

Minutes of the **Community, Finance and General-Purpose Committee**
meeting held at Y Gât on Tuesday, 3rd September 2024 **at 8.00pm**

Members of the Community, Finance and General-Purpose Committee present:
Councillors GADavies, RDavies, IThomas-Wigley (Chairman),
All other members of Council for information

In attendance: Press (0), Members of the public (0), Carmarthenshire County Councillor (0).

1. **Apologies for absence.** Cllrs RG Edwards, JRees.
2. **Declarations of interest.** Item 5, committee's assets – all members, Item 7, Gât management – all members. Item 8, Welfare field – all members and Item 9, Ten Towns Event grant – all members.
3. **To consider any matters arising from the minutes of the Community, Finance and General-Purpose meeting held on the 1st July 2024 (exchange of information only). None.**
4. **To consider a budget update.** Budget healthy and following the review members noted that all spending was within the relevant budget allocation. **RECOMMENDED reviewing the maintenance of the playpark as CCC are unable to undertake this work currently. Contact GBSports and source another company for quotes. RECOMMENDED spending a sum of money from the general reserves to improve the playpark and consider it as a larger project for the future.**
5. **To consider Council's assets and the future replacement needs.**

Civic:					
Mayors Chain & Pendant	8,741.82				Velvet backing requires replacement 2024/25
Mayoress' Chain of Office	4,058.39				
Deputy Mayor's Chain of Office	579.15				Consider additional links
Contents of Mayors Parlour	9,276.16				
CCTV DVR unit, Monitor & 6 cameras		2007	written off		
CCTV DVR unit, Monitor & 10 cameras	6,234.00	2018			
CCTV additional 3 camera	1,698.00	Aug-24			
Christmas lights	0.00	2009		disposed of 2017	
Office:					
Printer (Brother)	0.00	Jan-14		disposed of 2019	
Printer (Brother)	200.00	Jan-19			
Photocopier (Toshiba)				written off	
Laptop (Toshiba)	0.00	Jan-14		written off	
Laptop (Lenovo) Black	250.00	Jan-16			In storage
Laptop (Lenovo) Silver	207.50	Dec-18			In use
Laptop (Aser) Silver	599.00	2022			In use
Samsung mobile phone	149.00	Apr-21			In use
Event Equipment					
52 x Crowd Control Barriers	816.39	2009	15 disposed of due to poor condition		figure reduced to reflect disposal. (52-15=37)
Santa's Sleigh	1,125.51				
2 x Marquees	2,251.01			disposed of 2024	no longer in use
New small marquee	599.90			disposed of 2024	no longer hired out.
Pop up gazebo	399.00	2017			
PA system	219.00	2017			
Portable PA System	337.65				not in use
Radio System	0.00			disposed of 2024	written off
3 x Stalls (with sides)	4,957.16			disposed of 2024	no longer hired out
12 x Trestle Tables & 12 Chairs	677.49				no longer hired out / some chairs damaged therefore disposed of 2024

RECOMMENDED to disposal of equipment written off or no longer used from storage as per the asset list. Seek quotes to improve the velvet background for the mayor's chain of office and additional links to the deputy mayor's chain.

6. **To make initial plans for the Christmas event in St Clears. RECOMMENDED to continue with the Christmas lights event as previous year. Continuing with second year of three-year rolling program for Christmas illuminations (confirm date for lights). Purchase x3 trees from Salem Christmas farm (St Clears, Pwlltrap and Town Hall). Letter to be sent to Town Trust to place a tree in its usual location outside the building. Liaise with maintenance contractor to put trees in different locations. Purchase x550 Cadbury chocolate selection boxes for Ysgol Griffith Jones and Bancyfelin pupils plus coordinated event with St Clears Community Association.**
7. **To approve the Y Gât Management sub-group's remit and receive an update. RECOMMENDED that the committee be responsible for staffing (appointment, management of and appraisal). Approval of arrangements of events and activities at building. Day to day management and deal with minor issues that arise. Recommended that Town Council take Unit 7 and make further arrangements for Local Authority to remove outstanding furniture left in building and dispose of glass, pop-up etc.**
8. **To consider the Welfare field update. Cllr RDavies fed back following the successful meeting between the Welfare field sub-group and members of St Clears Football association to discuss matters such as the condition, maintenance and use of the Welfare field. RECOMMENDED to update and re-publish the maintenance tender with the Council's biodiversity plan initiatives and preferred grass cut length of 5mil for matches included. To review the lease document to see what may be done to support the club to be able to**

access grant funding. To confirm ownership of the shelter and approve painting it to cover the graffiti. The football club has approached Jenks Art to undertake this work. To permit sponsorship boards (advertising) to be placed on the concrete hut wall as well as the club's logo. Permission to place a small storage hut in the newly cleared dugout and place a high net on the perimeter, during games only, to reduce the number of footballs being lost. The burning of pitch lines into the grass at the beginning of the season. Signage for the field at the entrance, permission will need to be sought from CCC.

9. **To consider the Ten Towns Event grant.** Event postponed due to inclement weather. Council acknowledged that climbing wall activity had to be paid for in advance, which was non-refundable. **RECOMMENDED to honour spend as noted in the Terms & Conditions. Inform the Local Authority that the Town Council will not be looking to rearrange the event.**

10. **To receive an update on the Financial Toolkit (theme A Business processes).** E-mail addresses for Council members arranged. Further matters **DEFERRED.**

11. **Correspondence.**
 - i) Tackling Towns project – temporary removal of hanging baskets for painting. **RECOMMENDED** to approve and ask maintenance contractor to assist.
 - ii) CCC – consideration of asset transfer of public toilets. **RECOMMENDED** to decline.
 - iii) Voneus - WiFi in St Clears and Meidrim. **RECOMMENDED** to approve.
 - iv) McMillan coffee morning invitation and request for donation. **NOTED**
 - v) Renewal letter for listing with St. Clears Parish Business Directory <https://st-clears.parish.uk/business-directory/>. **NOTED**
 - vi) Nia Tyler enquiry about live music opportunities with St Clears Council. **NOTED**
 - vii) Follow on letters following reply from Council regarding finance and governance. **RECOMMENDED** to reply and repeat facts given.

12. **Matters for the next agenda (exchange of information only).**

Chairman closed the meeting at 22.17hrs.