

Cyngor Tref Sanclêr – St Clears Town Council

**Minutes of Ordinary Meeting of St Clears Town Council held
at the Gate on 25th April 2023 at 7.00pm**

PRESENT: Cllrs Dr WEVJDavies, GADavies, OGrant, FLanc, KA Major, JMiller, IPrice, JPRogers, IThomas-Wigley and County Councillor CJones.

330. **Apologies for absence. RESOLVED to accept apologies for absence from Cllrs CMDavies, RGEwards, TMcDermott and County Councillor PHughes.**
331. **Personal Matters. None**
332. **Declarations of Interest. Item 344iii Scouts Hut - Cllr OGrant. Item 345 Storage - Cllr JMiller, OGrant & FLanc.**
333. **To confirm the minutes of the meeting of the Town Council held on 21st March 2023.**

Corrections

Item 293a - The statement should read ‘the Tithe map’ is stored at the Church.

Item 299 – Gate Minutes

Councillor Dr WEVJDavies proposed, and Cllr GADavies seconded the motion that the minutes of the meeting, with are a true reflection of proceedings. **RESOLVED to confirm the minutes of the meeting of the Town Council held on 21st March 2023 as a true record of proceedings with the inclusion of corrections as noted.**

334. **Matters arising (exchange of information only). None**
335. **To receive the County Councillors’ Update.** Cllr. C Jones informed members that a meeting was planned to further discuss the matter of the play area at Bancyfelin to bring the outstanding issue to a close. Council tax premiums on second homes is due to be introduced as of April 2024.
New hospital area consultation open. All should try to complete. Concerns raised about the parking, utilities, and the overall infrastructure to deal with such a development. Consideration to woodland and nature (biodiversity) is important as this is important for wellbeing and recovery.

Railway development delayed due to shortfall in available funds.
 Lobbying required to ensure that the promises made are honoured and funds found to reopen the station at St Clears.
 Development site at 'Priory fields'. Development sign erected with agent's name. Concerns over the name as there is already a field named Priory field (11th century) next to the Church. There has been no consultation with the Town Council on this. In addition, concerns that the name is not bilingual (Welsh Language policy). As part of the site is within a conservation area does the sign require planning and which trees are to remain as issued by Natural resources Wales?

336. To receive the Clerk's Report

I. Carmarthenshire County Council

(i). Planning/Licensing.

PL/05371 24/3/23	To create tarmac off street parking to front of property with a 1.5 m timber fence between the tarmaced area and remaining front garden	Parc Yr Abbot, St Clears, Carmarthen, SA33 4NB	Dyddiad Dechrau Ymgynghori: 23/03/2023	Dyddiad Gorffen Ymgynghori: 13/04/2023
PL/05573 23/03/2023	Full planning permission. Construction of an access road to serve a residential development that already benefits from outline planning permission (PL/00629)	Land at Maes y Meillion, Llanybri, Carmarthen, SA33 5HF	Under Consultation	Consultation period
PL/05623 21/03/2023	Prior notification: Building (agricultural / forestry) Agricultural Machinery Store	Cwrt Malle, Llangynog, Carmarthen, SA33 5BN	Under Consultation	Consultation period
PL/04606 23/03/2023	Approval of details reserved by a condition. Discharge of Condition 10 on PL/03676 (Treated timber boarding and Concrete posts)	Vicarage Field, Llangain, Carmarthen, SA33 5AE	In Review	Awaiting Decision
PL/05371 23/03/2023	To create tarmac off street parking to front of property with a 1.5 m timber fence between the tarmaced area and remaining front garden	1 Lon Y Prior, St Clears, Carmarthen, SA33 4EF	Under Consultation	Consultation period
PL/05631 21/03/2023	Prior notification: Building (agricultural / forestry). Covered holding yard	Cwrt Malle, Llangynog, Carmarthen, SA33 5BN	Under Consultation	Consultation period

RESOLVED that there are no adverse comments or objections to the planning applications noted above.

ii) Ras yr Iaith (lit. translation: The Language Race An exciting event that will take place in Sanclêr on June 22nd, 2023.

Ras yr Iaith (lit. translation: The Language Race) will be held in St Clears with a crowd of people of all ages gathering and running (not at all fast!) through the town centre full of colour and noise showing their pride in the Welsh language, showing that it is a living language in Carmarthenshire! Menter Gorllewin Sir Gâr (MGSG) is organising the race in Sanclêr, and other Mentrau Iaith all over Wales are also organising the Race in their towns - all of Wales will be 'running' on June 22nd! Town Council are invited to support the Race and we will promote the Race showing the support of Sanclêr Town Council. For more information on Ras yr Iaith:

<https://rasyriaith.cymru/en/> **Gwyneth Morris (Swyddog Datblygu/ Development Officer).**

2. Welsh & UK Government

- a) Code of Conduct - Tim Donegani. Consultation link for Town and Community Councils [Recommendations of the Independent Review of the Ethical Standards Framework \(Richard Penn report\) | GOV.WALES](#) The consultation is regarding the Penn Review response (Local Authority Ethical Standards Framework and Code of Conduct.
- b) Electoral Reform (see appendix i).

