

St Clears Town Council
Y Gât, Pentre Road, St Clears, Carmarthenshire, SA33 4AA

Minutes of the **Community, Finance and General-Purpose Committee**
meeting held at the Gate on **Tuesday 6th February 2024 at 8.00pm.**

Members of the Community, Finance and General-Purpose Committee summoned and present: Councillors GADavies (Ex-officio), RGEwards (Chairman), TMcDermott, JMiller, JRees, PJRogers, IThomas-Wigley. All other members of Council for information.

In attendance: Press (0), Members of the public (0), Carmarthenshire County Councillor (0).

672. Apologies for absence. Cllr TMcDermott, FLanc, JMiller.

673. Declarations of interest. NONE

674. To consider any matters arising from the minutes of the Community, Finance and General-Purpose meeting held on the 9th January 2024 (exchange of information only).

Item 640 Budget – Precept request approved.

675. To consider planning applications as notified by Carmarthenshire County Council.

RECOMMENDED – no objections in relation to PL/07173.

| | | | | |
|-----------------|--|--|---|--|
| PL/07173 | Conversion of agricultural barn to residential accommodation, with formation of vehicular access | Cartrefle, Salem Road, St Clears, Carmarthen, SA33 4DD | Dyddiad Dechrau Ymgynghori: 06/02/2024 | Dyddiad Gorffen Ymgynghori: 27/02/2024 |
|-----------------|--|--|---|--|

676. To receive an update on Y Gât including events, maintenance, lettings & leases, job descriptions, contracts etc.

The committee received an update in relation to the events/users of Y Gât, maintenance requirements such as lighting and heating repairs in some areas. Lettings & leases for the creative units and café. Confirmation that contracts have been signed and that the facility manager, Elfan Dan Griffiths has commenced in post and is supported and mentored by the clerk as he settles into the role. He has a laptop, mobile phone No. [07842752751](tel:07842752751) and a user e-mail address, gate@stclearstowncouncil.co.uk

Information shared with Cardi Bach and the WI during the Mayoral visit regarding the progress made. A booking system report is to be considered at a future meeting of the Council |and a review date for charges considered for July 2024.

RECOMMENDED that the sub-group, made up of the chair, vice chair of CFGP and the mayor meet with Jane Davies (CCC) with the facility

manager to discuss the monthly report and any issues that arise, and then provide a summary report of actions to the CFGP committee. The facility manager drafts a leaflet of available spaces with images and room layout and drafts a questionnaire for users to ascertain their views on the building, space, set up, cost etc. Petty cash amount of £100 provided to purchase items such as postage, receipts book etc.

677. To consider the next steps for the Ten Towns Grant. Ten Towns grant final stage to be completed and submitted. Website meeting held this evening to discuss content and visuals. Second meeting agreed. Youth provision and street art commenced and reclaim forms received. A file of evidence has been set up for monitoring purposes. **NOTED**

678. To consider composition of Council committees. The composition of committees to be reviewed as all current members have experience of both committees. Therefore, **RECOMMENDED that the committees' composition is as follows and that any newly coopted member sits on both committees for a minimum of six months.**

| ENVIRONMENT | CFGP |
|--|---|
| C Mark Davies Dr W Edmund VJ Davies Fiona Lanc Owain Grant (Chairman) Jonathan Miller I Price | G Annalyn Davies (Ex-officio) R Graham Edwards (Chairman) Tristy McDermott Jane Rees Phil J Rogers Ieuan Thomas-Wigley |

That the times of the meetings alternate monthly, Environment at 7pm and CFGP at 8pm one month and the following month that the CFGP is at 7pm and the Environment at 8pm.

That a rebalance of the committee's responsibility be considered and that planning matters and the Welfare field become the responsibility of the Environment committee.

679. To consider personal interest leaflet. RECOMMENDED to adopt the personal interest leaflet and issue a copy to all members (Appendix i).

680. To consider the financial tool kit (part B – Leadership & People). The council completed part B-Leadership & People of the financial toolkit, which **RECOMMENDS** adopting key policies and using council e-mail addresses.

681. To adopt policies for Council. Both the Employment policy and Community Chest Grant Policy had been circulated to members for consideration prior to the meeting. **RECOMMENDED to adopt the Employment and Community Chest Grant policies.**

682. Correspondence.

- a). Cardi Bach –thank you letter for financial donation.
- b). Carmarthen Youth Opera – thank you letter for financial donation.

- c). OVW – National Awards Document and application
- d). Joint Youth Provision summer event – Water Safety. **RECOMMENDED** that an application be made for a Community Event Chest grant.

683. Matters for the next agenda (exchange of information only).
 CRES Waste Management to be invited to a future meeting of Council.

The Chairman closed the meeting at 21:31 hrs.

