

Minutes of the **Community, Finance and General-Purpose Committee**  
meeting held at Y Gât on **Wednesday, 6<sup>th</sup> November 2024** at 8.00pm

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**Members of the Community, Finance and General-Purpose Committee present:**  
Councillors, RDavies, RG Edwards JRees, BThornton, IThomas-Wigley (Chairman),  
All other members of the Council for information

**In attendance:** Press (0), Members of the public (0), Carmarthenshire County Councillor (0).

1. **Apologies for absence.** Cllr GADavies
2. **Declarations of interest.** Items 4 & 5, Welfare field – All members.  
Item 8 Council Budget – All members
3. **To consider any matters arising from the minutes of the Community, Finance and General-Purpose meeting held on the 1<sup>st</sup> October 2024 (exchange of information only).**  
**None.**
4. **To consider the Terms of Reference for the Welfare field committee.** The committee reviewed the terms of reference for the Welfare Field Sub-group committee and **RECOMMENDED** to amend for 2024-26 to include (See Appendix i):
  - Management of the Welfare Field trusteeship.
  - To consider and respond to the relevant body in respect of the playpark including reviewing and addressing the SLA agreement reports and maintenance requirements.
  - To manage relationships with the various users of the field.
  - To ensure professional management, maintenance and development of the field. Maintaining a good working relationship with the contractor.
  - To make the field available to the community for a variety of purposes, (including sport, recreation, walking, general well-being and events).
  - To seek views and ideas for future use of the field that will benefit the community (all demographic).
  - To consider and respond to the relevant body in respect of the Council's Biodiversity plan initiatives.
  - To meet a minimum of six times a year to include meetings with regular users.
  - To consider, recommend and oversee to the relevant body applications for various grant funding (equipment, events etc).
5. **To receive an update from the Welfare field committee.** Replacement net ordered and arrangements made for collection. Solicitor contacted for copy of trusteeship lease document. Concerns raised regarding moles damaging the field. Next meeting is pending. Update required regarding permission for burning lines into the field from CCC as Town Council has no objection. **RECOMMENDED to contact the contractor used to address the issues of moles damaging the field. Finalize the committee's terms of reference and consider the Welfare field contracts (general users and Football Association). Chase up solicitors for copy of Trusteeship document and any concerns regarding burning lines into the field.**

6. **To consider providing information about Hate Crime Awareness Week activities.** Congratulations extended to Tristy McDermott for managing the project and for the wonderful and creative artwork created with various community groups. **RECOMMENDED to forward the information requested to Victimsupport.org informing them of the activities undertaken with various community groups as part of the Community Cohesion Grant received to address Hate Crime. Consideration to be given to where to place the artboards.**
7. **To consider repairs to the paving slabs and damaged parking bollard outside the Gate. RECOMMENDED to inform the individual and agree compensation for damage caused.**
8. **To commence planning the Council's budget for 2025/26.** The committee highlighted the following for consideration when looking at the budget: S106 funding for Bancyfelin, general maintenance increase to costs, Upgrade to play park £25000 allowance for expenditure and /or match funding. Welfare field costs as well as other projects. **DEFERRED until the December meeting of committee.**

### *Propose Standing Orders*

9. **To approve Council policies.** The committee considered the Bullying and Social Media policies. The committee considered the Bullying & Harassment policy and discussed including ACAS to point 4.4 as external HR officer for support. The committee considered the Social Media policy and discussed amending points 5.5, 5.6 and 5.8 to include 5.5. The social media site to be created and managed by the clerk and one named Councillor during their term of office. 5.6 The social media account will be set up where possible using the official Council's email address and 5.8 There will be a minimum of two members of staff (or if insufficient staff numbers are available, the clerk and one named councillor) linked to the account. **RECOMMENDED adopting the Bullying & Harassment policy and the Social Media policy, with the amendments noted above.**
10. **Correspondence.**
  - a) Royal British Legion invitation to Remembrance Sunday Church Service & Parade. **NOTED.** Members available will be attending. Council appreciates the Royal British Legion; St Clears Branch is invitation. (Cllr JRees declared an interest).
  - b) VEDay 80: How the nation will remember fallen heroes and celebrate the peace on 8<sup>th</sup> May 2025. **NOTED**
  - c) CCC Circular Economy project – creating a sculpture from recycled material. **RECOMMENDED** to permit and place a bin for collecting items near the main entrance door to Y Gât and clerk to liaise with CCC.
  - d) One Voice Wales – Local Government Services Pay Agreement 2024/25. **RECOMMENDED** to implement the pay increase, which is to be backdated to 1<sup>st</sup> April.
  - e) SLCC Membership subscription renewal. **RECOMMENDED** to continue with the subscription.
  - f) TMcDermott, Hate Crime Awareness week update. **NOTED.** See Item 6.
  - g) St Clears YFC Show – Thank you letter for support received for the 2024 show. **NOTED.**
  - h) Welsh Government letter informing of appropriate sum for the purposes of section 137(4)(a) of the Local Government Act Section 137expenditure limit for 2025\_26. **NOTED.**

**i) Matters for the next agenda (exchange of information only).**

- Placement of Hate Crime Awareness Artwork
- Council Budget

***The Chairman closed the meeting at 21:45hrs***

**Appendicies**

**Appendix i – Welfare Field Sub Group terms of reference (Draft)**

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St Clears Town Council

Welfare Field Sub-Committee

Role of Committee 2024-27



- Management of the Welfare Field trusteeship.
- To consider and respond to the relevant body in respect of the playpark including reviewing and addressing the SLA agreement reports and maintenance requirements.
- To manage relationships with the various users of the field.
- To ensure professional management, maintenance and development of the field, maintaining a good working relationship with the contractor.
- To make the field available to the community for a variety of purposes, (including sport, recreation, walking, general well-being and events).
- To seek views and ideas for future use of the field that will benefit the community (all demographic).
- To consider and respond to the relevant body in respect of the Council's Biodiversity plan initiatives.
- To meet a minimum of six times a year to include meetings with regular users.
- To consider, recommend and oversee to the relevant body applications for various grant funding (equipment, events etc).

**Current Committee Projects**

- Improve the condition of the field and storage shed to make a cleaner, brighter area for the community.
- To support St Clears Football Association by permitting the placement of a storage shed near the dugout, match day advertising boards and assist with grant funding applications.
- Tackle dog fouling issues in conjunction with the Environment Committee and the County Council.
- Explore potential for a footpath (walking route) around the perimeter (exterior of the field).

St Clears Town Council

06.11.24

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