

St Clears Town Council

Minutes of the meeting of the Town Council held in,
Neuadd Bancyfelin Hall, Bancyfelin
on Wednesday 27th October 2010 at 7.30 pm.

Present:

Councillors: T W Brown, C M Davies, L L ap T Davies, W E V J Davies, E H Eynon, C J Jenkins, P H Lewis, K A Major, S J Runnett and Mrs L M Owen
Also in attendance County Councillor P M Hughes.

In the Chair - Councillor C M Davies (Town Mayor).

The Town Mayor welcomed members of the public to the meeting.

88. Apologies

Apologies were received from Councillors R G Edwards, B J Jenkins, and Mrs J S V Rees.

89. Personal Matters

a) The Town Mayor referred to the passing of Mr Griff Williams a former Town Councillor and Town Mayor. All present stood for a minute's silence as a mark of respect to Mr Williams.

b) The Town Mayor congratulated Councillor and Mrs T W Brown on celebrating their Golden Wedding Anniversary.

c) The Town Mayor reported that Mr Aaron Walters a local boy had won the Welsh HASTRA swimming competition and also won a gold medal in the HASTRA National Swimming Gala.

It was reported that congratulatory letters had been sent to Aaron Walters.

90. Declarations of Interest

No declarations of interest were recorded at this stage.

91. Questions from Members of the Public

Members of the public expressed their concerns regarding the local bus service in Bancyfelin. County Councillor P M Hughes was requested to respond as this was a County Council issue.

RESOLVED that

- **another public meeting be arranged in Bancyfelin to discuss the matter**
- **to invite the local MP and AMs to attend the meeting**
- **to liaise with Bancyfelin Community Association regarding the date of the meeting.**

A request was made by a resident of Bancyfelin for Bancyfelin Hall to be included on the new Town Council website.

RESOLVED that the request be noted and that the Chair of the Special Projects Committee discuss the matter with the resident.

92. Minutes

RESOLVED that the minutes of the Town Council meeting held on 29th September 2010 be confirmed and signed as a true record.

93. Matters Arising

i) 75. 1 a) i) Carmarthenshire County Council Review of Licensing Policy

The Clerk reported that following discussion with the Town Mayor and Chairman of the Policy Committee a response to the document had been sent to the County Council.

ii) 87 c) Highway Improvements at Bancyfelin

Members were advised that County Council funding was currently not available to carry out highway improvements to the corners on the road adjacent to the CM Chapel in Bancyfelin.

94. County Councillor's Report

County Councillor P M Hughes confirmed that he had no issues to report.

95. Clerk's Report

1. Consultations

i) Network Rail

Information relating to plans by Network Rail to rollout a nationwide Railway Communications System which necessitates the siting of a number of trackside communication masts. They are currently in discussion with the County Council Planning Department regarding the siting of a mast near St Clears Level Crossing which meets all the necessary safety and technological criteria.

RESOLVED that the matter be noted.

ii) Dyfed Powys Police Authority

Annual Questionnaire regarding local policing priorities for 2011/12.

Members views were sought and the Questionnaire completed.

iii) Carmarthenshire County Council

a) Social Justice, Crime and Disorder Scrutiny Committee - Questionnaire regarding alcohol related antisocial behaviour, crime and disorder issues - Response required by 1st December 2010.

RESOLVED that the Questionnaire be included on the Agenda for the November meeting of the Town Council.

b) Invitation to submit nominations for the Carmarthenshire Sports Personality Awards - Response required by 26th November 2010.

RESOLVED that the matter be included on the Agenda for the November meeting of the Town Council.

c) Welsh Assembly Government

Survey, for completion by the Clerk, relating to WAG's understanding of the work of community and town councils. The survey will inform a report on community and town councils in Wales to be published by the Welsh Assembly Government.

RESOLVED to note that the Clerk had completed the survey.

2. Seminars/Meetings

i) One Voice Wales

Information relating to Planning Training Workshops (Carmarthen - Friday 19th November 2010 - 6.30 pm to 9.00pm).

The Workshops will be run by Planning Aid Wales and restricted to 20 places per Workshop. The cost of the Workshop will be £25 per participant and places allocated on a 'first come first served basis'.

RESOLVED that Councillors L Lap T Davies and S J Runnett attend together with the Clerk.

ii) Dyfed Powys Police

Invitation to attend the Carmarthenshire Community Consultative Meeting in Llanelli on Thursday 18th November 2010 at 7.00pm.

