


**St Clears Town Council**

The Gate, Pentre Road, St Clears, Carmarthenshire, SA33 4AA  
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Minutes of the meeting of the **Community, Finance and General-Purpose Committee** held at the Gate on **Tuesday 6<sup>th</sup> June 2023 at 8.15pm**  
**Meeting commenced at**

**PRESENT:** Councillors GADavies (Mayor), RG Edwards (Chairman), TMcDermott, JMiller, FLanc, PJRogers, IThomas-Wigley.

**Observing:** Cllr OGrant

*The meeting commenced at 8.45pm directly following the Gate meeting.*

- 384. Apologies for absence.** Cllrs MDavies, FLanc and County Councillor CJones.
- 385. Declarations of interest.** Item 398a&b Cllr RGEDwards- Bancyfelin Carnival Committee and TAF running & Orienteering Team (TROT) Community Chest applications.
- 386. To consider any matters arising from the minutes of the Community, Finance and General-Purpose meeting held on the 4<sup>th</sup> of April 2023 (exchange of information only).** None.
- 387. To consider planning applications as notified by Carmarthenshire County Council. RECOMMENDED there be no objections or adverse comments to the planning applications P/L**
- 388. To approve the end of year accounts and discuss the progress with the internal and external audits.** The accountants' recommendations for amendments for 2019\_21 and 2020\_21 were discussed, as well as a digital system and whether the Council continues with the 'Income and Expenditure' basis or changes to the 'payments & receipts' basis. **RECOMMENDED that Council approve and accept the accountants' recommendations so that they may continue and conclude the accounts for 2021\_22 and 2022\_23. Council to continue with the 'Income & expenditure' basis. Council to discuss adopting a digital system at a future meeting of Council.**

*The chairman proposed Standing Orders to continue with the meeting.*

- 389. To discuss storage solutions for the Town Council. RECOMMENDED that Council lease a container in the interim period and arrange for the contents to be removed.**
- 390. To finalise the tender for the contract for the maintenance to the Welfare field.** Consideration was given to the maintenance tender. However, concerns still raised over the current condition of the ground. The quotes sought for drainage are considerably high and the timeframe for the works to be completed,

restricted to the few weeks during the summer when there are no games. Council to consider alternative methods to improve pitch condition, e.g., aeration.

**RECOMMENDED that the tender be deferred until future meeting of ENVIRONMENT and CFGP committee and that Cllr OGrant seek quotes and consult with others who have had the aeration works done, and inform Council of the benefits, so Council may make an informed decision as how to proceed. Cllr PJRogers recommended and Cllr IThomas Wigley seconded the motion that funds be earmarked for end of season maintenance over and above the annual maintenance contract to ensure that the Welfare field is well maintained for all to use.**

**391. To discuss modes of communication and social media for the Town Council. RECOMMENDED that Council commence a Facebook page. This would be the official social media account of the Council. The Council's website would be upgraded as part of the Ten Towns project.**

**392. To discuss the next steps regarding the boundary fencing at Welfare field. A letter has been received from the owner informing that the work should be completed within the next few weeks. RECOMMENDED to monitor the situation.**

**393. To consider the financial toolkit. The document is a large document with several different sections. RECOMMENDED that Council reviews a section of the document at a time during future meetings of the CFGP committee. Clerk to arrange sections for discussion with the Chairman.**

**394. To consider the following**

- a) Code of Conduct – RECOMMENDED that all Councillors attend training and that all members will have attended by the end of September 2023.**
- b) Financial Regulations - Deferred**
- c) Standing Orders - Deferred**

**395. To consider the format for the Council's annual report 2022/23 – Deferred.**

**396. To approve the Council's training plan 2023/24 – Deferred.**

**397. To consider arrangements and timetable for updating policies – Deferred.**

**398. Correspondence**

- a) Bancyfelin Carnival Committee Community Events Chest application. Cllr PJRogers proposed, and Cllr IPrice seconded the motion that the Council approve a £300 donation to Bancyfelin Carnival Committee.  
**RECOMMENDED approve a donation of £300 to Bancyfelin Carnival committee.**
- b) TAF Running & Orienteering Team (TROT's) Community Events Chest application. Cllr PJRogers proposed, and Cllr IPrice seconded the motion that

the Council approve £300 donation to the club to hold a 10K race within the vicinity. **RECOMMENDED approve a donation of £300 to the TAF Running and Orienteering Team (TROT) to hold a 10k run.**

- c) GDPR/Data Protection Act 2018 reminder of fee notice. **NOTED.**
- d) PLanc – Freedom of Information request. **RECOMMENDED to respond within the allocated time frame and issue a fees notice.**
- e) PLanc – request for use of tents on behalf of Men’s shed. **RECOMMENDED to inform that the tents are no longer for hire.**
- f) **National Windrush Day Funding Announcement 2023**
- g) PLanc – information relating to land ownership at main car park.

**399. Matters for the next agenda (exchange of information only)**

Deputy Chairman for CFGP

Deferred matters

**The Chairman closed the meeting at 21:50 hrs.**