

Cyngor Tref Sanclêr – St Clears Town Council

**Minutes of the Meeting of St Clears Town Council held
at the Gate on 20th December 2022 at 7pm**

PRESENT: Councillors Dr WEVJ Davies, CMDavies, GADavies, OGrant, KAMajor, JMiller, PJRogers

163. **Apologies for absence.** Cllrs RGEwards, TMcDermott, IPrice and County Councillor PHughes.and CJones.
164. **Personal Matters.** Council stood for a minutes silence to mark their respect and condolences to the families of past council representatives who had passed away and council staff who had lost close family members.
165. **Declarations of Interest**
166. **To confirm the minutes of the meetings of the Town Council held on the 22nd of November 2022. RESOLVED to accept the minutes of the meeting of the Town Council held on the 22nd November 2022 and as the minutes had been circulated Council also accepted the minutes of the meeting held on 6th December 2022 as a true record of proceedings.**
167. **Matters arising (exchange of information only)** None.
168. **To receive the County Councillor’s Update**
169. **To receive the Clerk’s Report**

I. Carmarthenshire County Council

(i). Planning/Licensing.

PL/05107 30/11/2022 2 St Clears and Llansteffan	Proposed extension to an existing cattle accommodation building	Cowin Grove, Llangynog, Carmarthen, SA33 5DD	Under Consultation	Consultation Period
PL/05197 19/12/22	Outbuilding for storage	Cilgwyn, St Clears, Carmarthen, SA33 4NE	Dyddiad Dechrau Ymgynghori: 19/12/2022	Dyddiad Gorffen Ymgynghori: 09/01/2023

Cyngor Tref Sanclêr – St Clears Town Council

	Late night refreshment Monday - Sunday 23:00 - 05:00 Supply of Alcohol Monday - Sunday 00:00 - 24:00	St Clears Service Station, Tenby Road, St Clears, Carmarthen SA33 4JW.	Consultation period begins: - 14/12/2022.	
--	---	--	---	--

- -

ii) Public Health Wales have commissioned BMG Research, an independent research agency, to conduct a study into health issues that affect people of different ages in Wales, to support the development of information and resources about a range of health issues. In particular, the study focuses on assessing a wide variety of information materials on vaccination produced by Public Health Wales to understand whether they meet the needs of both service users and service providers.

2. **One Voice Wales**

- a) Welsh Air Ambulance proposed changes, the documentary has gone live on YouTube: <https://youtu.be/ZCluzxrm3bE>. It was mainly produced for the Global Network, and this has already proved to be successful and is for circulating amongst member Councils, which I'm sure will find it interesting as it's a very balanced production.
- b) December Newsletter link:
Welsh: <https://comisiynyddph.cymru/newyddion/cylchlythyr-rhagfyr-2022/>
English: <https://olderpeople.wales/news/december-2022-newsletter/>

3. **Police Commission**

Police and Crime Commissioner Dafydd Llywelyn is asking for your support in helping him determine what police funding should look like for the next fiscal year. If you can please respond to the consultation and encourage residents in your areas to do the same, he would be very grateful.

The survey will remain open until 8 January 2023, and can be accessed [here](#). Other formats of the survey are available on request from my office by emailing OPCC@dyfed-powys.police.uk or calling 01267 226440.

[Complete the consultation](#)

4. **Welsh & UK Government**

2023 Smarter Working Awards. There is no cost to submit entries, they aim to provide the judges with an array of projects demonstrating Innovation, Imagination and Ambition. Multiple nominations may be submitted across any of the categories:

Cyngor Tref Sanclêr – St Clears Town Council

- Improving Spaces - Creating A Great Place to Work
- Future Focused and Sustainable Property
- Digital Transformation - Enabling New Ways of Working
- Automation, Artificial Intelligence and Machine Learning
- Harnessing the Value of Data
- Small-scale, Big Impact
- Building Collaborative Communities
- Putting People First
- Championing Continuous Improvement
- Outstanding Smarter Working Leadership

They require 3000 words consisting of a project summary, results, evaluation and future plans... enter at www.smarterworkinglive.com

5. Training & Conferences

One Voice Wales January/February training schedule.

170. **To receive the financial report.** The clerk presented Council with the report on expenditure since 1st April 2022. **RESOLVED** that **Council approve the financial report.**

171. **To approve accounts for payment.**

Bank Reconciliation & Schedule of Payment ST CLEARS TOWN COUNCIL Financial Year ending: 2022/23			
Prepared by (Signatory 1): Catherine Lloyd-Jenkins Date: 20/12/22			
Authorised by (Signatory 2): Date:			
Bank statement date: 30 /11/22			
Reconciliation date:		20-Dec-2022	
STATEMENT BALANCES			
Current Account	Community Account	5,830.71	
Current Account	Business Saver Account	51786.23	
BALANCES TOTALS		57,616.94	
General (Precept) Reserves 506		30620.37	
Allocated Project Fund		26947.93	
TOTAL		57568.30	
Deposits not on statement			
1			
2			
3			
Sub-total			
Un-presented cheques:			
Cheque number	Payee	Details	Cost
TOTAL			0.00
SCHEDULE OF PAYMENTS			

