

Cyngor Tref Sanclêr – St Clears Town Council
The Gate /Y Gât, Pentre Road/Heol y Pentre, St Clears/Sanclêr, SA33 4AA

**Minutes of the Ordinary meeting of Full Council (FC) held at
Y Gât, Pentre Road, St Clears, SA33 4AA**

on Tuesday, 16th October 2024 at 7.00pm*

Members present: Councillors GADavies, RDavies, DrWEVJDavies, RG Edwards, OGrant, JMiller, JRees, BThornton, IThomas-Wigley

In attendance: Press (0), Members of the public (0), Carmarthenshire County Councillor (2).

2024.73. **Apologies. None.**

2024.74. **Personal Matters.** The Chairman reminded members that resolved resolution outcomes from Council meetings are made public, but that key discussions and voting are confidential and thus not published. The Town Mayor politely reminded members to adhere to the Code of Conduct because it has become evident that confidential matters have been discussed outside of the Council meeting. If this was to continue the information and individual shall be reported to the standards and monitoring officer.

2024.75. **Declarations of Interest.** Item 2024.79 Y Gât booking – Cllr BThornton.
Item 2024.90 Y Gât – Cllr B Thornton and All members.

2024.76. **To confirm the minutes of the Ordinary meeting of the Full Town Council (FC) held on 17th September 2024.** Cllr JRees proposed, and Cllr RGEwards seconded the motion that the minutes of the Ordinary meeting of the Full Town Council (FC) held on 17th September 2024 is a true record of proceedings. **RESOLVED to adopt the minutes of the Ordinary meeting of the Full Town Council (FC) held on 17th September 2024 as a true record of proceedings.**

2024.77. **Matters arising (exchange of information only).** The Mayor and Cllr IThomas-Wigley has now met with the member of the public who requested a meeting. Council is responding to correspondence received in accordance with the Council's policies.

2024.78. **To receive the County Councillor's Update.** The Council welcomed Cllr PHughes (County Councillor) to the Town Council meeting following a lengthy absence. Cllr CJones informed the members that County were looking at the budget and difficult decisions would have to be made with notable changes to services. The County officers congratulated the Town Council on the impressive work that has been achieved to date under the Ten Towns grant. The members were informed that a booking for the venue had been made to showcase the achievements of a successful asset transfers. Cllr PHughes informed that the road resurfacing in the town was due to commence along Llangynin Road.

Members raised concerns about parking within the town along key roads (e.g. Pentre Road) and lack of enforcement. Double yellow lines are to be marked along Ysgol Griffith Jones Road. Traffic management plan is being undertaken. County Council members to find out what the outcome of this

is for the town. Amendments to be considered for safety include Road crossing, overgrown hedges and uneven pavements.

2024.79. To approve the committee reports

- a) Environment committee.** Cllr OGrant informed members of the issues recommended; broken benches to be replaced, and review undertaken. Cllr BThornton proposed, and Cllr Dr WEBVJDavies seconded the motion that the report be accepted as a true record.
- b) Community, Finance and General-Purpose committee.** Cllr RDavies proposed, and Cllr GADavies seconded the motion that the 3rd September 2024 CFGP report be accepted as a true record. Cllr JRees proposed, and Cllr RDavies seconded the motion that the 1st October 2024 CFGP report be accepted as a true record.

2024.80. To receive the Clerk's Report

I. Carmarthenshire County Council

(i). Planning/Licensing. NONE

(ii) Southwest Wales Community Cohesion Officer questions Re: Hate Crime activities.
RESOLVED to approve that the CFGP committee reply.

(iii) Riverwalk footfall data. (see appendix i)

(iv) Electoral Registration Officer Notice that Town Council may co-opt replacement members.

(v) Communities for Work Plus, an employability programme, which supports individuals who are unemployed to return or enter employment. We cover the geographical area of Carmarthenshire and provide a holistic package of support to individuals, which is primarily based around one-to-one support with a designated mentor.

The support that we provide includes the following.