RESOLVED that Councillor T W Brown attend.

iii) Menter Cwm Gwendraeth

a) Invitation to attend the Annual General Public Meeting on Wednesday 24th November 2010 in Neuadd y Tymbl at 7.00 pm

b) Invitation to attend one day workshops 'You and Your Community – shaping the future' organised in conjunction with Trinity St David's University and Carmarthenshire County Council at Llanarthne on Tuesday 16th November and Pont Tyweli on Thursday 18th November – 9.00am to 3.00pm.

3 Informative Material

i) Carmarthenshire County Council

Invitation for all Members of the Town Council, in addition to the Town Mayor, to attend the Chairman's Charity Night in Llanelli on 22nd October 2010.

ii) One Voice Wales

a) Countryside Council for Wales Funding Newsletter September 2010

b) Information regarding:

- Sustrans Volunteer Projects
- Cynnal Cymru/Sustain wales Community action for climate change network event on 22nd and 23rd November in Llangollen.

iii) Society for Local Council Clerks

Letter detailing services provided by the SLCC together with a request that local councils continue to support Clerks' membership despite the current economic climate.

iv) Hywel Dda Community Health Council

Information relating to:

- WAG statement relating to NHS Shared Services
- Midwives to provide more care for pregnant women
- Global Handwashing Day (15th October 2010)
- Seasonal Flu Vaccinations
- Mobile Medical Loan Routes

v) BT

Information relating to Red Kiosk Adoption Scheme.

The Clerk reminded members that enquiries had been made previously regarding the scheme but there had been no response.

RESOLVED that the same issues be raised again regarding the scheme.

vi) Parish On Line Support

Information regarding low cost web mapping and GIS services for local councils

vii) Publications

Yr Ardd – National Botanic Garden Magazine Autumn 2010 issue

96. Finance Committee

The Clerk in the absence of the Chairman of the Committee reported on a meeting of the Finance Committee held on 28th September 2010.

RESOLVED that the Report of the Finance Committee meeting held on 28th September 2010 (Appendix A attached) be accepted and the recommendations approved.

97. Payments

i) RESOLVED that the following accounts be approved for payment as recommended by the Finance Committee:

- 102771 Keith Jenkins – £177.90
(£71.16 – De-littering Car Park etc October 2010.
£106.74 – De-littering Skateboarding Area and Children’s Play Area September 2010)
- 102772 Lynn Bowen - £878.27 – Clerk’s Salary October 2010.
- 102773 Glyn Edwards Office Equipment - £69.80 – Toner Cartridge for Photocopier
- 102774 Cartridge King - £24.75 – Ink Cartridges (Reimburse L Bowen)
- 102775 Keith Jenkins - £50.00 – Erection and Removal of Stalls for Food and Craft Market – 8/10/10 and 22/10/10
- 102776 Noel James - £50.00 – Erection and Removal of Stalls for Food and Craft Market – 8/10/10 and 22/10/10
- 102777 Carmarthenshire County Council - £79.99 – Fee in respect of Town and Community Planning Seminar.
- 102778 Lynn Bowen - £141.03 - Postage and Telephone Calls for period 1.4.10 to 30.9.10

RESOLVED that the following additional accounts be approved for payment

102779	Zurich Insurance PLC - £283.50 – Extension of insurance to cover for Fireworks Display
102780	One Voice Wales - £75.00 – Planning Training Workshop 19.11.10 (3 x £25.00)
	Additional payment of £10.00 each to K Jenkins and N James as recommended by the Special Projects Committee for the erection and removal of the stalls for the Food and Craft Market on 22 nd October 2010 as it had not been possible to recruit a third person to assist. (payment included with above payment)

98. Environment Committee

i) Councillor P H Lewis reported on a meeting of the Environment Committee held on 19th October 2010.

RESOLVED that the Report of the Environment Committee meeting held on 19th October 2010 (Appendix B attached) be accepted and the recommendations approved.

ii) It was reported that since the meeting the refuse bin had been retrieved from the river and arrangements would be made for it to be sited in the Children’s Play Area in the Welfare Field.

iii) It was also reported that for health and safety reasons the Pendine Blocks could not be sited on the Skateboarding area. The Environment Committee therefore would need to give further consideration to their siting.

iv) In response to an enquiry from County Councillor P M Hughes the Town Mayor confirmed that the painting of the railings at the War Memorial would be completed before Armistice Day.

v) Following an enquiry from Councillor C J Jenkins regarding the provision of Allotments it was

RESOLVED that the Environment Committee be requested to look for land in the locality that could be used for the purpose of Allotments.

vi) In response to an enquiry from Councillor W E V J Davies regarding the erection of a gate at Manordaf the Clerk confirmed that officers of the County Council were aware of the situation and dealing with the matter.

