

Minutes of the **Community, Finance and General-Purpose Committee**  
meeting held at the Gate on **Tuesday 4<sup>th</sup> July 2023 at 8.00pm.**

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**Members of the Community, Finance and General-Purpose Committee summoned and present:** Councillors GADavies (Mayor), TMcDermott, JMiller, PJRogers, IThomas-Wigley.  
All other members of Council for information.

**In attendance:** Press (0), Members of the public (1), Carmarthenshire County Councillor CJones.

In the absence of the Chairman and having no Deputy Chairman, it was **RESOLVED** that the Mayor should take the chair to open the meeting.

**433. Apologies for absence.** RG Edwards (Chairman),

**434. Declarations of interest.** Item 442 and 443, Ten Towns project – All councillors.

**435. To elect a deputy chairman for the Community, Finance and General-Purpose committee.** Cllr PJRogers proposed Cllr IThomas-Wigley for the role of Deputy Chairman for the CFGP committee, and Cllr TMcDermott seconded the motion. **RECOMMENDED to appoint Cllr IThomas-Wigley as deputy chairman for the Community, Finance and General-Purpose committee.**

*The newly appointed Deputy Chairman chaired the remainder of the meeting.*

**436. To consider any matters arising from the minutes of the Community, Finance and General-Purpose meeting held on the 6<sup>th</sup> June 2023 (exchange of information only).**  
**NONE.**

**437. To consider planning applications as notified by Carmarthenshire County Council.**  
**NONE.**

**438. To receive an update regarding the end of year accounts.** The end of year accounts and internal audit report for 2021\_22 have been received from Llewellyn Davies accountants. As Council were due a full external audit during 2021\_22, the clerk hand delivered the necessary documents to Audit Wales, Cardiff on 30<sup>th</sup> June 2023. The Mayor signed the updated documents for 2021\_22. The Council still awaits the end of year accounts and internal audit report for 2022\_23. **RECOMMENDED to publish the internal report and Annual Statement Document for 2021\_22.**

**439. To discuss additional support for the Youth provision within the town.** There are two newly appointed Youth Workers working with the youth within the Town every Monday evening. Concerns have been expressed that the employees are not sufficiently proactive. A meeting has been arranged to address issues raised. **RECOMMENDED to defer the matter until future meeting of Council.**

### **Exclusion of Public and Press**

*Action: To consider that, under the Public Bodies (admission to Meetings) Act 1960, Sec.1 (2), the public and accredited representatives of newspaper be excluded from the meeting for whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. The following items of business **440 and 441 were determined in the absence of the press and public** on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.*

- 440. To finalise the tender for the contract for the maintenance to the Welfare field.** Council read the tender document and agreed that it be published on the Council's website and Facebook. **RECOMMENDED to publish the tender for the contract for the maintenance to the Welfare field on Council's Website and Facebook.**
- 441. To consider end of season maintenance for the Welfare field.** Council discussed the recommendations and costings from the Environment Committee **RECOMMENDED to accept the quote from Rob Thomas for the harrowing and seeding of the pitch and procure a ground inspection report.**
- 442. To discuss the next steps for the Ten Towns grant application and approve printed materials.** **RECOMMENDED to approve the bilingual, double-sided printed document and ensure the QR code is accessible before ordering 250 coloured copies (see Appendix i).**

*The Chairman proposed Standing Order to conclude Council business.*

- 443. To consider that in order that urgent business, appertaining to the Ten Towns grant application, normally determined by Council or committee might be dealt with during the summer recess, it is proposed that the Ten Towns sub-committee are given delegated powers to determine such business and to report the decisions taken to the first meeting of the full Council thereafter, provided a) no officer shall be entitled to take decisions involving Council expenditure above the approved Project Budget; (b) no officer shall take decisions involving an increase in the permanent establishment of Council Services, and (c) no delegated decision shall be taken where there is a dispute as to the legality, propriety or the proper interpretation of Council policy arising from the matter to be decided.**  
**RECOMMENDED to approve giving the Ten Towns sub-committee delegated powers during the summer recess to determine such business, normally determined by Council or committee to deal with and to report the decisions taken to the first meeting of the full Council thereafter, provided a) no officer shall be entitled to take decisions involving Council expenditure above the approved Project Budget NOT exceeding £8999 (b) no officer shall take decisions involving an increase in the permanent establishment of Council Services, and (c) no delegated decision shall be taken where there is a dispute as to the legality, propriety or the proper interpretation of Council policy arising from the matter to be decided.**
- 444. To consider delegating powers to the Chairman of the CFGP and clerk to determine payments and urgent items of business during the summer recess (month of August 2023) and to report the decisions taken to the first meeting of the full Council thereafter, provided that any such decision:- (i) is required to secure the proper delivery of Council Services and to comply with the Council's statutory duties and financial regulations; (ii)**

does not involve an increase in the permanent establishment of the particular Service. **RECOMMENDED** to delegate powers to the Chairman of the CFGP and clerk to determine payments and urgent items of business during the summer recess (month of August 2023) and to report the decisions taken to the first meeting of the full Council thereafter, provided that any such decision:- (i) is required to secure the proper delivery of Council Services and to comply with the Council's statutory duties and financial regulations; (ii) does not involve an increase in the permanent establishment of the particular Service.

445. To adopt a training plan for the Council. The Council considered the training plan and made minor amendments. **DEFERRED** until future meeting of Council and clerk to resend draft to members.
446. To consider the Financial Regulations. **DEFERRED** until future meeting of Council and clerk to resend draft copy to members.
447. To consider Part 1: The Health check of the financial toolkit. **DEFERRED** until future meeting of CFGP committee.
448. To consider the Model Standing Orders. **DEFERRED** until future meeting of Council and clerk to resend draft copy to members.
449. **Correspondence.**
- a) Kids Cancer Charity letter – **NOTED for consideration in January 2024**
  - b) Armed Forces Charity letter – **NOTED for consideration in January 2024**
  - c) Carmarthen River Festival invitation to Council at Quay side on 15<sup>th</sup> July 2023. **NOTED.**
  - d) Towy Boat Club – annual day invitation to Council. **NOTED.**
  - e) Thank you letter from St Clears Young Farmers Association. **NOTED.**
  - f) Confirmation that boundary fence at Welfare field has been relocated received. **NOTED. Letter of acknowledgment and thanks sent.**
  - g) Thank you from Cllr CJones for supporting the successful BBQ to raise funds towards the cost of transport for swimming lessons. **NOTED.**
450. **Matters for the next agenda (exchange of information only).**

**There being no other business the chairman closed the meeting at 9:45pm**