- Help to identify skills and employment opportunities and develop a job action plan.
- Support to update CV/Cover letter and help with job application forms.
- Practice interview techniques and questions.
- After the individual has engaged with a mentor on the 3 occasions, arrange courses/training/work experience.
- Speak to potential employers on behalf of clients.
- Ask for feedback from interview and employers to support individuals with their development.
- Collaborate with other partners if additional support is required.
- Tailor the package of support to the individuals needs and help remove any barriers that they are facing, which are preventing them from accessing employment.

As a programme we receive direct referrals from the Job Centres, however the service is also delivered on an outreach basis across communities. We are very interested in working in partnership with yourself to develop our service further. If you would be interested in receiving additional information or would like a meeting to discuss how we can support your community, please let us know.

2. One Voice Wales

a). Senedd Cymru's [Local Government and Housing Committee](#) is undertaking an inquiry into the [role, governance and accountability of the community and town council sector](#)

The terms of reference for the inquiry are to examine:

- The role and value of community and town councils in Wales.
- Whether the sector is fit for purpose in an evolving local government landscape.
- Governance and scrutiny arrangements and its impact on accountability and transparency.
- Scope of digital and new technology to improve decision-making, service provision and participation in local democratic processes.
- What new powers and responsibilities for this tier of government are utilised to support communities.

Invitation to contribute to the consultation. [Invitation to share your views](#) on the terms of reference. Submissions by Friday 18 October 2024. It may not be possible to consider responses received after this date. More information on how to submit evidence and how we use your information can be found [here](#).

Oral evidence sessions will take place in the Autumn term, we will be in touch separately to arrange date and timings.

b). The Infrastructure (Wales) Act 2024 provides for a new consenting process that will enable the Welsh Ministers to determine applications for significant infrastructure projects. The Act contains the framework for the overall process, with the finer details to be prescribed in Regulations.

The consultation paper describes the finer details by setting out the whole consenting process, from the identification of projects subject to the new regime, through to amendments to consents and revocation. Feedback to these proposals will enable the finalisation of the Regulations. The consultation can be found on the Welsh Government's consultation pages at:

[Implementing the Infrastructure \(Wales\) Act 2024 | GOV.WALES](#)

Responses to the consultation paper are invited by 13 December 2024.

c). Grant Opportunity - COMMUNITY ACTIVITIES FOR BIODIVERSITY. [Local Places for Nature, Carmarthenshire](#) has opened a small grant to support community activities relating to biodiversity. Please find the details and application form attached.

[Wales Climate Week 2024](#) is coming around soon, which could be an interesting event to tie this grant in to. However, the grant is open to many different ideas / combinations of ideas that you may have, and I would be very happy to hear from you.

d) WELLBEING ECONOMY CYMRU FESTIVAL OF IDEAS

Monday 18th November 2024, 11am-5pm, Swansea Arena, SA1 3BX Register your free ticket now: <https://bit.ly/WECymru2024>

WE Cymru, Cwmpas, Oxfam Cymru, Public Health Wales, 4theRegion and the Future Generations Commissioner for Wales are organising the inaugural *Wellbeing Economy Cymru Festival of Ideas* at Swansea Arena on 18th November 2024. This event is open to everyone, with special relevance for all those working in sustainable business, economic development, community empowerment and public services in Wales. The event will aim to change how we think about our economy, its purpose, and its possibilities – and will

highlight the practical actions being taken at local, regional and national level to transition Wales to a wellbeing economy.
With topline speakers including...

- Kate Raworth, author of 'Doughnut Economics'
- Derek Walker, Future Generations Commissioner

d). **Funding, Grants and Precept Setting. Thursday 24 October 2024 10.30am - 12.00pm**

Join to explore this important topic, and to enhance your Council's understanding of how Councils can support their residents through the continuing cost-of-living crisis.

e) DWP: Wales group pension credit campaign:-

- To signpost all potential Pension Credit recipients to [Pension Credit: Overview - GOV.UK \(www.gov.uk\)](https://www.gov.uk/pension-credit/overview)
- To encourage all potential Pension Credit recipients to use the [Pension Credit calculator - GOV.UK \(www.gov.uk\)](https://www.gov.uk/pension-credit-calculator) to check eligibility and get an estimate of how much they could get (friends and family can support with using eligibility calculator).
- To encourage collaboration between DWP and partner organisations, advocating/sharing of assets/websites and sharing details of external events.
- To build common awareness of [Pension Credit toolkit - GOV.UK \(www.gov.uk\)](https://www.gov.uk/pension-credit-toolkit) and supporting assets.

