

**Minutes of the Ordinary meeting of Full Council (FC) held at
Y Gât, Pentre Road, St Clears, SA33 4AA**

on Tuesday, 16th July 2024 at 7.00pm*

Members Present: Cllrs CMDavies, Dr WEVJDavies, GADavies (Mayor), RGEwards, OGrant, TMcDermott, JMiller, JRees, PJRogers, IThomas-Wigley

In attendance: Press (0), Members of the public (0), Carmarthenshire County Councillors (0)

Business

2024.33. **Apologies.** Cllrs RDavies, FLanc.

2024.34. **Personal Matters.** None

2024.35. **Declarations of Interest.** All Councillors in respect of Item 2024.49a Welfare field, Item 2024.49b Community Woodland and Item 2024.49c, Y Gât.

2024.36. **To confirm the minutes of the Ordinary meeting of the Full Town Council (FC) held on 18th June 2024.** Cllr GEwards proposed, and Cllr JRees seconded the motion to confirm the minutes of the Ordinary meeting of the Full Town Council (FC) held on 18th June 2024 as a true record of proceedings. **RESOLVED to confirm the minutes of the Ordinary meeting of the Full Town Council (FC) held on 18th June 2024 as a true record of proceedings.**

2024.37. **Matters arising (exchange of information only).** None.

2024.38. **To receive the County Councillor's Update.** Cllr C Jones informed that due to the pre-election period matters had been quiet but were now picking back up. Council asked for assistance with the following:

Date for the Bancyfelin meeting to discuss the play park area.

Request for response for use of Rebecca Riot area to place seating.

Dog bin for boat club – CCC awaiting completion of strategy report on refuse bins prior to putting out new ones following the amendments to waste regulations in Wales.

2024.39. **To approve the committee reports**

- a) **Environment committee.** Cllr OGrant led on this and informed members that the committee had discussed maintenance to damaged heritage boards. (Cllr CMDavies has offered to assist with delivering these). Welfare field – financial asset of Council, therefore, leave as part of the CFGP remit. Benches at Bancyfelin (x2 new to be installed and old benches removed, stored for repair later). **Correction** p8 x2 new benches installed at Bancyfelin and damaged seating removed, stored and repaired later as a potential project for the Men's Shed. Footpaths, some not in the best condition as overgrown.

Cllr CMDavies proposed, and Cllr Dr WEVJDavies seconded the motion that the report be accepted.

- b) **Community, Finance and General-Purpose committee.** Cllr RGEwards led on this. Recommended to award a £200 Community Chest Grant to the TROTS and a £300 Community Chest Grant to the Juvenile Sports.
 Financial Toolkit document updated
 Dyffryn Taf school awards evening, recommend continuing to support the Design Technology award £50 annually for the next five years.
 CllrJRees proposed, and Cllr PJRogers seconded the motion that the report be accepted.
RESOLVED to approve the Environment and CFGP reports.

2024.40. To receive the Clerk’s Report

I. Carmarthenshire County Council

(i). Planning/Licensing.

PL/07548 04/07/2024	Full planning permission. Proposed extension to and change of use of existing outbuilding to form ice cream storage and processing unit. Including the formation of a new access point on to Bethlehem Road	Gorllwyn, Heol Llaindelyn, St Clears, Carmarthen, SA33 4BB	Dyddiad Dechrau Ymgynghori: 05/07/2024	Dyddiad Gorffen Ymgynghori: 26/07/2024
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RESOLVED there be no objections.

(ii) The Allotment and Community Growing Survey is LIVE!

Carmarthenshire residents are invited to participate in an online Allotment and Community Growing survey, which is jointly funded by the UK Government’s Shared Prosperity Fund and Carmarthenshire County Council.