Cyngor Tref Sanclêr – St Clears Town Council

Un-presented cheques:				
Cheque number	Payee	Details	Cost	
			TOTAL	0.00
SCHEDULE OF PAYMENTS				
Dec 2022				
Cheque/BACS/DD	Payee	Details	Cost inc VAT	VAT €
BACS	Staff	Salary etc.	3601.22	
BACS 770	JN Williams	Christmas tree work and Peillac way be	300.00	150
BACS 771	JN Williams	Grounds Maintenance at Welfare Field	300.00	50.00
BACS 774	Just Print	Welcome Space flyer	102.00	4.00
BACS 775	Community Association	Fire works display grant donation	300.00	
BACS 776	Community Association	Christmas event		
BACS 777	SLCC	Annual membership	236.00	
BACS 778	Wrenvale Nurseries	Autumn planting	576.00	36.00
BACS 779	Eagle Signs	Christmas Banners x3	540.00	30.00
BACS 780	Eagle Signs	Santa directional signs x6	115.20	13.20
BACS 781	JN Williams	Grounds Maintenance at St Clears	730.00	131.67
	DD Three	Mobile phone	6.00	1.00
			7666.42	541.87
NOTES		Reimbursement:		
Receipts since last meeting date :				
Payee	Details	TOTAL AMOUNT		
CCC	Precept			
Barclays	Interest			
	Use of Welfare field			
	Total		€0.00	
Monies transferred since last meeting		15,400		

172. To appoint membership of the Council's Committees (i) The Gate Committee (ii) Environment Committee (iii) Community, Finance and General-Purpose Committee. **RESOLVED** to appoint the following to the Council's Committees.

(i) The Gate Committee KAMajor, RGEwards, PJRogers to represent Council at all meetings but all members to attend update meetings.

(ii) Environment Committee

Dr WEVJ Davies,
CMDavies
GADavies
OGrant
JMiller
PJRogers
TMcDermott
IPrice

(iii) Community, Finance and General-Purpose Committee.

RGEwards
KAMajor
GADavies,
JMiller,
TMcDermott

173. To appoint members to outstanding outside bodies for the 2022/23 Civic year. **RESOLVED** to forward Cllr O. Grant's name as the Council's nomination for the position of school Governor at Ysgol Griffith Jones.

174. To receive an update regarding the Gate.

Cyngor Tref Sanclêr – St Clears Town Council

Meeting held with commercial letting agent to assess the rental values of the different rooms/units within the Gate building. Awaiting report. CCC has provided the contractor information for consideration. Council still awaiting the Heads of Terms updated document for approval and a meeting date to confirm the next steps.

175. **To receive an update regarding the Ten Towns application.** Cllr PRogers talked through the action of the LEADER document and what's expected of Council. Decisions to be made post-Christmas. Highlighted areas for consideration include electronic signage, website, Wi-Fi etc.
176. **Correspondence.**
- a) Bruce Wallace, thank you letter for supporting application for historical data.
 - b) Mrs. Hancock requests a salt grit bin on Ostrey Hill, Pwll Trap as the pavements are icy. Noted.
 - c) Ms. Wilson requests the pavements along Station Road be gritted. Noted.
 - d) Rhodri Griffiths (CCC Head of Place & Sustainability), reply to Town Council's letter Re: Application PL/03374. **RESOLVED to publish response on Council website.**
 - e) John Mycroft, placement of commemorative bench at War Memorial. **RESOLVED to contact contractor, Vivian Makepeace to complete works.**
 - f) Peter Stopp, Carmarthenshire Antiquarian, placement of History points QRcodes & panels at Y Gât.
 - g) Sancler Shed, request for date for meeting and clarification regarding funding. **RESOLVED to invite to a meeting on Tuesday, 24th January 2023 at 6.30pm.**
 - h) Barry Smith, W3Web Designs, migration to upgraded domain server for website & need to amend e-mail account setup. NOTED
 - i) Philip Astley, looking for a location to set up a radio station. NOTED
177. **To consider the vacant seats at Council.** Deferred.
178. **To receive reports from representatives on meeting of outside bodies, seminars etc.**
- Warm space. GADavies informed Council that approximately 25-30 had crossed the threshold. A volunteer list of two shifts has been agreed with different activities arranged. The chairman thanked Cllr GADavies and JMiller for their contribution and effort in managing this event.
 - Circular Economy Innovative Community – Clerk attended a successful 2day. residential event. Basis for future project based on repurposing the Gate building.
179. **To receive the Town Mayor's Report on civic events, engagements etc.**
Mayor attended a wonderful celebration dinner with the British Legion and a festive Carol service at Llanfihangel Church.
180. **Matters for the next agenda (exchange of information only)**
- Budget
 - Training schedule

The chairman thanked everyone for their work and wished all a Happy Christmas.

