

St Clears Town Council

Minutes of the meeting of the Town Council held in the Cynin Room,
Carmarthenshire Centre for Crafts, Pentre Road, St Clears
on Wednesday 15th December 2010 at 7.00 pm.

Present:

Councillors: T W Brown, C M Davies, L L ap T Davies, W E V J Davies, R G Edwards, E H Eynon, C J Jenkins, K A Major, S J Runnett, Mrs L M Owen and Mrs J S V Rees.

In the Chair - Councillor C M Davies (Town Mayor).

127. Apologies

Apologies were received from Councillors B J Jenkins and P H Lewis. County Councillor P M Hughes had also tendered his apologies.

128. Declarations of Interest

Councillor S J Runnett declared an interest in Planning Applications Ref: W24082 and W/24083.

109. Minutes

RESOLVED that the minutes of the Town Council meeting held on 24th November 2010 be confirmed and signed as a true record.

129. Matters Arising

i) 91. Public Meeting at Bancyfelin

The Clerk confirmed that arrangements were being made for the meeting to be held in January 2011.

ii). 119 Environment Committee

a) iii) Councillor W E V J Davies reported that the flooding was at its worst in the Bush House area.

b) iv) The Clerk reported that the County Council had advised that a grit bin would be provided at Pen y Ffordd but as Bancyfelin was on the primary salting route no grit bin would be provided.

In response to an enquiry from Councillor Mrs J S V Rees it was

RESOLVED that a further request be submitted for the provision of a grit bin at Backe Road.

130. County Councillor's Report

As County Councillor P M Hughes had tendered his apologies there was no report.

131. Clerk's Report

i) Welsh Assembly Government

A477 St Clears to Red Roses Improvement

i) Information regarding the Public Exhibition relating to the above scheme to be held in the Leisure Centre, St Clears on 8th and 9th December together with an invitation for Town Council members to attend a private viewing on 7th December 2010.

ii) Copy of Non Technical Summary of Environmental Statement

iii) Newsletter No2 December 2010

ii) Society for Local Council Clerks

Information relating to the 2011 Practitioners Conference to be held on 25th and 26th February 2011 at Stoke on Trent.

iii) Carmarthenshire Energy Agency

Invitation to attend Planning for Renewals Workshop in Carmarthen on 16th December 2010.

iv) Carmarthenshire Tourist Association

Newsheets

v) Publications

Clerks and Councils Direct – November 2010 issue

132. Environment Committee

Councillor T W Brown reported on a meeting of the Environment Committee held on 8th December 2010.

It was further reported that the daffodils had been planted that day.

i) RESOLVED that the Report of the Environment Committee meeting held on 8th December 2010 (Appendix A attached) be accepted and the recommendations approved.

133. Finance Committee

Councillor R G Edwards reported on a meeting of the Finance Committee held on 14th December 2010.

RESOLVED that the Report of the Finance Committee meeting held on 14th December 2010 (Appendix B attached) be accepted and the recommendations approved.

Members noted the receipt of the formal notification from BDO LLP regarding the completion of the audit for the year ended 31st March 2010 and as recommended by the Finance Committee it was

RESOLVED that that the Annual Return be approved and accepted.

134. Payments

i) RESOLVED that the following accounts be approved for payment as recommended by the Finance Committee:

- 102821 S Bowen - £250.00 – Prize Money for Winning Float at Winter Carnival
- 102822 Cancelled
- 102823 Raymond Rees - £75.00 – Supply and fit new towball for sleigh
- 102824 Smartsoft Ltd - £58.64 – Software Re New website (Reimburse L Bowen)
- 102825 Cylch Meithrin Sanclêr - £50.00 - Float Entry at Winter Carnival
- 102826 St Clears Juvenile Sports Committee - £50.00 - Float Entry at Winter Carnival
- 102827 St Clears Junior Football Club- £50.00 - Float Entry at Winter Carnival
- 102828 Eynons of St Clears - £50.00 - Float Entry at Winter Carnival
- 102829 H Mason - £100.00 – Hire of Steam Traction Engine for Winter Carnival
- 102830 Keith Jenkins – £177.90
(£71.16 – De-littering Car Park etc December 2010.
£106.74 – De-littering Skateboarding Area and Children’s Play Area November 2010)
- 102831 Lynn Bowen - £878.27 – Clerk’s Salary December 2010.
- 102832 J Gwynfor Davies - £53.95 – Christmas Draw Tickets
- 102833 Running Imp International Sports Ltd - £61.98 – Collection Buckets