3. Training & Conferences

OVW April and May training dates circulated.

337. **To receive the end of year financial report and draft accounts.** The Council reviewed the end of year financial report and draft accounts. Council still awaits the final figures and report for 2021/22 from the Internal Auditor. **RESOLVED to finalise the accounts for 2022/23 and presenting to Council for approval and forward to Internal Auditor.**
338. **To approve accounts for payment. RESOLVED to approve the accounts for payment.**

Bank Reconciliation & Schedule of Payment
ST CLEARS TOWN COUNCIL
 Financial Year ending: 2023/24
 Prepared by (Signatory 1): Catherine Lloyd-Jenkins Date: 25/04/23
 Authorised by (Signatory 2): Date:
 Bank statement date: 31/03/23

Reconciliation date:		25-Apr-2023	
STATEMENT BALANCES			
Current Account	Community Account	7,775.81	
Current Account	Business Saver Account 828	55801.45	
BALANCES TOTALS		63,577.26	
General (Precept) Reserves 506		30620.37	
Allocated Project Fund		26947.93	
TOTAL		57568.30	
Deposits not on statement			
1			
2			
3			
Sub-total			
Un-presented cheques:			
Cheque number	Payee	Details	Cost
			TOTAL
			0.00

SCHEDULE OF PAYMENTS		April 2023		
Cheque/BACS/DD	Payee	Details	Cost (inc VAT)	VAT £
BACS	Staffing	Salary /Reimbursement etc	3186.83	2.60
BACS 827	JN Williams	Grounds Maintenance and delittering	300.00	50.00
BACS 828	JN Williams	Grounds Maintenance at Welfare Field	700.00	116.67
BACS 829	One Voice Wales	Training	175.00	
Cheque 103383	Fox & Hounds Bancifelin Ltd	Welsh cakes for Warm space	60.00	
BACS 832	Landsker Business Solutions	The Gate Consultation Tranche 2	1953.60	326.60
BACS 833	Landsker Business Solutions	The Gate Consultation Tranche 3 (Final report)	1960.80	326.80
BACS 834	Gifts 2 Impress	Coronation mugs	1978.20	329.70
BACS 835	Carmarthenshire County Council	Annual maintenance (quarter 4 @ skatepark)	73.57	12.26
BACS 836	Carmarthenshire County Council	Annual maintenance (quarter 4 @ playpark)	73.57	12.26
BACS 837	Annslyn Davies	Poverty fund refreshments	35.60	
BACS 838	Deacon John	Poverty fund refreshments	3.98	
DD	Carmarthenshire County Council	Energy charges at the Gate	384.00	64.00
DD	Carmarthenshire County Council	Grounds Maintenance (repairs to bay swings)	130.20	21.70
DD	Carmarthenshire County Council	Footway Lighting Charges	4079.87	679.38
DD	Carmarthenshire County Council	Th Gate Hire (Jan-Mar 23)	450.00	
DD	CWM Environment	Collection charges 1/4/23-30/6/23	153.74	26.62
DD	Thres	Mobile phone	6.00	1.00
DD	Carmarthenshire County Council	Grounds Maintenance (repairs loose bolts/missing chair)	46.50	3.30
			15763.46	*****
NOTES		Reimbursement:		
Receipts since last meeting date :				
Payee	Details	TOTAL AMOUNT		
CCC	Precept			
Bardlys	Interest			
St Clears/Junior football Association	Use of Welfare field	£800.00	800.00	Outstanding
St Clears/Junior football Association	Use of Welfare field	£200.00	200.00	Outstanding
	Total	£1000.00		
Monies transferred since last meeting		11,000		

339. **To approve the biodiversity (section 6) report.** Cllr OGrant led the Council through the biodiversity report and highlighted that the format used follows that recommended by Keep Wales Tidy. Key areas for improvement and changes to mowing practices were noted. The issue of how best to communicate the report's message to residents was discussed e.g., Website, social media and other. The Mayor thanked the Environment Committee for their work in producing a detailed report. **RESOLVED to approve the biodiversity (section 6 report) and publish a copy on the Town Council's website and submit a copy to Keep Wales Tidy.**