Allotments and community growing spaces can provide numerous benefits, including healthy living and mental well-being. The survey will enable the Local Authority to better understand the need for such spaces across the county, which aligns with the Council’s Well-being Objective 3: *Enabling our communities and environment to be healthy, safe and prosperous (Prosperous Communities).*

To complete the survey, [please visit our website.](#)

The Allotment and Community Growing survey is live between 5 July and 2 August 2024. If you do not have access to the internet, please contact the Greening Carmarthenshire Project team, who will be able to conduct the survey with you over the phone.

Please call: 07816113034 (available between 9am-1pm, Monday to Friday)

There are also a number of resources available on the [Allotments and Community Growing page.](#)

iii). Post election, we have received further guidance from UK Government office in Cardiff regarding publicity and advertising guidance for SPF funded projects. They have noted that for all NEW advertising and promotion, grant recipients **SHOULD NOT** reference **UK Government, Levelling Up or Shared Prosperity Fund** until further guidance is received - i.e. to continue using the pre-election period protocols.

This extends to the use of logos, written and verbal descriptions of projects (e.g. radio adverts / event presentations). However, you will be able to utilise Carmarthenshire County Council supported by logos.

If groups have printed / produced and used materials prior to the pre-election period that have the logos on them or reference UK Gov / Levelling Up / SPF – they can continue to use them. We are not asking projects to rebrand anything at this time. The above guidance is for **NEW** materials produced.

iv) Wi-Fi Town monthly report (see appendix i)

2. One Voice Wales

1). Welsh Government is currently consulting on draft priorities for Culture 2024-2030. Responses are invited by 4 September 2024. In launching the consultation Lesley Griffiths MS, Cabinet Secretary for Culture and Social Justice said:

“We focus on three main priorities:

- Bringing people together through culture
- Promoting Wales as a nation of culture
- Ensuring the culture sector is resilient and sustainable.

These priorities are supported by a further twenty ambitions. This consultation will be relevant to the entire culture sector in Wales, from national organisations to grassroots projects, all of which contribute to our rich cultural tapestry. The draft strategy is also relevant across the Welsh Government and to all other public sector organisations who are delivering the Well-being of Future Generations Act’s goal of A Wales of Vibrant Culture and Thriving Welsh Language.”

A copy of the consultation document can be found at:

[Draft Priorities for Culture in Wales 2024 to 2030 | GOV.WALES](#)

2).

Due to the popularity of the **Community Transport Webinar** in June OVW are running a **'Councils Connect' Zoom session** on this topic to further explore your issues/challenges/successes around **Community Transport**.

These sessions differ to webinars in that they are designed to provide a dedicated **online, regular discussion space for Community and Town councils** in Wales to collaboratively address challenges and issues. During this session we will be joined by several Councils with experience of Community Transport initiatives who can offer insight and experience. We will be considering some of the following:

- **What are the issues around Community Transport in your area?**
- **How do you currently assess the demand for community transport in your area?**
- **What funding sources are available for community transport in your council area?**
- **Are there any partnerships with local businesses or organisations that support your community transport initiatives?**
- **What are the main challenges you face in providing effective community transport?**
- **How do you address issues like driver shortages, maintenance costs, or scheduling difficulties?**

These sessions also provide us at One Voice Wales with invaluable insight into the kind of resources and information that we can provide to support all Community and Town Councils in Wales.

3). St Clears Town Council amended Finance 2023_24 document for approval following receipt of the 2022_23 Internal Audit report and updated figures. Cllr CMDavies proposed, and Cllr Dr WEVJDavies seconded the motion that the report be accepted. **RESOLVED to approve receipt of the 2022_23 Internal Audit report and the 2023_24 updated figures.**

Cllr CMDavies proposed, and Cllr PJRogers seconded the motion to accept the Clerk's report. REOLVED to accept the clerk's report.

2024.41. To consider the continuation of free Wi-Fi provision in St Clears. RESOLVED to consider continuing with the provision up to a maximum £250 per year.