- 102834 Amazon - £27.99 – Ink cartridges (Reimburse L Bowen)
- 102835 Morgan LaRoche - £528.75 – Professional Fees
- 102836 Chris Bowen - £557.54 – Replacement of uplighters at Old Market Square
- 102837 Castell Howell Foods Ltd - £4.58 – Sundries Re Winter Carnival
- 102838 County Stores - £45.60 – Provisions Re Winter Carnival
- 102839 Northcliffe Media - £342.22 – Advertisements in Carmarthen Journal Re Fireworks Display and Winter Carnival
- 102840 Allsorts St Clears - £25.98 – 2 Black Refuse Bins for collection of litter at Winter Carnival (Reimburse L Bowen)
- 102841 Bowen and Weaving Ltd - £27.00 – Stationery
- 102842 Malcolm Herbert - £205.44 – Hire of equipment for Fireworks Display and Winter Carnival
- 102843 Roy Watkins Photography - £30.00 – Photography Services Re Winter Carnival
- 102844 Taf Building Supplies LLP - £74.60- Paint etc and Cable Ties
- 102845 Tooby and Williams Ltd - £14.57 – Gas etc for Fireworks Display
- 102846 Keith Jenkins -£90.00 - Erection and Removal of Stalls for Food and Craft Market – 19.11.10, 28.11.10, 3.12.10 and 10.12.10.
- 102847 Noel James - £90.00 - Erection and Removal of Stalls for Food and Craft Market – 19.11.10, 28.11.10, 3.12.10 and 10.12.10.
- 102848 Dorian Heel Bar – £25.54 - Engraving of Shields and Trophy (Reimburse L Bowen).
- 102849 Chris Bowen - £564.80 – Electrical work re Christmas Lights Display
- 102850 BDO LLP - £470.00 – Auditing of Annual Return for year ended 31st March 2010
- 102851 Argos - £6.99 – Laminating pouches (Reimburse L Bowen)
- 102852 Society of Local Council Clerks - £135.00 - Membership renewal 2011
- 102853 St Mary Magdalene Church - £20.00 – Christmas Tree Festival
- 102854 HM Customs and Excise Income - £1232.94 Tax and NHI contributions (October, November and December 2010)
- 102855 J Nunn - £13.03 – Fuel for Generator re Winter Carnival

135. Planning Committee

Councillor L L ap T Davies reported on a meeting of the Planning Committee held earlier in the evening.

RESOLVED that the Report of the Planning Committee meeting held on 15th December 2010 be accepted and the recommendations approved. (Appendix C attached).

iii) Councillor W E V J Davies requested that issues concerning Section 106 Agreement relating to Planning Application ref W/14786 be kept on the Planning Committee’s agenda.

136. Correspondence

Members were advised of the contents of an E-Mail received from a local resident concerning issues relating to the Website.

It was reported that arrangements had been made for the former website to be closed down.

RESOLVED that the concerns be noted and the local resident advised accordingly.

The Clerk reported that a thank you letter had been received from Towy Salmon Swimming Club for the donation from the Town Mayor following Aaron Walters’ success in winning the gold medal at the HASTRA UK Swimming Gala.

137. Meetings of Outside Bodies and Organisations

Councillor L L ap T Davies reported that together with the Town Mayor he had attended the 2nd St Clears Scouts Group Christmas Presentation.

138. Town Mayor's Report

The Town Mayor gave a detailed report on civic events and engagements undertaken since the last meeting including the Presentation evening on 13th December.

139. Community Service Award

RESOLVED that the item be deferred to the January 2011 meeting.

140. Any Other Business

i) Car Park

The Clerk reported that he had that day received a communication from the Solicitor regarding the finalising of the lease for the car park. It was noted that the County Council were now pressing for the Lease to be signed before Christmas.

RESOLVED that

i) the Town Mayor, Councillor S J Runnett together with the Clerk discuss the lease with the Solicitor.

ii) the Lease be approved by full Council prior to it being finalised.

ii) Food and Craft Market

RESOLVED that the Food and Craft Market scheduled for Friday 17th December 2010 be cancelled due to the severe weather warning.

iii) Salt/Grit Boxes

a) The Town Mayor reported that the salt in the box at Lony Prior, St Clears had been emptied and the salt taken for use elsewhere.

RESOLVED that the matter be reported to the County Council.

b) Councillor R G Edwards referred to the icy condition of steps at Lony Cowin, Bancyfelin.