99. Special Projects Committee

i) Councillor E H Eynon reported on a meeting of the Special Projects Committee held on 25th October 2010.

RESOLVED that the Report of the Special Projects Committee meeting held on 25th October 2010 (Appendix C attached) be accepted and the recommendations approved.

ii) Councillor E H Eynon provided members with details relating to the Fireworks Display on 5th November and individual members were allocated specific duties
The Town Mayor thanked County Councillor P M Hughes for the kind offer to donate Cawl for the event.

Councillor S J Runnett on behalf of the Town Council thanked the Chairman and members of the Special Projects Committee for their work in organising the Fireworks Display and Winter Carnival.

100. Correspondence

i) The Clerk advised members of the contents of a thank you letter from Cor Bois y Felin for a financial contribution.

ii) A communication had been received from Towy Salmon Swimming Club thanking the Town Mayor for his donation relating to Aaron Walters' success in the HASTRA Swimming Galas together with a leaflet relating to the Club's activities.

iii) The Clerk reported that requests for various information had been received from a local resident and that arrangements were in hand to provide a response.

iv) Councillor T W Brown informed members of the content of a communication received from Dyfed Powys Police relating to Halloween.

101. Meetings of Outside Bodies and Organisations

Councillors LL ap T Davies and Mrs L M Owen reported on the recent Town and Community Planning Seminar organised by Carmarthenshire County Council.

RESOLVED that an Officer from the County Planning Department be requested to attend a meeting of the Town Council to discuss issues relating to Section 106 Agreements.

Councillors K A Major and S J Runnett provided members with a detailed verbal report relating to the recent One Voice Wales AGM and Conference.

102. Town Mayor's Report

The Town Mayor reported on civic events and engagements undertaken since the last meeting.

103. QE2 Fields Initiative

RESOLVED that Mrs Elsa Davies LVO be invited to attend the November meeting of the Town Council to give a presentation on the Initiative.

104. Remembrance Day 2010

RESOLVED that Members meet at the War Memorial in Pentre Road, St Clears at 10.45 am on Armistice Day and at the entrance to the Priory Church of St Mary Magdalene, St Clears at 9.15 am on Remembrance Sunday.

104. Any Other Business

a) It was reported that arrangements were being made for the 'stclearstowncouncil.com' domain name to be transferred to the Town Council.

b) The Town Mayor reported that he was arranging a presentation evening on Monday evening 13th December 2010. All Members were invited to attend and he requested them to inform him whether they would be present in order that he could make arrangements regarding refreshments.

c) Councillor S J Runnett updated Members regarding discussions with a Barrister concerning Planning Application Ref W/20987 relating to developments in Station Road, St Clears.

He reported that it was not possible for the Town Council to take the matter up with the Public Service Ombudsman for Wales.

He further reported that there would be no charge for the Barrister's opinion

RESOLVED that the matter be referred to the Planning Committee

In response to an enquiry it was reported that the County Council Rangers were now responsible for the maintenance of Ffordd Peillac Way.

It was reported that there was a need to attend to the Himalayan Balsam on the riverside at Ffordd Peillac Way.

County Councillor P M Hughes reported that he would discuss the matter with an officer of the Environment Agency.

Meeting terminated at 9.25pm

St Clears Town Council

Minutes of a meeting of the Finance Committee held in the Mayor's Parlour
Carmarthenshire Centre for Crafts, Pentre Road, St Clears
on Monday 18th October 2010 at 7.00 pm.

Present: Councillors: R G Edwards, E H Eynon, and C M Davies (Town Mayor).

In the Chair Councillor R G Edwards.

Apologies

Apologies had been received from Councillor B J Jenkins and K A Major.
Apologies had also been received from County Councillor P M Hughes.

Declarations of Interest

No formal declarations of interest were recorded.

Budget Monitoring

i) The Clerk circulated details of income and expenditure for the period 1st April to 30th September 2010 together with copies of the latest bank statements and bank reconciliation statement as at 30th September 2010.

