

## St Clears Town Council

### Minutes of the meeting of the Town Council held in the Cynin Room, Carmarthenshire Centre for Crafts, Pentre Road, St Clears on Tuesday 27<sup>th</sup> September 2011 at 7.30pm

#### **Present:**

Councillors: T W Brown, C M Davies, L L ap T Davies, Dr W E V J Davies, R G Edwards, E H Eynon, B J Jenkins, C J Jenkins, K A Major, P J Rogers, Mrs L M Owen and Mrs J S V Rees.

Also present County Councillor P M Hughes.

In the Chair - Councillor C M Davies (Town Mayor).

The Town Mayor welcomed everyone to the meeting following the summer break and in particular Councillor P J Rogers to his first monthly meeting.

#### **62. Apologies**

Apologies were received from Councillor S J Runnett.

#### **63. Dyfed Powys Police**

The Town Mayor welcomed to the meeting PC Martin Skinner who is stationed in St Clears. PC M Skinner reported that there were no serious policing issues in the area and confirmed that arrangements would be made for police presence at the Fireworks Display and Winter Carnival events.

In response to an enquiry it was reported that the police officers currently stationed at Whitland would be based at St Clears following the closure of Whitland Police Station.

The Town Mayor thanked PC M Skinner for his attendance.

#### **64. Personal Matters**

i) The Town Mayor referred to the recent death of Mr Myrddin Evans who had been a member of the Town Council and its predecessor authority for a number of years and who had served as Town Mayor. A minute's silence was observed in memory of Mr Evans.

**RESOLVED that a letter of condolence be sent to the family.**

ii) It was reported that Mr Dorian Thomas, Eagle Signs, St Clears had recently become the British Open Quoits Champion 2011.

**RESOLVED that a congratulatory letter be sent to Mr Thomas**

iii) It was reported that a local schoolgirl, Miss Sara Jenkins had represented Wales playing Ladies Cricket.

**RESOLVED that a congratulatory letter be sent to Miss Jenkins.**

iv) The Town Mayor extended his best wishes to Councillor Mrs J S V Rees following her recent retirement.

v) Councillor Mrs J S V Rees referred to the success of two young men from Bancyfelin – Michael Phillips and Jonathan Davies who were currently on duty with the Welsh team at the Rugby World Cup.

### **65. Declarations of Interest**

The Town Mayor and Councillor C J Jenkins declared their interest as members of St Clears Community Association with regard to the request for financial assistance from the Association.

County Councillor P M Hughes and the Clerk also declared their interest as members of St Clears Community Association.

### **66. Minutes**

**RESOLVED that the minutes of the Town Council meetings held on 12<sup>th</sup> July and 25<sup>th</sup> August 2011 be confirmed and signed as a true record.**

### **67. Matters Arising**

i) 157 (i) Ffynnongain Lane

Members were advised that the County Council had confirmed that they had now received authorisation from the Welsh Government to use the new ‘unsuitable for heavy goods/ vehicles guided by sat navs’ signage and that the new signage would be provided at Ffynnongain Lane in due course.

ii) 202 ii) a) St Clears Car Park – Proposed Pay and Display Car Park Traffic Order

The Clerk reported on a response from the County Council relating to the Town Council’s request that concessions be made for people attending the Coach and Horses Surgery in particular the aged and infirm.

It was noted that County Council officers had also been in discussion with the Practice Manager at the Surgery regarding the matter and that blue badge holders may park for up to three hours free of charge.

Councillor Dr W E V J Davies expressed his disappointment with the response.

iii) 61 (v) Parking Area at Gorsfach

The Clerk reported on an update from the County Council regarding the provision of a parking area for residents at Gorsfach, Pwlltrap,

iv). 22. Road Safety Issues in High Street/Gothic Corner

In response to an enquiry from Councillor P J Rogers County Councillor P M Hughes reported that proposed improvements at Gothic Corner were currently at the design stage.