2024.42. To consider Town Council e-mail accounts for members. As recommended in the Financial Toolkit (theme A), members considered Council e-mail accounts for members. This would cost in the region of £10 per member per year. Cllr TMcDermott proposed, and Cllr CMDavies seconded the motion to arrange Council email accounts for members. **RESOLVED to approve e-mail accounts for members commencing September 2024.**

2024.43. To consider training attendance. Members discussed training for clerk, new members and those appointed as officers (chair of committee/council etc) as noted in the Council's training plan. **RESOLVED to approve training attendance as requested.**

2024.44. To receive the internal auditor's report for 2022_23. Cllr DrWEVJDavies proposed, and Cllr JRees seconded the motion approve receipt of the 2022_23 Internal Audit report from Llywellyn Davies Accountants and submit to Audit Wales. **RESOLVED to approve receipt of the 2022_23 Internal Audit report from Llywellyn Davies Accountants and submit to Audit Wales.**

2024.45. To receive the financial report. Cllr TMcDermott proposed, and Cllr RGEwards seconded the motion that the financial report be accepted. **RESOLVED to approve receipt of the 2022_23 Internal Audit report and updated figures.**

2024.46. To approve the schedule of payments.

SCHEDULE OF PAYMENTS		16 July 2024		
Cheque/Payee	Details	Cost (inc VAT)	Gate	VAT £
BACS Jenks Art (10 Towns)	Materials for street Art	1500.00		
BACS 52 JN Williams	Rubbish Collection at Welfare Field	963.00		160.50
BACS 53 JN Williams	Grounds Maintenance and delittering @welfare fiel	780.00		130.00
BACS SCTC staff	Reimbursemen/Salary etc.	3285.46		2.60
Cheque St Clears Juvenile Sports	Community Events Chest	300.00		
Cheque TROTS	Community Events Chest	200.00		
BACS 55 CRES	Refuse collection 105990		80.64	
BACS 56 CRES	Refuse collection 106304		80.64	
BACS 58 Wembley Storage	Storage Container .	110.00		
BACS 61 We Care Cleaning Services	Y Gât cleaning 1359		120.00	
BACS 62 Total Energies	Gas charges		690.65	32.89
BACS 63 Total Energies	Gas charges		2.56	
BACS 65 Bowen & Weaving	Copier cartridges	430.80		71.80
BACS 66 EDF	Electricity charges		1331.81	221.96
BACS 67 CWM	Refuse collection		159.74	26.62
BACS 68 Steve Sherriff	Fire Assessment Report		525.00	
DD Xero	Digital Accounting	36.00		6.00
DD Three	Mobile phone	6.00		
DD CCC	Gate Rates £9413.50 01/04/24_31/03/25 monthly fee April		941.00	
DD Welsh Water	Water Rates Oct		60.00	
DD Three	Mobile phone Y Gât			
		7611.26	3992.04	652.37

Cllr IThomas-Wigley proposed, and Cllr RGEwards seconded the motion to approve the accounts for payment. **RESOLVED to approve payments.**

2024.47. To approve delegation of powers to the chairman and clerk during the summer recess. Cllr PJRogers proposed, and Cllr TMcDermott seconded the motion to approve delegation of powers to the chairman and clerk during the summer recess. **RESOLVED to approve delegation of powers to chairman and clerk during the summer recess to make necessary decisions and payments.**

2024.51. To receive reports from representatives on meeting of outside bodies, seminars etc.

- Cllr OGrant attended Ysgol Griffith Jones governing Body meetings.
- Cllr RGEwards attended Bancyfelin Federation of schools governing Body meetings.
- Members attend Bancyfelin Carnival, St Clears Carnival. and St Clears YFC show.

- Cllr IThomas-Wigley attended the 'Pimms on the Lawn' event at Cei Taf to raise funds to further improve the building in future.