RESOLVED that a request be made for the provision of a salt box at Lony Cowin, Bancyfelin.

iv) Yes for Wales Campaign

Councillor S J Runnett informed members that the first meeting of the above campaign would be held in Carmarthen the following evening, 16th December.

v) 2010 Winter Carnival and Christmas Lights Switch On

Councillor E H Eynon thanked members of the Special Projects Committee, members of the Town Council and the Clerk for their support and assistance in arranging the event.

vi) St Clears Leisure Centre

Councillor C J Jenkins drew members' attention to recent reports in the local press regarding the Leisure Centre at St Clears and expressed his concerns regarding the future of the facility. Following a discussion it was

RESOLVED to request the County Council's Chief Executive together with County Councillor Meryl Gravell Leader of the County Council and County Councillor P M Hughes the local member to a special meeting of the Town Council to discuss issues relating to the future of the Leisure Centre.

Prior to the closure of the meeting the Town Mayor wished everyone a Merry Christmas and a Happy New Year.

Meeting terminated at 8.30pm

St Clears Town Council

Minutes of a meeting of the Environment-Committee held in the
Cynin Room, Carmarthenshire Centre for Crafts, Pentre Road, St Clears
on Wednesday 8th December 2010 at 7.00pm.

Present: Councillors: T W Brown, W E V J Davies, Mrs L M Owen, C M Davies
(Town Mayor) and K A Major (Chairman of Policy Committee).

In the Chair Councillor T W Brown.

Apologies

Apologies were received from Councillor P H Lewis.

Declarations of Interest

There were no declarations of interest at this stage.

County Council Rangers

The Chairman welcomed to the meeting Mr Robert John, County Council Ranger.
He apologised on behalf of his colleague Mr Emyr Davies who was unable to attend the meeting.

Mr John reported that the current position regarding the outstanding works in the area was as follows:

- Bridge on footpath at Gwaefi/Plas y Gwer - work completed
- Footpath at Manor, Salem Road – following discussions with the owner of Manor Farm a permissive pass had been agreed. The owner will be responsible for erecting appropriate signage (provided by the County Council) to show the new route.
- Ffordd Peillac Way – clearing work in hand.

It was reported that the gate at the top of Dark Lane had been removed and following a discussion Mr John agreed to look at the possibility of providing a new gate.

Mr John also agreed to investigate the provision of additional dog fouling bins along Ffordd Peillac.

The Chairman thanked Mr John for his attendance and the Rangers for undertaking the works.

Mr John left at 7.25pm.

Planting of Daffodils

It was agreed to recommend the purchase and planting of daffodil bulbs.
Councillors T W Brown and Mrs L M Owen to meet with the supplier/planter to advise on where to plant.

Skateboarding Area

The Clerk reported that there had been no progress since the last meeting regarding the provision of the Pendine Blocks and that he was making arrangements to meet with a local contractor to undertake the work.

Provision of Bus Shelters

Following a discussion regarding the provision of bus shelters it was agreed to recommend that the Town Council investigate the possibility of obtaining sponsorship for the bus shelters.

Water Pumps

The Town Mayor updated members with regard to the refurbishment of the water pumps and surrounding areas.

Following a discussion it was agreed to recommend that the Town Council make further enquiries regarding the possibility of placing a public notice in the local paper regarding the ownership of the water pumps and surrounding areas.

Maintenance Issues

The Clerk updated members regarding maintenance issues:

- Old Market Square – the new uplighters had been installed and a local electrician had been requested to investigate why the clock faces were not lit up.
- Skateboarding Area - the County Council had made arrangements for the inspection and maintenance of the Skateboarding equipment by the company responsible for its installation.

Any Other Business

Byway at Manordaf

The Clerk reported on correspondence with the County Council regarding the Byway at Manordaf.

It was agreed to recommend that the Town Council request:

- the removal of the ‘No Through Road’ sign
- the removal of the gate in the event that the County Council Legal Department consider its installation to be unlawful
-

The Town Mayor reported, for information, that the owners of Manordaf had discussed with him issues relating to the byway at Manordaf.

Information Boards and Signage

Councillor C M Davies referred to the deteriorating condition of the Information Boards.

It was agreed to recommend that enquiries be made as to whether grants were available for their replacement and also for the provision of ‘old’ street names as previously discussed.

It was also agreed to recommend to investigate the possibility of providing new Information Boards at the Car Park in Pentre Road and at the Town Hall.

In response to an enquiry from Councillor K A Major it was reported that it had been previously agreed that the Information Board provided by the Business Chamber at the Old Market Square be repositioned at the front of the Square.

Meeting terminated at 8.10pm

St Clears Town Council

Minutes of a meeting of the Finance Committee held in the Mayor's Parlour
Carmarthenshire Centre for Crafts, Pentre Road, St Clears
on Tuesday 14th December 2010 at 7.00 pm.

Present: Councillors: R G Edwards, E H Eynon, B J Jenkins, K A Major and C M Davies (Town Mayor).