340. **To approve the tender contract for the maintenance of the Welfare field.** A meeting has been held between council members and representatives of the St Clears Football association. The Welfare field is currently in a poor state and requires some additional maintenance over and above the annual cutting and maintaining contract. Council to consider how to maintain the field for all to enjoy and for football playing and tournaments etc moving forward. Volume and use of pitch an issue as this deteriorates the condition of the soil/grass. **ACTION to seek quotes from three contractors for the works required to improve the condition of the field. Tender contract and end of year maintenance to be further considered by Environment committee.**
341. **To approve the continuation of the Warm Space.** The members approved the continuation of the warm space and the amended time open. The Mayor agreed to donate from the Mayor's allowance to the venture and thanked the volunteers for their continued commitment to keeping the project going. **RESOLVED to approve the continuation of the warm space until such time as the café is leased and open for business.**
342. **To receive an update regarding the fence at the rear of the Community Garden.** A letter has been sent to the owner politely requesting an update as to when the fence will be realigned to the mutually agreed boundary line. **NOTED**
343. **To receive an update regarding the fence panel left at the top of the A40 slip road.** The grounds maintenance contractor has been asked to remove the fence. **NOTED.**
344. **To receive the Committee reports**
- i) **Environment Committee.** Planters rolling programme. Wrenvale planting contract – flowers and compost used?
 - ii) **Gate committee.** Cllr PRogers informed Council that Council was still awaiting the lease document from the solicitor for signing. Landsker's final and summary reports had been received and circulated to members. Seventeen volunteers had registered their interest in assisting with the Gate. Llewellyn Humphries approved to undertake a schedule of conditions of the building. The Mayor thanked Cllr PRogers, and the clerk for their work in managing this huge undertaking to date.
 - iii) **Community, Finance and General-Purpose Committee.** The tender for the town's Christmas illumination was ready to be published on the website and sent to known companies. Meeting with Scout leaders to discuss lease to be arranged. War memorial railings, three quotes to be sought for sandblasting and regalvanising.

345. **To consider storage facilities for the council.** Council has received notice from Carmarthenshire County Council stating that St Clears Mens Shed is keen to take over the building and are prepared to professionally manage the refurbishment and removal of asbestos. **RESOLVED to pursue other avenues for storage and potentially place a storage container on land near the main carpark.**
346. **To set the date of the Annual Meeting and ordinary meeting for May. RESOLVED that the Annual Meeting and ordinary meeting of Council will be held on Tuesday, 16th May 2023.**
347. **Correspondence.**
- a) Cllr G Edwards - Update on playing area at Bancyfelin.
 - b) CCC – Congratulations to Cllr OGrant on his appointment as Additional Community Governor on the Governing Body of Ysgol Griffith Jones.
 - c) Peter McIlroy – Age Cymru. Digital project to assist people in Whitland and St Clears with online shopping/banking and general support.
 - d) Emyr John, One Voice Wales’s newly appointed Communications Officer.
348. **To receive reports from representatives on meeting of outside bodies, seminars etc.**
Welcome space – continues to be well attended. New opening hours are working well. Best wishes were extended to Cllr J Miller on his new art venture.
349. **To receive the Town Mayor’s Report on civic events, engagements etc.** Cllr Dr WEVJDavies (Deputy Mayor) attended the junior rugby tournament over the Easter. The event was well organised and managed. Approximately 64 teams of children from the age of six years and upward attended the event. A letter of thanks and contribution sent to committee as a thank you for all their hard work.
350. **Matters for the next agenda (exchange of information only).**

The chairman closed the meeting at 21:28hrs.

Appendices

Appendix i

Mick Antoniw AS/MS
Y Cwnsler Cyffredinol a Gweinidog y Cyfansoddiad
Counsel General and Minister for the Constitution



Llywodraeth Cymru
Welsh Government

Ein cyf/Our ref: 1A32/00692

Lyn Cadwallader
Chief Executive
One Voice Wales

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30 March 2023

Today I have published a [Written Statement](#) on the next steps for electoral reform in Wales. I have also published the summary of responses to the recent Welsh Government White Paper consultation on Electoral Administration and Reform.

[Electoral administration and reform White Paper | GOV.WALES](#)

Consultees were broadly in favour of our plans to modernise elections in Wales and deliver this Government's priority to increase voter participation and ensure that every citizen is able to play their full part in our democracy. I look forward to working with you as we take our priorities forward.

Mick Antoniw AS/MS
Y Cwnsler Cyffredinol a Gweinidog y Cyfansoddiad
Counsel General and Minister for the Constitution

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Rydym yn croeseu derbyn gofebtaeth yn Gymraeg. Byddwn yn ateb gofebtaeth a dderbymir yn Gymraeg yn Gymraeg ac ni fydd gofebu yn Gymraeg yn arwain at oedi.

We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.