

**Minutes of the Ordinary meeting of Full Council (FC) held at the Gate, Pentre Road, St Clears on Tuesday, 19<sup>th</sup> March 2024 at 7.00pm\***

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**Members Present:** Cllrs CMDavies, Dr WEVJDavies, GADavies (Mayor), RDavies, OGrant, FLanc (via ZOOM), TMcDermott, JMiller, JRees, PJRogers, IThomas-Wigley.

**In attendance:** Press (0), Members of the public (0), Carmarthenshire County Councillors (1)

**719. Apologies.** Cllr GREdwards

**720. Personal Matters.**

- Council expressed deepest condolences to Cllr RGEdwards and family on their recent bereavement. The members thoughts and prayers are with the family at this difficult time.
- Council welcomed and introduced themselves to the newly co-opted member of council, Cllr RDavies.

**Declarations of Interest.** Item 727.1.i Planning [PL/07240](#) – All councillors  
Item 686/690, developments at High Street – Cllr Dr WEVJDavies  
Item 732, War memorial – Cllr JRees

**721. Presentation from the Police. DEFERRED until future meeting of council.**

**722. To confirm the minutes of the Ordinary meeting of the Full Town Council (FC) held on 20<sup>th</sup> February 2024.** Cllr JRees proposed, and Cllr Dr WEVJDavies seconded the motion that the minutes of the Ordinary meeting of the Full Town Council (FC) held on 20<sup>th</sup> February 2024 be approved as a true record with the correction that Cllr IPrice was not in attendance as he'd tendered his resigned from council.  
**RESOLVED that the minutes of the Ordinary meeting of the Full Town Council (FC) held on 20<sup>th</sup> February 2024 be approved as a true record with the CORRECTION that Cllr IPrice was NOT in attendance.**

**723. Matters arising (exchange of information only).**

Item 690, High Street development discharge of conditions no.16. Cllr WEVJDavies requested that the county councillor investigate if the stone wall forms part of the listed building regulations.

Item 694 Clerk's report 1i, planning. Name of site at High Street will be 'Cwrt y Priordy'. Single Welsh name to be used and all information will reflect this in due course.

Item 694 Clerk's report 2iv, Civility & Respect Certificate No.1465 awarded to St Clears Town Council.

Item 694 Clerk's Report 4b, Free King's portrait ordered.

One Voice Wales Awards. Council application received and acknowledged for an award but unknow if won, highly, commended, or commended.

**724. To receive the County Councillor’s Update.**

Landowners are responsible for maintaining trees on their own property.  
 Refuse bin requested at Cei Taf for dog mess litter bags and general litter.  
 Unauthorised advertising removed from around the roundabout.

**725. To approve the sub-committee reports**

**a) Environment committee.** Cllr OGrant informed members of the successful community engagement event held, and the information gathered regarding the skate & play parks and community garden etc. That a meeting is pending with West Wales Housing regarding the community garden project and the intention to invite the gardening club. The need to repair and clean the heritage trail boards and to maintain/improve access to the footpaths.  
 Cllr TMcDermott proposed, and Cllr Dr WEVJDavies seconded the motion to approve the report of the Environment committee as a true record.

**b) Community, Finance and General-Purpose committee.** Cllr IThomas-Wigley informed members that matters were progressing with the under lease for Y Gât café and unit tenants. Rebranding exercise underway. The Ten Towns project has been approved and the various elements progressing as per the application.  
 Cllr PJRogers proposed, and Cllr JRees seconded the motion to approve the application for the Ten Towns Community Event application.  
 Cllr PJRogers proposed, and Cllr JMiller seconded the motion to approve the report of the CFGP committee as a true record.

**RESOLVED to approve the Ten towns community event application and the Environment and CFGP reports as true records.**

**726. To receive the Clerk’s Report**

**I. Carmarthenshire County Council**

**(i). Planning/Licensing.**

<a href="#">PL/07240</a> 04/03/2024	Consent to display an advertisement. Touch Screen Advertisement	St Clears Car Park, Pentre Road, St Clears, Carmarthen	In Review	Awaiting Decision
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**2. One Voice Wales**

**(i) Jargon Busting in the Energy World!** Navigating the world of Energy can be extremely challenging. There are terms and acronyms thrown around that just don't make sense. Utility Aid aims to break all of this down, so things are made simple, empowering you to make decisions on behalf of your organisation. Here are some of the key terms you may hear when exploring utilities - [Utility Aid's Jargon Busters](#)

**(ii) Voter Registration Week.** Voter Registration Week is a collaborative effort from partners across Democracy Classroom and the broader voter engagement space to empower as many people as possible to register to vote.

You can find a comms guide for the week [here](#), including information on the week and copy for newsletters and social media. The shared # for the week is #VoterRegistrationWeek.

We have also created a shared [comms calendar](#) for the week, where partners can share any events or posts that they would like others to amplify. Any support to share each other's messages would be hugely appreciated. We will also be sharing a Voter Registration Week programme page and comms assets in the next couple of days and will add them to the comms pack. If you have any questions, please feel free to get in touch. You can stay up to date with Voter Registration Week through the Democracy Classroom [email group](#) or the [Whatsapp channel](#).