In the Chair Councillor R G Edwards.

Declarations of Interest

No formal declarations of interest were recorded.

The Chairman apologised for not being able to attend the Winter Carnival and congratulated Councillor E H Eynon and the Special Projects Committee on the event.

Budget Monitoring

i) Members were provided with details of income and expenditure for the period 1st April to 30th November 2010 together with copies of bank statements and bank reconciliation statement as at 30th November 2010.

The Clerk reported that a Treasury Deposit in the sum of £25,000 had reached maturity on 10th December 2010 and that the investment had now been transferred to the Town Council's account.

It was agreed that enquiries be made regarding further investment for discussion at the next meeting.

Payments

It was agreed to recommend that the following accounts be approved for payment:

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- 102855 J Nunn - £13.03 – Fuel for Generator re Winter Carnival

2011/12 Budget

It was agreed that the draft 2011/12 budget be finalised at the January 2011 meeting when detailed information would be available from the County Council relating to the 2011/12 Precept.

Following a discussion it was agreed to recommend that the Town Council give consideration to issues relating to the management of events together with the Special Projects Committee remit.

Financial Assistance

The Clerk reported that since the last meeting requests for financial assistance had been received from:

- British Heart Foundation
- The Stroke Association
- Macmillan Cancer Support
- Ammanford and District Citizens Advice Bureau

It was agreed to recommend that the requests be considered along with others at the January 2011 meeting.

Any Other Business

Audit of Accounts for the year ended 31st March 2010

Members were informed of the receipt of a formal notification from BDO LLP regarding the completion of the audit for the year ended 31st March 2010.

It was noted that there were no matters which required the issuing of a separate additional issues arising report.

It was agreed to recommend that:

- a) the Annual Return be approved and accepted
- b) the fee due amounting to £470.00 be paid and
- c) the action taken relating to the display of the relevant notices be noted

Royal British Legion Poppy Appeal

It was agreed to recommend that a donation of £100.00 be made to this year's Royal British Legion Poppy Appeal in lieu of the payment for the wreath.

Storage Hut

It was agreed that a quotation in the sum of £350.00 for the demolition of the porch and removal of the debris be approved.

Meeting terminated at 8.45pm.

St Clears Town Council

Minutes of a meeting of the Planning Committee held in the Mayor's Parlour
Carmarthenshire Centre for Crafts, Pentre Road, St Clears
on Wednesday 15th December 2010 at 6.30pm.

Present: Councillors: L L ap T Davies, K A Major, S J Runnett, Mrs J S V Rees and C M Davies (Town Mayor).

In the Chair Councillor L L ap T Davies.

Declarations of Interest

Councillor S J Runnett declared his interest in Planning Applications Ref: W/24082 and W/24083.

Planning Applications

i) New Applications:

The Committee received details of the following planning applications submitted to Carmarthenshire County Council as part of the consultation process:

- W/24036 Setting of a Listed Building – Replace windows and door, re-render front elevation – Gwalia House, Pentre Road, St Clears – Mr Gilbert Williams
- W/24082 Full Planning – Construction of 10 two bedroomed properties and car parking (21 spaces) – Phase 5, Glasfryn Estate, St Clears – Basset and McGregor
- W/24083 Variation of a Planning Condition – Variation of condition No 2 of W/15982 to enable the 10 flats in phase 4 of the development already commenced to be changed to houses on plots 17, 18, and 19 (which amends phase 4 to 11 three bed houses and 4 two bed houses – 31 units in total) – Land immediately east of Glasfryn Estate, St Clears – Basset and McGregor

a) It was agreed to recommend that no adverse comments be submitted in respect of Planning Application W/24036.

b) With regard to Planning Applications W/24082 and W/24083 it was agreed to recommend that no adverse comments be submitted in respect of the proposals but to draw attention to the need to ensure that arrangements are made for the formal adoption of the roadway at the estate by the County Council when the works are completed.

It was also agreed to remind the Planning Committee of the ongoing issues relating to the upgrading of the sewage system at St Clears.

ii) Planning Approvals

The meeting noted for information that the following planning application had been approved:

- W/23941 Proposed double garage with room over and link to existing dwelling in lieu of the existing 2 detached single garages at 6 Llys y Felin, Bancyfelin

Any Other Business

It was agreed to recommend that the Planning Committee monitor progress relating to the proposed Localism Bill.

The Clerk provided members with a copy of a response received by Angela Burns AM from the County Council Head of Planning relating to Section 106 Agreements.

It was agreed due to time constraints that the contents of the response be discussed at the next meeting of the Planning Committee.

Meeting terminated at 7.00pm