Financial Assistance

The Clerk reported that since the last meeting requests for financial assistance had been received from:

Eisteddfod Genedlaethol Wrecsam a'r Fro 2011 Wrexham And District National Eisteddfod
Victim Support Cymru
Bobath Children's Therapy Centre Wales

It was agreed to recommend that the requests be considered along with others at the January 2011 meeting.

Payments

It was agreed to recommend that the following accounts be approved for payment:

- 102771 Keith Jenkins - £177.90
(£71.16 – De-littering Car park etc October 2010
£106.74 – De-littering Skateboarding Area and Children's Play Area September 2010
- 102772 Lynn Bowen -£878.27 Clerk's Salary October 2010
- 102773 Glyn Edwards Office Equipment - £69.80 – Toner Cartridge for Photocopier
- 102774 Cartridge King - £24.75 – Ink Cartridges (Reimburse L Bowen)
- 102775 Keith Jenkins - £50.00 – Erection and Removal of Stalls for Food and Craft Market –
8.10.10 and 22.10.10
- 102776 Noel James - £50.00 – Erection and Removal of Stalls for Food and Craft Market –
8.10.10 and 22.10.10
- 102777 Carmarthenshire County Council - £79.99 – Fee in respect of Town and Community
Planning Seminar
- 102778 Lynn Bowen - £141.03 – Postage and Telephone Calls for period 1.4.10 to 30.9.10
- 102779 Zurich Insurance PLC - £283.50 – Extension of Insurance Cover for Fireworks
Display

Partnership Agreement- Carmarthenshire County Council

It was agreed to recommend that the Cleaner/Handyperson's hourly rate be increased from £5.80 to £5.93 per hour with effect from 1st October 2010 in accordance with the National Minimum Wage.

2011/12 Budget

Members discussed the Finance Committee's budgetary requirements in the 2011/12 financial year.

It was agreed that the Committee's budget be finalised at the November meeting following the receipt of the other Committees' budgetary requirements.

Any Other Business

i) Photography

The Clerk circulated for consideration a draft document relating to the provision of photographic services for the Town Council.

The Town Mayor reported that a local resident had offered their voluntary services to undertake public relations work for the Town Council,

In view of this and the current financial constraints on public services it was agreed to recommend that the Town Council do not proceed with an official contract for the provision of photographic services.

ii) Carmarthenshire Tourist Association

It was agreed to recommend that the Town Council continue with its one-eighth page advertisement in the 2011 Carmarthenshire Tourist Association publication at a cost of £249 00 plus VAT.

It was also agreed to recommend that the Town Council's new website address be included in the advertisement.

iii) Hire of Market Stalls

It was reported for information that a request had been received from Carmarthenshire County Council for the hire of the Stalls for events organised by the County Council.

It was noted that the request would be formally considered by the Special Projects Committee at their meeting to be held on 25th¹ October 2010.

iv) Finance Committee- Meetings

It was agreed that the November and December meetings of the Finance Committee be held on Tuesday 9th November and Tuesday 7th December respectively.

Meeting terminated at 8 55pm

St Clears Town Council

Minutes of a meeting of the Environment-Committee held in the
Car Park/Cynin Room, Carmarthenshire Centre for Crafts, Pentre Road, St Clears
on Tuesday 19th October 2010 at 6.30pm.

Present: Councillors: T W Brown, P H Lewis Mrs L M Owen, C M Davies (Town Mayor) and K A Major (Chairman of Policy Committee).

In the Chair Councillor P H Lewis.

Apologies

Apologies were received from Councillor W E V J Davies.
County Councillor P M Hughes had also tendered his apologies.

Declarations of Interest

Councillor C M Davies declared his interest in the agenda item relating to the provision of allotments as a joint owner of the land.

Skateboarding Area

At the commencement of the meeting Members visited the Skateboarding Area to the rear of the Car Park to discuss the proposed location of the 'Pendine Blocks' which were being donated by QinetiQ for use as seating as previously requested by the youngsters using the facility.

The Clerk reported that he was awaiting a report from an Officer of the County Council who were contracted to undertake regular inspections of the skateboarding facility regarding the condition of the equipment.

Following the site visit Members continued the meeting at the Craft Centre.

County Council Rangers

The Chairman welcomed to the meeting Messers Emyr Davies and Robert John the County Council Rangers for the area.