2024.52. To receive the Town Mayor's Report on civic events, engagements etc.

- Children from Ysgol Griffith Jones's Siarter Iaith committee attended a meeting at Y Gât to interview the 'Coffi a Chlonc' Welsh language group as part of their activities to promote the Welsh Language and achieve the Gold Siarter Iaith Award. Congratulations to them on their achievement.
- Town mayor attends Bancyfelin Carnival
- Mayor attends St Clears Carnival and St Clears YFC show. Thank you to all the members who attended for their support in manning the Council's stall and promoting the work of Council.
- Children from Ysgol Griffith Jones's school council visit the Gât to talk about the work of the Town Council. Congratulation to them on their behaviour and probing questions.
- Scouts' hall event and dedication bench to the late Ian Richards.
- St Cynin's Church (AFIA) supporting families in poverty.
- Mary Magdalene Church colourful flower festival.

Congratulations to the Ten Towns Art group, in particular Cllr FLanc and JMiller on the successful art project. Next events include

- St Cynin Church art festival
- Caffee morning at Santa Clara.

2024.49. To receive reports from the following sub-groups:

a). Welfare field sub-group. Cllr OGrant sought approval to invite Cllr FLanc and PLanc to the meeting as volunteers due to their years' experience to offer advice following discussion of the Welfare field ground condition report. Following the vote of members, it was **RESOLVED to approve the attendance of the volunteers at the Welfare field sub-group meeting.**

Cllr Dr WEVJDavies left the meeting

b). Community Woodland sub-group. The lease and the solicitor's queries were discussed. Cllr JMiller proposed, and Cllr JRees seconded the motion to reply to the solicitor's queries and share the location map with members. **RESOLVED to respond to the solicitor's queries and share the map of the area with members**

c). Y Gât Management sub-group. Refurbishment works progressing well and nearing completion. Fire risk assessment documents completed and alarm to be updated. Key codes to be changed. Sub-group to meet to finalise readvertisement for facilitator's role. **RESOLVED to accept report.**

PROPOSE STANDING ORDERS

2024.50. To consider the vacant seat on the Council. The Council received one letter of application following advertising the vacant seat. **RESOLVED to co-opt Brian Thornton to the Town Council.**

Cllr OGrant left the meeting

2024.48. Correspondence.

- a) CADW Open doors event. **RESOLVED** to register and participate again this year.
- b) Tidy Towns (Tackling Towns project). **RESOLVED** to approve the improvements as discussed with Carmarthenshire County Council and Town Council to maintain after completion.
- c) Further letter regarding Council's response to queries regarding finance and governance. **RESOLVED** to approve that the mayor and clerk respond.
- d) Letter regarding café lease and completion of outstanding jobs. Cllr PJRogers proposed and Cllr IThomas-Wigley seconded the motion that the mayor and clerk respond and address matters. **RESOLVED** to approve that the mayor and clerk respond and address matters.

2024.53. Matters for the next agenda (exchange of information only)

There being no other business the chairman closed the meeting at 22.02hrs.

Appendices
Appendix i

1/2

ST CLEAR'S
 JUNE 2024

WI-FI TOWN MONTHLY REPORT

NEW VISITORS

DAILY	MONTHLY
22	645

VISITOR LOYALTY

DAILY	WEEKLY	MONTHLY
93	57	14
50%	31%	8%

ACCESS POINTS

HIGHEST NUMBERS OF VISITORS DETECTED	LOWEST NUMBERS OF VISITORS DETECTED
PHARMACY	PHARMACY REPEATOR
35%	30%

GET CONNECTED

HOW MANY DEVICES CONNECTED TO THE NETWORK?	140
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THINGS TO NOTE

Compared to previous month:
 Total number of visitors: **+686 (+14%)**

Visitor Loyalty:

- Daily **+19 (+26%)**
- Weekly **+10 (+21%)**
- Monthly **-1 (-7%)**


TOTAL VISITORS
5524


AVERAGE DWELL TIME
38 MINUTES


BUSIEST DAY
WEDNESDAY 12TH


DWELL TIME

5-20m	20-60m	1-6h	6h+
70	30	36	50





Cyngor Sir Gâr
 Carmarthenshire