### **68. County Councillor’s Report**

County Councillor P M Hughes referred to fly tipping on the river bank in the area to the rear of Banc y Bailey and wished to make enquiries regarding the ownership of this land.

### **69. Clerk’s Report**

i) Welsh Government

National Survey of Wales – Fieldwork Information letter.

ii) Carmarthenshire County Council

a) Copy of the Proposed Off Street Parking Places Order – St Clears Car Park

b) Consultation regarding the Review of Polling Districts and Places.

c) Information relating to the lighting of beacons for the Queen’s Diamond Jubilee

d) Information regarding joint presentation by CCC Revenue Services and Age Concern Sir Gar on how residents can access Council Tax and other benefits

- e) Nomination of Minor Authority Representative on the Governing Body of Bancyfelin CP School
- f) Rural Housing Enabler update
- g) Invitation to submit nominations for the Carmarthenshire County Council/
- h) Carmarthenshire Local Sports Council Sports Personality Awards 2011  
(Closing date for Nominations 25<sup>th</sup> November 2011)
- i) Information relating to Advice and Support Carmarthenshire Roadshow – 5<sup>th</sup> October 2011 at St Clears Car Park 10.00am to 2.00 pm

**RESOLVED as follows:**

**i) items (d) and (f) - to invite representatives to address the Town Council regarding the matters**

**ii) item (e) - Councillor R G Edwards to be nominated as a Minor Authority representative on the Governing Body of Bancyfelin CP School with effect from 1<sup>st</sup> January 2012.**

**iii) item (h) - the matter be included on the Agenda of the October monthly meeting.**

iii) One Voice Wales

Information relating to:

- a) training and development courses Autumn 2011
- b) letter from OVW Chairman relating to the Queen's Diamond Jubilee - Beacon Celebration June 2012 together with supporting guidance leaflet on taking part
- c) Participation Cymru – free principles into practice events
- d) Big Lottery Fund
- e) Weblink to new publication entitled 'Being a Councillor' 2012
- f) Motions for debate at the AGM
- g) Appointment of Training Champions for the Town Council

**RESOLVED as follows:**

**i) item (f) - the voting relating to the motions be left at the discretion of the Town Council's representatives at the AGM**

**ii) item (g) - the matter be included on the Agenda of the October monthly meeting.**

iv) Society of Local Council Clerks

- a) Invitation to attend the Glamorgan and West Wales branches Joint Branch Conference in Swansea on 21<sup>st</sup> September 2011.
- b) Branch Newsletter
- c) Invitation to attend the Annual Conference and AGM in Reading on 14<sup>th</sup> to 16<sup>th</sup> October 2011.

v) Rural Horticultural Society

Information relating to the RHS Britain in Bloom

**RESOLVED that the information be referred to the Environment Committee**

vi) Keep Wales Tidy

Information relating to Tidy Wales Week -19<sup>th</sup> to 25<sup>th</sup> September.

vii) Hywel Dda Community Health Council

i) Information regarding:

- a) tackling smoking in cars conveying children
- b) the new Siarad Iechyd/Talking Health scheme.
- c) Fairer Health Outcomes for All – Welsh Government priorities for health in Wales

ii) Letter from Chairman of Hywel Dda Community Health Council regarding the Health Board's 5 year plan.

viii) Carmarthenshire Tourist Association

Invitation to attend the St Clears/Whitland Tourism Cluster meeting on Thursday 29<sup>th</sup> September 2011 at Llety Cynin, St Clears.

**It was noted that Councillors L L ap T Davies, K A Major and the Clerk proposed to attend.**

ix) CAVS - Celtic Community Link

Information relating to Community Halls Support Network Autumn Road Show 2011.

x) Menter Gorllewin Sir Gar

Invitation to attend their AGM in Carmarthen on Wednesday evening 28th September 2011.