The Rangers reported that the current position regarding the outstanding works in the area was as follows:

- Bridge on footpath at Gwaefi/Plas y Gwer - Arrangements were being made for the provision of a footbridge with handrails and gates with the work due to be completed during the next month.
- Dark Lane - Wicket gate at the top had been replaced and secured – 2 new rails required. Leaves at the bottom to be cleared and fresh concrete laid.
- Ffordd Peillac Way – debris in the area under the A40 bridge had been cleared. With regard to maintenance they reported that the County Council were responsible for the maintenance of the cycleway/footpath. The owners of the field were responsible for the maintenance on their side of the fence and the Environment Agency responsible for the area on the riverside.
- Path near the Savoy – the issue regarding the lake was being investigated by their legal officer.

The Chairman thanked the Rangers for a very positive response to issues that had been outstanding for some time and congratulated them on their progress.

In response to an enquiry from the Rangers relating to further works it was agreed that they investigate issues relating to the following footpaths:

- Footpath leading from Pwlltrap to Llangynin Church – the footpath on the St Clears Town Council side was clear but there was a need to attend to the footpath on the Llangynin side.
- Footpath at Manor, Salem Road.

It was agreed that the Rangers attend the December meeting of the Environment Committee to be held on Wednesday 8th December 2010 for a further update.

Prior to their departure the Chairman thanked the Rangers for their attendance and for undertaking the works.

2011/12 Budget

Members discussed and agreed on the Committee's budgetary requirements in the 2011/12 financial year. The budget would now be submitted for consideration by the Finance Committee.

Provision of Allotments

Councillor C M Davies had declared his interest in this item

It was agreed to recommend that due to the limited number of allotments that could be accommodated on the land in question it was not considered financially viable to proceed with the provision of allotments on this land as the scheme was expected to be self financing.

Water Pumps

It was reported that although the possible ownership of two of the water pumps had been established there had been no further progress regarding the ownership of the others.

It was agreed to request Councillor CM Davies to provide an update of the cost of undertaking the necessary remedial works to the water pumps and surrounding areas.

Maintenance Issues

The Clerk updated members regarding maintenance issues:

i) Old Market Square

- Uplighters - a revised quotation for the replacement of the uplighters had been approved and instructions had been issued for the work to proceed.
- Raised Shrub/Flower Bed – it was agreed that a quotation received for the replanting of the raised shrub/flower bed be approved – the Chairman and Councillor Mrs L M Owen to meet with the Contractor on site to finalise arrangements.
- The Clock was still running fast and there was a need to attend to the internal illumination of the clock faces.

ii) War Memorial

- Instructions had been issued to a local contractor for the cleaning down and repainting of the railings – work to be completed prior to Armistice Day.
- Investigations to be made regarding the need for the cleaning of the War Memorial prior to Armistice Day

iii) Children's Play Area

- local contractor to fix perimeter fencing to Play Area in Welfare Field.

iv) Information Boards

- The Town Mayor reported that grant funding may be available for the replacement of the Information Boards in the town.

It was agreed to recommend that the Clerk investigate further.

It was also agreed:

- to invite the County Council Grounds Maintenance Manager to the Committee's November meeting to review this year's Grounds Maintenance etc Contract.
- that arrangements be made for the planting of additional flower bulbs.
- to invite a representative of the South Wales Trunk Road Agency to a meeting of the Environment Committee to discuss issues relating to the trunk road and in particular the need to clear the bank on the slip road leading from the A40 to High Street and re-plant with shrubs etc as this was one of the main access roads to the town.
- to seek assistance in retrieving the litter bin from the river bank near the War Memorial.

It was agreed that the November meeting of the Environment Committee be held on Tuesday 16th November 2010.

Meeting terminated at 8.45pm

St Clears Town Council

Minutes of a Meeting of the Special Projects Committee
held in the Cynin Room, Carmarthenshire Centre for Crafts, Pentre Road, St Clears
on Monday 25th October 2010 at 6.00 pm.

Present: Councillors: T W Brown, E H Eynon, C J Jenkins, Mrs L M Owen, C M Davies (Town Mayor) and K A Major (Chairman of Policy Committee).

Also in attendance Mrs Eleri Retallick and from 7.20pm Mrs Elsa Davies.

In the Chair Councillor E H Eynon.

Apologies

Apologies were received from Councillor Mrs J S V Rees.

Declarations of Interest

There were no declarations of interest at this stage.

Food and Craft Market

Mrs Eleri Retallick provided members with an update regarding the event.