3. Keep Wales Tidy [How to help Hedgehogs Webinar](#) Join a free 'How to Help Hedgehogs' webinar 17.00-18.00, Wednesday 09 October.

4. Other

- a). Calon Heart Screening and Defibrillators Wales – Petition
- b). Calon Tân magazine – circulated

5. SLCC

Congratulations extended to St Clears Town Council Clerk who has successfully completed the Financial Introduction to Local Council Administration (FiLCA).

2024.81. **To approve the Welfare field tender for publication. RESOLVED to publish the Welfare field tender on the Town Council's notice board, website and Facebook page and forward to the current contractor.**

2024.82. **To consider litter picking within the town.** Several litter picking crews around the town (e.g. McDonalds clean-up crew) and appropriate equipment available in Y Gât. Cllr OGrant proposed, and Cllr BThornton seconded the motion that the Town Council members do a litter picking event on Saturday, 2nd November 2024 at 10am. **RESOLVED to hold a Town Council members litter picking event on Saturday, 2nd November 2024 at 10am. Meet at Y Gât.**

2024.83. **To receive the Audit Wales report 2022_23.** Members read the report. There being no questions, Cllr IThomas-Wigley proposed, and Cllr JRees seconded the motion to approve the report. **RESOLVED to receive the Audit Wales report 2022_23.**

2024.84. To receive the Independent Panel for Renumeration for Wales (Draft Annual Report) 2025_26. No comments for response. **RESOLVED** to receive the Independent Panel for Renumeration for Wales (Draft Annual Report) 2025_26.

2024.85. To consider members' allowances. **RESOLVED ACTION:** members completed the Members' Allowances claim documentation. The information gathered will be recorded and published on the Council's Website in accordance with the Independent Panel for Renumeration for Wales guidelines.

2024.86. To receive the internal auditor's report 2023_24. Members read the report. Cllr OGrant asked for confirmation that increases in salary payments included the Y Gât staff. There being no other questions Cllr DrWEVJDavies proposed, and Cllr IThomas-Wigley seconded the motion to approve the report. **RESOLVED** to receive the internal auditor's report 2023_24.

2024.87. To approve the schedule of payments.

Cllr Dr WEVJDavies proposed, and Cllr GEdwards seconded that the schedule of payments be approved for payment. **RESOLVED** to approve schedule of payments.

SCHEDULE OF PAYMENTS					
15 October 2024					
Cheque/BACS/DD	Payee	Details	Cost (inc VAT)	Gate	VAT £
BACS 105	Genesis	Digital screens x2	15231.00		2538.50*
BACS 106	JN Williams	Rubbish Collection at Welfare Field	963.00		160.50
BACS 107	JN Williams	Grounds Maintenance and delittering @Welfare field	816.00		136.00
BACS 108	SCTC staff	Reimbursement & Salary etc.	3223.91		2.60
BACS 109	Wembley Storage	Storage Container (Oct).	110.00		
BACS 112	Jenks Art	Additional tender for protective layer (10Towns)	850.00		
Cheque104048	L. Terry Jones	Bus shelter cleaning	78.00		
BACS113	GBSport & Leisure	Site visit & quote report on repairs required	300.00		
BACS 114	We Care Cleaning Services	Cleaning at Y Gât July_Aug		170.00	
Cheque104049	T. Rees	Use of WiFi towns electricity	105.19		
BACS 116	Harold Metcalfe partnership	Prepare Gate plans, quotes & attend site meetings	1200.00		
BACS 117	One Voice Wales	Training fee	40.00		
BACS 118	EDF	Electricity usage		1068.11	50.86
BACS 119	St Clears Royal British Legion	Poppy Wreath Appeal	50.00		
DD	Total Energies	Gas usage		91.22	4.35
DD	Xero	Digital Accounting	39.60		6.60
DD	Xero	Digital Accounting uplift Sept	3.60		0.60
DD	Three	Mobile phone	6.00		
DD	CWM	General Waste	50.28		8.38
DD	CCC	Gate Rates £9413.50 01/04/24_31/03/25 monthly fee April		941.00	
DD	Welsh Water	Water Rates Oct		12.50	
DD	Three	Mobile phone Y Gât		8.40	
Cheque	Tir Dewi	Mayor's Donation	100.00		
			23166.58	2291.23	2908.39