**iii) Do you want to help shape the future of health and social care services?**

Llais are getting together to have a national conversation around shaping future services. We would be delighted if you could join us on Wednesday 24 April 2024, 10am - 3pm at the Principality Stadium, Cardiff. You can [book your space now](#).

iv) **Public Appointments**. The Welsh Government is committed to improving the diversity of public appointments in Wales. The [Welsh Government Anti-racist Wales Action Plan and Diversity and Inclusion Strategy for Public Appointments](#) sets out a vision and actions aimed at supporting delivery of this key Ministerial priority for Wales.

[Appointment of a Chair to Life Sciences Hub Wales Limited - Welsh Government \(Cais\) \(tal.net\)](#)

**Closing date for the above appointments is 02 April 2024 at 1600.**

[Arts Council for Wales - Appointment of Council Members \(Welsh Desirable\) x 1 - Welsh Government \(Cais\) \(tal.net\)](#)

[Arts Council for Wales - Appointment of Council Members \(Welsh Essential\) x 2 - Welsh Government \(Cais\) \(tal.net\)](#)

**Closing date for the above appointments is 11 April 2024 at 16:00.**

Action: To consider that, under the Public Bodies (admission to Meetings) Act 1960, Sec 1 (2), the public and accredited representatives of newspaper be excluded from the meeting for whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Items 728, 729, 730, 734.

**727. To receive the financial report.** Cllr CMDavies proposed, and Cllr Dr WEVJDavies seconded the motion to receive the financial report as a true reflection of council's financial position. **RESOLVED to approve the financial report as a true reflection of the council's financial position.**

<b>F &amp; R Com - General Admin (Fees, Ins. &amp; Subs)</b>	<b>Total</b>	<b>Subscriptions</b>	<b>Prof fees</b>	<b>Insurance</b>	<b>Bank charges</b>	<b>Conf/Fees</b>	<b>Conf/Exp</b>	
	2,968.42	323.00	0.00	2,121.02	0.00	393.00	131.40	
	<b>Budget</b>							
	5,665.25							
<i>Var. + (under) - (over)</i>	2,696.83							
<b>F &amp; R Com - Civic, Election &amp; Donations</b>	<b>Total</b>	<b>Magors Allow., Rec., Civic</b>	<b>Election Expenses</b>	<b>Grants/Donations</b>	<b>Members Allowances</b>	<b>s137</b>		
	1,450.00	1,000.00	0.00	450.00	0.00	0.00		
	<b>Budget</b>							
	7,025.00							
<i>Var. + (under) - (over)</i>	5,575.00							
<b>F &amp; R Com - General Admin (Office) &amp; Premises</b>	<b>Total</b>	<b>Travel</b>	<b>Advert/Pr</b>	<b>Postag</b>	<b>Stationer</b>	<b>Printing</b>	<b>Copier</b>	
	39,650.06	219.99	0.00	0.00	62.48	253.83	305.69	
	<b>Budget</b>	<b>Website</b>	<b>Welfare Field</b>	<b>Phone bill</b>	<b>Rent/Room Hire</b>	<b>IT Equipmen</b>	<b>Other</b>	<b>The Gate</b>
	24,483.57	388.00	6,340.00	83.07	900.00	1,167.31	442.17	29,077.96
<i>Var. + (under) - (over)</i>	-15,166.49							
<b>Planning &amp; Communities Com</b>	<b>Total</b>	<b>Local Plan</b>	<b>LDP</b>	<b>Christmas Lights</b>	<b>CCTV Maint</b>	<b>Supporting Com Activities</b>	<b>Community Events Chest</b>	
	18,582.10	0.00	0.00	12,507.60	589.20	1,146.02	1,100.00	
	<b>Budget</b>	<b>Exhibition Costs</b>	<b>Equip</b>	<b>Guide Hut</b>	<b>Town Wifi</b>	<b>Council Events</b>		
	26,456.25	0.00	0.00	990.00	105.19	2,144.09		
<i>Var. + (under) - (over)</i>	7,874.15							
<b>Environment Com</b>	<b>Total</b>	<b>Public Lighting</b>	<b>Gen. Maint</b>	<b>Bus Shelter rent</b>	<b>Bus Shelter cleaning</b>	<b>Ground Maint Contract</b>	<b>Floral Display Contract</b>	
	21,221.04	5,102.64	1,462.50	0.00	78.00	6,969.33	1,983.50	
	<b>Budget</b>	<b>Play/Skate Inspect &amp; Maint</b>	<b>Best Kept Garden Comp</b>	<b>Notice Board &amp; Benches</b>	<b>War memorial maint</b>	<b>Delittering</b>		
	27,344.77	670.42	0.00	3,530.00	400.00	1,024.65		
<i>Var. + (under) - (over)</i>	6,123.73							

**728. To approve accounts for payment.** Cllr WEVJDavies proposed, and Cllr JRees seconded the motion to approve the accounts for payment. **RESOLVED to approve the accounts for payment.**