The chairman closed the meeting at 21.05hrs

Appendices



PUBLIC HEALTH WALES SURVEY

Public Health Wales wants your help in understanding health issues that affect people of different ages.

This information will be used to support the development of information and resources to promote health in Wales.

HAVE YOUR SAY

Are you a member of the public in Wales?
You can access the survey via the following link or by scanning the below QR code
www.phw.wales/survey.co.uk



Are you a health or social care worker based in Wales?
The survey for health and social care staff can be accessed via the following link or by scanning the below QR code
www.phw.wales/socialcare.co.uk



For more information, email:
PHW2022survey@bmgresearch.com
or
Claire.Woodcock2@wales.nhs.uk

 **GIG CYMRU NHS WALES** | Iechyd Cyhoeddus Cymru
Public Health Wales



GIG CYMRU NHS WALES | Iechyd Cyhoeddus Cymru
Public Health Wales

Information for stakeholders

Study to evaluate information resources.

Public Health Wales have commissioned BMG Research, an independent research agency, to conduct a study into health issues that affect people of different ages in Wales, in order to support the development of information and resources about a range of health issues.

In particular, the study focuses on assessing a wide variety of information materials on vaccination produced by Public Health Wales to understand whether they meet the needs of both service users and service providers. Public Health Wales (PHW) is carrying out a survey as well as in-depth interviews and workshops to explore and monitor awareness and attitudes towards the national vaccination programme as well as awareness and views of information materials. This important insight will be used to inform the planning of the national vaccination programme.

What are we asking for your support in?

PHW would very much appreciate your support in encouraging both the wider public and healthcare staff to take part in the survey and in-depth interviews/workshops, as the findings will be so crucial, and also to re-assure them that the study is genuine and completely anonymous.

We want to include the views of different groups, particularly those who may be underrepresented such as pregnant women, LGBTQI+, ethnic minorities, people whose main language isn't English or Welsh, disabled people, those who are economically disadvantaged, older residents, carers and domiciliary carers, care home residents and staff, prison residents.

And we'd also like to collect the views of service providers, including primary and secondary care staff, occupational health staff, and outreach and engagement officers.

It is very important to us that both service users and providers know that we are interested in their opinions, whatever they may be, and that there are no right or wrong answers, as we want them to be completely honest.

However, **we ask that you do not mention that vaccinations are a topic of the survey/workshops in advance**, as the survey seeks to understand awareness of the national vaccination programme in a natural way and we do not wish to prime their responses. We also do not wish to discourage those who are opposed to vaccinations from taking part. You can say that Public Health Wales are conducting a survey and in-depth interviews and workshops about health issues that affect people in Wales.

Who is it for?

The survey and in-depth interviews and workshops are aimed people aged 16+ in Wales, as well as health and social care staff. We are using panels to ask the wider public in Wales to take part in the study. We will also be recruiting participants for workshops and in-depth interviews via specialist recruitment agencies. However, we cannot use panels to reach specific groups such as healthcare staff or underrepresented groups such as pregnant women, LGBTQI+, ethnic minorities, people whose main language isn't English or Welsh, disabled people, those who are

Cyngor Tref Sanclêr – St Clears Town Council

economically disadvantaged, older residents, carers and domiciliary carers, care home residents and staff, prison residents. For this reason, we would really value your help in encouraging these groups to take part in the study by promoting the survey and/or asking them to volunteer for in-depth interviews and workshops.

What are we asking people to do?

We are asking the wider public and health and social care staff to complete a 15-minute survey online. The survey can be accessed here:

Wider public: www.PHWusersurvey.co.uk

Health and social care staff: www.PHWprovidersurvey.co.uk

We are also asking the wider public and health and social care staff to take part in 90-minute workshop sessions or 30-minute in-depth interviews. £30 vouchers will be offered as incentives for those who take part in in-depth interviews or workshops. To sign up to workshops or in-depth interviews, please email

PHW2022survey@bmgresearch.com

When is the deadline for completing the survey?

The survey will be available between 5th December 2022 and 13th January 2023.

When are workshops and in-depth interviews taking place?

Workshops and in-depth interviews will be taking place in January 2023.

Where can the public and healthcare staff find more information?

- All responses will be treated in the strictest confidence. BMG Research always abides by the Market Research Society Code of Conduct and data protection laws. You can find more information on what they do with the information they collect on their privacy notice on their website: <https://www.bmgresearch.co.uk/privacy/>
- For more information about this survey and/or workshops and in-depth interviews, parents and/or young people can contact BMG Research on PHW2022survey@bmgresearch.com. Alternatively, they may contact Claire Woodcock at Public Health Wales on Claire.Woodcock2@wales.nhs.uk
- If the public or healthcare staff wish to confirm that BMG Research is a genuine social research agency, they can contact the Market Research Society freephone on 0800 975 9596.