NOTES

Receipts since last meeting date :

Payee	Details	TOTAL AMOUNT	GATE AMOUNT
CCC	Precept		
St Clears Scouts Hut	Ground rent 2022/23	25.00	
St Clears Scouts Hut	Ground rent 2023/24	25.00	
St Clears Scouts Hut	Ground rent 2024/25	25.00	
CCC			320.00
Welsh Water			142.50
Total		£75.00	£462.50

Reduced rate for July/Aug/Sept.

Monies transferred since last meeting 18,231

PROPOSE STANDING ORDERS

2024.88. Correspondence. Received at the end of the meeting.

- 2024.89. **To consider representatives for the following sub-groups:**
- a). **Welfare field sub-group. RESOLVED to appoint Cllr BThornton as the third representative to the Welfare field sub-group.**
 - b). **Community Woodland sub-group. DEFERRED until future meeting of Full Council.**

PROPOSE STANDING ORDERS

Cllr JMiller left the meeting

- 2024.90. **To receive an update from the Y Gât Management sub-group.**

Cllr BThornton left the meeting due to declaration of interest

Positive annual review meeting held with Carmarthenshire County Council on 8th October 2024. Matters discussed included:

- Review of lease terms
- Inspection of property (changing of lights to LED's, information to be resent to CCC)
- Rent Review
- Insurance Review
- Compliance with Regulations
- Tenant Feedback
- Financial Review
- Removal of outstanding items from Café/units discussed and arrangements made for removal.

Facility Manager & Market Coordinator post advertised, and short-listing meeting agreed. Update from letting agent in respect of units.

Cllr BThornton re-joined the meeting

- 2024.91. **To approve annual payment for the SIM card to operate the Digital Screen.** Cllr RGEwards proposed, and Cllr JRees seconded the motion. **RESOLVED to approve the annual payment for the SIM card to operate the Digital Screen.**

- 2024.92. **To consider the vacant seats on the Council. RESOLVED to put out a poster for Co-opted members.**

- 2024.93. **To receive reports from representatives on meeting of outside bodies, seminars etc.**

Town Clerk attended SLCC, West Wales branch meeting

Cllr RGEwards attended the Bancyfelin Federation Governing Body meetings. Numbers increasing at the school.

- 2024.94. **To receive the Town Mayor's Report on civic events, engagements etc.**

Town Mayor attended the Llangynin Church Harvest Festival and the Young Farmers Harvest Dinner.

- 2024.88. **Correspondence.**

- a) One Voice National Conference - Builth Wells on 16th October 2024. NOTED
- b) St Clears Community Association Christmas Event – 7th December 2024. Request for Town Council's support. NOTED but activities will need to be adjusted to suit space available.
- c) CCC confirmation and permission to coopt members. See Item 2024.92

- d) St Clears Royal British Legion group – Remembrance Sunday Event. RESOLVED to respond to request for support accordingly.
- e) CCC Footfall information (See appendix i). NOTED
- f) Radio Glangwili request for funding – DEFERRED until January meeting
- g) CCC Consideration of Biodiversity project along Riverside path. NOTED
- h) Carmarthenshire Association of Voluntary Services request for information of events taking place within the town. RESOLVED that the Mayor and clerk respond with the relevant details.
- i) 'Online Hate' Workshop (see appendix ii)
- j) Governance and Committee composition to deal with queries and volume of correspondence received following face-to face meeting. RESOLVED that those who attended the meeting and one other be appointed to deal with matter as per Council's policy.

2024.95. **Matters for the next agenda (exchange of information only)**

Community Woodland sub-group membership

Circular Economy Innovation Community (CEIC) – how to promote?

