



Cyngor Tref Sanclêr - St Clears Town Council

Grounds Maintenance Contract 2023

There may be some amendments to this agreement during the period to allow alignment with the Town Council's Biodiversity report.

Maintenance of Grassed Areas

Grassed Areas – Mow grassed areas approximately every 5-7 (10-14) days depending on weather and grass growth. Prior to mowing all areas must be litter picked and the resulting debris, rubbish, shall be disposed of to an approved disposal site.

Locations:

- Turning area at Wembley Gardens
- Grassed area at Skateboard Park at the rear of the Car Park in Pentre Road
- Grassed area between St Clears Car Park and river
- Penpitch and Twrch Trwyth (opposite Old Board School)
- Both sides of the slip road off the A40 onto the flyover at High St.

Biannually clear the:

- Permissive path at Bancyfelin.
- Land around pumping station, St Clears car park.

Strim at monthly intervals around wooden flower tubs at St Clears, Pwlltrap and Bancyfelin (14 in total) and around seats in Bancyfelin.

Delittering

Clear any litter from the areas noted above and empty the bin at the skate park (Pentre Rd Car Park). This should be carried out once a week from October to March and twice a week between April and September with the pumping station being cleared biannually when clearing work takes place.

Maintenance of Shrubs and Flower Bed

Prune in accordance with plant species during February or March. All arisings to be removed off site and disposed of to an approved disposal site.

Locations:

- Old Market Square and War Memorial in Pentre Road
- Twrch Trwyth (opposite Old Board School)
- Water Pump at Pwlltrap (at junction opposite the White Lion)
- Flower Bed at Penpitch

Hanging Baskets & Flower Containers

Water 18 hanging baskets at least three times per week commencing on the erection of the baskets and planting of the containers. Watering shall thereafter continue until early October.

Apply 1g/litre of 1:1:3 fertilizers on each watering occasion.

At the end of the season (early November) take down hanging baskets and empty containers of all plants and dispose of arisings to an approved disposal site.

Return empty baskets to the Clerk of the Town Council for storage over the winter period.

Location of hanging Baskets:

- Pentre Road St Clears – 14
- Town Hall area – 4

Location of Flower Containers

- 2 No. wooden containers and 1 No recycled container in Pwlltrap
- 2 No. in Bancyfelin
- 1 No. Backe
- 1 No. in Meidrim Road
- 1 No. in Little Chef
- 1 No. recycled container Lower St Clears bridge
- 3 No. at junction coming off the A40 sliproad.
- 1 No. concrete container at War Memorial
- 1 No. concrete container on bridge wall in Pentre Road
- 2 No. concrete in Station Road
- 9 No. flower planters on Bridge in Pentre Road
- 4 No. flower containers in Old Market Square
- 6 No. flower containers at War Memorial area
- 3 No. Red telephone kiosk flowers at Pwll Trap Lower St Clears and Bancyfelin.

TENDER

You are invited to submit a tender for a rolling one-year contract which, subject to satisfactory performance in the first year, may be extended for a further two years to a maximum of three years in total.

It is expected that the contractor will submit the following details which shall accompany the tender:

- All certificates of competency of their staff including PA1 and PA6 Certificates for the application of Pesticides.
- A copy for the waste carrier's license
- A current copy of the Contractors Insurance Certificate.
- The insurance cover shall indemnify the Town Council against liability in respect of the following:
 - i) The Employer and to the Employee of the Employer
 - ii) The Employees of the Contractor
 - iii) To any other persons

In the minimum sum of **£10,000,000** in respect of any one claim. The insurance cover shall be valid for the period of the contract.

It is expected that the successful Contractor will be responsible for all health and safety issues including risk assessments relating to operations.

**PLEASE SUBMIT THE TENDER IN WRITING IN A SEALED
ENVELOPE MARKED 'GMC 2023'
BY MONDAY 11th September 2023.**

TO:

**TOWN CLERK
ST CLEARS TOWN COUNCIL
The Gate
Pentref Road
St Clears
SA33 4AA**