The Clerk reported that there had been very little progress regarding the provision of signage for the event and it was agreed to produce publicity leaflets for door to door distribution for the 2011 Food and Craft Markets.

Following a discussion relating to comments from individual Stallholders it was agreed to recommend:

- that the Food and Craft Market is not relocated to the Car Park as the grant received for the purchase of the equipment was for the regeneration of the Town
- to seek Stallholders' opinion on whether to extend the day to 4.00 pm
- that Market day is not changed to Saturday

It was also agreed to recommend that:

- the Food and Craft Markets be suspended during January and February 2011
- the repairs to the canopy umbrellas be undertaken in January
- consideration be given regarding the sensitivity of more than one Stallholder selling the same goods.

It was reported that the Trailer for transporting the Stalls etc had been delivered and was in use. There may be a requirement to carry out slight modifications to the Trailer in order to secure the equipment in transit and to make it easier to load and unload.

It was also agreed to recommend that as it had not been possible to recruit a third worker to assist with the erection of the Stalls on 22nd October that an additional payment be made to the existing workmen equivalent to the cost of employing the third person.

Hire of Market Stalls

It was agreed to recommend that:

- permission be granted for the hire of the Stalls to Carmarthenshire County Council Events team.
- the terms of hire to be as negotiated

New Town Council Website

The Chairman and Vice Chairman provided members with an update regarding the development of the Website.

In discussion it was reported that the new Website was now almost complete. Arrangements would be made for Town Council members to receive a presentation regarding the Website together with appropriate training in its use.

The Clerk reported on an E-Mail received from a local resident requesting information relating to the development of the new website and it was agreed that the Clerk provide a suitable response to the request.

Fireworks Display

The Chairman provided Members with an update regarding arrangements for the Fireworks Display together with information relating to specific duties on the night.

Whilst it would be necessary for Members of the Town Council to assist with the running of the event it was noted that representatives of local organisations had also volunteered their services.

Following detailed discussion the arrangements for the event were finalised.

The Clerk reported that the Council's insurers had confirmed an additional insurance premium of £283.50 in respect of the event.

It was agreed that the insurance premium be funded from the Special Projects Committee's budget.

It was agreed to accede to the request for a Doughnut Van to attend the event subject to a charge of £15 in line with the Market Stalls.

Mrs Eleri Retallick confirmed that arrangements had been made for the 'Build a Guy Competition'. It was agreed that the winner be presented at the Mayor's Presentation evening.

Winter Carnival/Christmas Lights Switch On

The Chairman and Vice Chairman provided Members with an update regarding arrangements for the Winter Carnival.

The Clerk confirmed that permission had been granted for the closure of Pentre Road from 2.00 pm to 9.00 pm for the event.

Following detailed discussions it was agreed

- that there would be no further development of the Christmas Lights Display at the present time due to the capital costs involved and the resultant increase in future installation costs
- to borrow a lorry trailer for use as staging
- that Santa's grotto be located in one of the marquees
- to discuss with Cor Bois y Felin and St Clears Choir whether they wished to perform at the event
- that a street collection be made at the event to assist with the funding of the Christmas Lights

The Clerk reported that 'Naw o Ni' were donating a Shield in memory of Huwi Saer for the winning Float.

It was agreed that arrangements be made with Naw o Ni regarding the presentation of the Shield on the day.

It was agreed that Float Prizes and the provision of a Christmas Tree in the Old Market Square be discussed at the next meeting.

The Chairman welcomed to the meeting Mrs Elsa Davies who had volunteered to undertake some public relations work for the Town Council.

Mrs Davies reported that she had previously undertaken PR work for the Town Council and discussed with the Committee their requirements. Mrs Davies also agreed to the provision of news items for the new website.

Prior to departing the Chairman on behalf of the Committee thanked Mrs Davies for her attendance and her willingness to assist.

2011/12 Budget

Consideration was given to the Committee's budgetary requirements in the 2011/12 financial year.

Following a detailed discussion a draft budget was agreed for consideration by the Finance Committee.

Any Other Business

It was reported that a communication had been received from Centregreat Limited relating to Festive Lighting Services.

It was agreed that consideration be given to the company's services when making arrangements regarding the installation of next year's Christmas Lights Display.

It was agreed that the next meeting of the Special Projects Committee be held on Monday evening 8th November 2010 at 6.00pm.

Meeting terminated at 8.55pm