There being no other business the chairman closed the meeting at 22:05 hours

Appendices

Appendix i

St Clears: River Walk: F156 Footfall Report / Adroddiad am nifer yr ymwelwyr

Period/Cyfnod: 01-09-2024 - 30-09-2024

Date/Dyddiad	< 07	07	08	09	10	11	12	13	14	15	16	17	18	19	> 19	Total/Cyfanswm
Sun/Sul 01-09-2024	-	4	5	6	7	4	4	9	9	6	5	11	6	4	8	88
Mon/Lun 02-09-2024	-	2	2	1	3	1	7	5	14	15	3	5	17	6	3	84
Tue/Mawr 03-09-2024	-	7	3	8	13	9	7	7	11	11	9	10	9	2	8	114
Wed/Mer 04-09-2024	1	2	3	6	19	2	8	5	3	5	14	1	7	6	6	88
Thu/Thu 05-09-2024	-	5	6	5	7	4	4	2	2	1	1	-	2	2	6	47
Fri/Gwe 06-09-2024	-	4	4	4	2	7	14	10	7	8	4	6	11	8	2	91
Sat/Sad 07-09-2024	-	3	2	1	5	6	6	2	5	11	3	5	4	5	1	59
Sun/Sul 08-09-2024	-	-	2	3	8	6	4	5	-	3	5	9	5	9	6	65
Mon/Lun 09-09-2024	2	5	6	6	7	3	8	10	6	8	7	3	18	6	12	107
Tue/Mawr 10-09-2024	1	-	2	4	7	9	15	8	3	4	4	1	18	13	6	95
Wed/Mer 11-09-2024	-	4	3	10	18	8	13	7	5	18	12	5	14	9	4	130
Thu/Thu 12-09-2024	-	2	5	4	1	4	39	13	14	21	54	27	8	28	8	228
Fri/Gwe 13-09-2024	1	-	-	-	6	11	13	5	2	3	5	10	7	6	3	72
Sat/Sad 14-09-2024	-	2	5	4	3	5	11	2	4	19	20	4	8	8	6	101
Sun/Sul 15-09-2024	1	1	3	6	7	10	3	4	8	13	3	5	6	5	-	75
Mon/Lun 16-09-2024	1	2	-	3	2	4	6	10	5	7	10	1	13	20	9	93
Tue/Mawr 17-09-2024	-	2	3	1	4	11	3	18	6	6	4	-	10	6	3	77
Wed/Mer 18-09-2024	1	4	2	7	15	4	8	8	8	3	2	-	8	11	1	82
Thu/Thu 19-09-2024	-	1	1	4	5	5	4	10	1	4	6	14	22	24	1	102
Fri/Gwe 20-09-2024	1	7	1	1	9	13	5	12	6	9	11	10	5	11	-	101
Sat/Sad 21-09-2024	-	3	7	4	2	2	4	9	7	10	15	11	8	5	2	89
Sun/Sul 22-09-2024	-	2	7	8	9	13	11	7	3	1	6	6	10	4	2	89
Mon/Lun 23-09-2024	2	6	4	2	3	5	3	3	7	5	7	10	8	4	6	75
Tue/Mawr 24-09-2024	1	1	3	5	8	5	9	10	4	1	15	6	2	8	3	81
Wed/Mer 25-09-2024	-	3	4	1	7	2	2	1	1	3	9	7	14	6	6	66
Thu/Thu 26-09-2024	-	-	4	6	2	5	8	7	2	4	4	3	6	25	15	91
Fri/Gwe 27-09-2024	205	5	153	163	165	119	304	162	127	67	59	10	27	5	30	1601
Sat/Sad 28-09-2024	-	1	5	9	4	22	13	5	10	11	6	3	7	3	2	101
Sun/Sul 29-09-2024	-	2	5	6	17	5	11	3	2	3	2	3	1	3	-	63
Mon/Lun 30-09-2024	-	8	6	13	18	5	7	13	23	24	20	6	18	6	-	167
Total/Cyfanswm																4322

Appendix ii

'Online Hate' Workshop

- Myth busting
- Know what to do if you encounter hate on your group
- Who to report it to
- What to do if you're concerned about escalation
- Support for you if you're affected by online hate

**Mid & South
West Wales**

**Wednesday 9th
October
10:00 - 12:00**

Booking is via
Eventbrite only

<https://www.eventbrite.co.uk/e/1009185479937>

Let's stand up to **hate crime** together



www.reporthathe.victimssupport.org.uk
0300 3031 982