Appendices

Appendix i

STEP 4 -If none of the exemptions apply

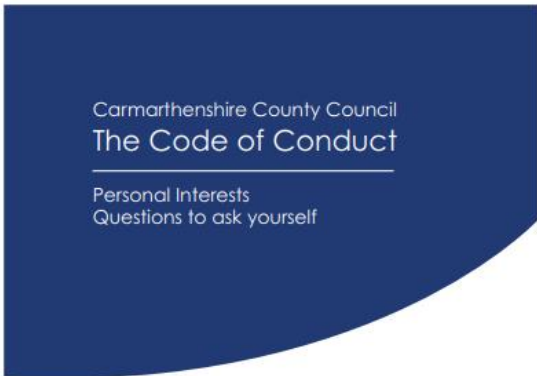
You have a PREJUDICIAL INTEREST
You must:

- declare your personal interest
- leave the room or any other venue in which the meeting is being held
- not take part in or influence the decision-making process

UNLESS

- you have been granted a dispensation by your standards committee to take part and/or vote
- members of the public can make representations, answer questions or give evidence
- you have been called to attend at an overview and Scrutiny Committee meeting.

However, if you have been granted a dispensation to speak only, you must leave the room once you have spoken and must not take part in any further debate or vote.



For further information, or to apply to the Standards Committee for a dispensation please contact:-

Mrs Linda Rees Jones
 Monitoring Officer
 01267 224010
 LRJones@carmarthenshire.gov.uk

Mr. Robert Edgecombe
 Deputy Monitoring Officer
 01267 224018
 RLEDGECO@carmarthenshire.gov.uk

STEP 1 - Does the Code apply?

Are you:

- Conducting the business of your authority?
- Acting, claiming to or giving the impression that you are acting, in your official capacity as a member representative of your authority?
- Acting as your authority's appointee or nominee on any other body without its own code of conduct?

If 'Yes' – consider step 2 overleaf



EICH CYNGOR arleinamdani
 www.sirgar.llyw.cymru
YOUR COUNCIL do it online
 www.carmarthenshire.gov.wales

STEP 2 - Do you have a personal interest?**A. Does the business relate to or is it likely to affect:**

1. your job or business?
2. your employer or company?
3. any person who has paid towards your election or expense as a councillor?
4. any company in which you hold shares with the nominal value of more than £25000 or where your holding is more than 1% of the total share capital, which has premises or land in your authority's area?
5. any contract that your authority makes with your company or a company in which you hold shares? (as described in 4)
6. any land in which you have an interest?
7. any land let by your authority to your company? (as described in 4)
8. any body to which you have been elected or appointed by your authority?
9. any
 - public authority or body exercising functions of a public nature?
 - company, industrial and provident society, charity or body directed to charitable purposes?
 - body whose main role is influencing public opinion or policy?
 - Trade union or professional association?
 - Private club, society or association operating in your authority's area in which you have membership or are in a position of general control or management?

or
10. any land in your authority's area which you have a license to occupy for at least 28 days?

B. Might a decision be reasonably regarded as affecting (to a greater extent than other people in your ward/authority's area):

- your well being or financial position?
- The well being or financial position of any person who lives with you or with whom you have a close personal association?
- The employment/business, employer, or company of any person who lives with you or with whom you have a close personal association?
- Any company in which any person who lives with you or with whom you have a close personal association owns shares?

IF YES to A or B you have a PERSONAL INTEREST**You must:**

- declare your interest and the nature of that interest at:
 - meetings
 - when making written representations
 - when making oral representations (and confirm it in writing within 14 days)
- consider if you have a prejudicial interest (see STEP 3 opposite)

STEP 3 - Prejudicial Interests**Questions to ask yourself.**

Would a member of the public, who knows the relevant facts, reasonably think your personal interest is so significant that it is likely to prejudice your judgement of the public interest?

If 'Yes' – then you have a prejudicial interest unless one of the following exemptions applies.

Does the business relate to:

- another relevant authority of which you are also a member?
- another public authority or a body exercising functions of a public nature in which you hold a position of general control or management?
- a body to which you have been elected, appointed or nominated by your authority?
- your role as school governor where you have not been appointed or nominated by your authority (e.g. a parent governor) unless the business specifically relates to your school?
- your role as a member of a health board where you have not been appointed by your authority?
- housing, if you hold a tenancy or lease with the authority, as long as the matter does not relate to your particular tenancy or lease and you do not have arrears of rent of more than 2 months?
- school meals or school transport and travelling expenses, if you are a parent, guardian, grandparent of, or have parental responsibility for, a child in full-time education unless it relates particularly to the school your child attends?
- decisions about statutory sick pay if you receive or are entitled to receive it from your authority?
- an allowance or payment for members (subject to certain conditions).
- Is an Overview and Scrutiny Committee considering a decision made or action taken by your authority's executive board or another committee and you were a member of that decision-making body and present body.
- Your role as a Town or Community Councillor in relation to financial assistance to a community or voluntary group up to a value of £500.

If one of the exemptions applies

You are **not** regarded as having a prejudicial interest. You must disclose your personal interest **but you are allowed to participate in the item under discussion.**

If none of the exemptions apply see **STEP 4** overleaf.