED to update and approve the Council's risk assessment with the changes discussed.**

2024.110. To consider how to promote Circular Economy practices. DEFERRED until future meeting of Environment committee. RESOLVED that the clerk may attend the next CEIC conference Innovations in Circular Economy: Learning from Welsh Organisations, on 18th February 2025 in Cardiff.

2024.111. To consider the Community Woodland lease. DEFERRED until future meeting of Council and a reply received from the Council's solicitor.

2024.112. To consider the composition of the Community Woodland sub-group. DEFERRED until future meeting of Council.

2024.113. To consider the Welfare field lease. DEFERRED until future meeting of Council and a reply received from the Council's solicitor.

2024.114. To receive an update from Y Gât Subgroup. The council was informed that the post of Facility manager and Farmers Market Coordinator interviews were pending. Painting of the facility had been arranged and there were only two units remaining vacant. It was brought to the Council's attention that the guttering and windows needed cleaning on the upper floor. The sub-group to meet for an update on next steps and to consider mentoring programme for successful Y Gât employee.

2024.115. **To consider the four vacant seats on the Council.** Poster published on noticeboard in St Clears and Bancyfelin, Council website and Facebook page. No applications to consider. **RESOLVED to repost poster on Council's Facebook page.**

PROPOSE STANDING ORDERS

2024.116. **Correspondence.**

- a) Town Trust – Christmas tree at Town Hall, contribution towards electricity and timer for lights. **RESOLVED to approve new timer and contribution for electricity.**
- b) Voenus, improved Broadband service in area. **NOTED.**
- c) Cae Priory Fields – Cllr WEVJDavies raised concerns from residents on High Street regarding the volume of surface water flowing along the road from the site. **RECOMMENDED that residents write in to the planning department to express individual concerns.**

2024.117. **To receive reports from representatives on meeting of outside bodies, seminars etc. NONE.**

2024.118. **To receive the Town Mayor's Report on civic events, engagements etc. NONE.**

2024.119. **Matters for the next agenda (exchange of information only).**

There being no other business the chairman closed the meeting at 21:23 hours