Cheque number	Payee	Details	Cost		
<b>TOTAL</b>			0.00		
<b>SCHEDULE OF PAYMENTS</b>					
<b>19 March 2024</b>					
Cheque/BACS/DD	Payee	Details	Cost (inc VAT)	Gate	VAT £
BACS 368	JN Williams	Rubbish Collection at Welfare Field	363.00		160.50
BACS 363	JN Williams	Grounds Maintenance and delittering	288.00		48.00
BACS /DD	Staff	Staffing reimbursement & salary etc	3788.15	657.78	2.60
BACS 357	Wembley Storage	Storage Container Mar.	110.00		
BACS 358	One Voice Wales	National Awards Conference @ Builth Wells	60.00		
BACS 353	H3Group	CCTV call outs & investigation	63.60		11.60
BACS 360	Toppers	Toiletries		147.31	24.55
BACS 363	HMRC	PAYE (Y Gât)		153.43	
Cheque 104	CCC	Building Reqz Y Gât developments			
BACS 364	CRES	Waste collection		80.57	13.43
BACS 365	EDF	Electricity Y Gât March		1295.81	215.96
BACS 366	Bowen & Weaving	Stationery	38.10		6.35
BACS 367	Bowen & Weaving	Printer waste box	21.60		3.60
DD	Xero	Digital Accounting	36.00		6.00
DD	CWM	Refuse collection	153.74		26.62
DD	Three	Mobile phone	6.00	3.48	1.00
DD	CCC	Gate Rates £6733.88 01/07/23 - 31/03/24 monthly fee		962.00	
DD	Welsh Water	Water Rates Oct		60.00	
			<b>5540.19</b>	<b>3366.44</b>	<b>520.21</b>
<b>NOTES</b>					
<b>Receipts since last meeting date :</b>					
Payee	Details	TOTAL AMOUNT	GATE AMOUNT		
CCC	Precept				
St Clears Scouts Hut	Ground rent 2022/23			Outstanding	25
St Clears Scouts Hut	Ground rent 2023/24			Outstanding	25
Hywel Dda Health Board	Room rental (Dewi)			Outstanding	60
CCC	Room rental (Gallery)			Outstanding	40
Barclays	Interest				
St Clears AFC juniors	Welfare field	200			
<b>Total</b>		<b>£200.00</b>	<b>£0.00</b>		

**729. To nominate the Mayor and the Deputy Mayor for the 2024/25 Civic Year.** Cllr CMDavies proposed Cllr GADavies for mayor for the civic year 2024/25 and this was seconded by Cllr JRees. **RESOLVED to appoint Cllr GADavies as the mayor for the civic year 2024/25.** Cllr GADavies thanked members for the vote of confidence and congratulated council on its achievements to date.

Cllr IThomas-Wigley proposed Cllr OGrant for deputy mayor for the civic year 2024/25 and this was seconded by Cllr PJRogers. **RESOLVED to appoint Cllr OGrant as the deputy mayor for the civic year 2024/25.**

**730. Correspondence.**

a) **Royal British Legion St Clears Branch – see ITEM 731.**

*Cllr JRees declared an interest in item 731 and left the meeting.*

**731. To discuss the War Memorial.** Members addressed issues with the overgrown trees at the War memorial area and those raised in the correspondence received from the St Clears Royal British Legion branch. It was confirmed that the Town Council's responsibility was that of the obelisk. Matters referring to cutting the trees and cleaning would be **DEFERRED** to the Environment committee for further consideration. Provision for a meeting would be made to discuss other points raised and

arrangements for a memorial plaque in memory of the late Ian Richards. Cllr IThomas-Wigley proposed, and Cllr PJRogers seconded the motion to get a quote for cutting the trees for consideration. **RESOLVED to get a quote for cutting the trees at the War Memorial area for consideration.**

*Cllr JRees rejoined the meeting.*

***Propose Standing Orders.***

**732. To approve the poster and scoring for the Best Garden competition. RESOLVED to approve the poster for the garden competition and include the dates for the judging.**

**733. To consider the vacant seat on the Council. RESOLVED to inform the Local Authority's monitoring officer to receive the official 'notice of vacancy' pursuant to Section 87 of the Local Government Act 1972 and publish for the relevant period.**

**734. To receive reports from representatives on meeting of outside bodies, seminars etc.** The clerk attended the West Wales Branch meeting and provided a brief update on the new segregation of waste law from April 6<sup>th</sup>, 2024, and the Audit Wales criteria.

**735. To receive the Town Mayor's Report on civic events, engagements etc.**  
The mayor has visited the Rainbows, Guides and Rangers and circulated the town council's leaflet across the community.  
Assisted with and attended a successful 'Dydd Gŵyl Dewi' event at Y Gât, which was attended by a diverse number from within and outside the community.  
Attended a successful 'food for thought' community event held in collaboration with CAVS.  
Commenced 'Coffee a Chlonc' a weekly session to encourage and help people improve their Welsh language skills.  
Has used the council's Facebook page to publicise the work of council with positive results.

**736. Matters for the next agenda (exchange of information only).**

St Clears Show  
Y Gât launch event  
Bench at Lôn Hafren

***There being no other business the Chairman closed the meeting at 21:37hrs***