**It was noted that Councillors L L ap T Davies and Mrs J S V Rees would be attending.**

xi) St Clears Show Committee

Confirmation that next year's Show will be held on Saturday 19<sup>th</sup> May 2012 together with an invitation for the Town Mayor to attend.

xii) Carmarthen Bay and Estuaries European Marine Site Relevant Authorities Group

Consultation regarding the draft management Scheme for the Carmarthen Bay and Estuaries European Marine Site. (Consultation period ends 31<sup>st</sup> October 2011).

xiii) Fairtrade Wales

Information regarding forthcoming events.

xiv) SSE Renewables – Nant y Moch Wind farm

Information regarding the delaying of the planning application for the proposed Nant y Moch Wind Farm until November 2011.

xv) Mynydd y Gwynt

Information relating to Statement of Community Consultation (SOCC) – Published under Section 47 (6) of the Planning Act 2008 relating to the proposal for a 27 turbine wind farm near Llangurig.

xvi) West Wales Cottages

Request for a link to be provided from the Town Council website.

**RESOLVED that the request be considered by the PR Sub-Committee**

xvii) Victim Support Cymru

Request for their poster(s) to be posted on the Town Council's Noticeboard

**RESOLVED to accede to the request.**

xviii) Independent Remuneration Panel for Wales

Consultation relating to their Draft Annual Report 2011.

xiv) ). Unlock Democracy .org.uk

Request for support in principle regarding a proposal that would empower local councils by seeking new planning guidance to major developments urging them as a matter of planning procedure to:

i) attend a council meeting to answer questions about their planning application if the council wishes

ii) provide resources (if councils wish) to enable councils to assess their applications which may be over 1000 pages long based on a professional critique of their evidence

**RESOLVED that the matter be referred to the Planning Committee.**

xx) Am Dro Am Glonc Sir Gar/Walk and Talk Carmarthenshire initiative  
Information pack and information relating to free leader training.

xxi) Sustainablegov.co.uk

Efficient Public Service Newsletters

xxii) CJP

Invitation to register for the Community Buying unlimited 'Pilot Project'

xxiii) Coach Tours UK

Invitation to advertise St Clears in the Wales Section of the Annual Tour Planners Guide magazine.

**RESOLVED that the matter be considered by the PR Sub-Committee.**

xxiv) Publications

The Clerk – SLCC Magazine September 2011 issue.

Clerks and Councils Direct – September 2011 issue

#### **70. P R Sub Committee**

Councillor K A Major reported on a meeting of the P R Sub-Committee held on 19th July 2011.

#### **RESOLVED**

**i) that the Report of the P R Sub-Committee meeting held on 19th July 2011 be accepted and the recommendations approved (Appendix A attached).**

**ii) that an article be included in the Carmarthen Journal regarding the facility to publicise events on the Town Council website.**

Councillor L L ap T Davies drew members' attention to the Bevan Foundation report relating to public services going online as one in three people in Wales have no access to the internet.

#### **71. Environment Committee**

Councillor T W Brown reported on meetings of the Environment Committee held on 19<sup>th</sup> July and 12<sup>th</sup> September 2011.

County Councillor P M Hughes reported that he was arranging a meeting with the County Council Rangers relating to the provision of a couple of benches on Ffordd Peillac Way

#### **RESOLVED that:**

**i) the Reports of the Environment Committee meetings held on 19<sup>th</sup> July and 12<sup>th</sup> September 2011 be accepted and the recommendations approved (Appendices B and C attached).**

**ii) consideration be given to the provision of more than one Notice Board.**

**iii) discussions be held with the South Wales Trunk Road Agency regarding the possibility of sponsorship relating to the planting of daffodils.**

#### **72. Planning Committee**

Councillor L L ap T Davies reported on a special meeting of the Planning Committee held on 11<sup>th</sup> August 2011.

The Clerk reported for information that subsequent to the meeting the County Council Forward Planning Manager had confirmed that the Town Council would be consulted if any new additional candidate sites were to be included in the LDP following the consultation process.

It had not been necessary therefore to raise the matter with the Welsh Government

**RESOLVED that:**

**i) the Report of the Planning Committee meeting held on 11<sup>th</sup> August 2011 be accepted and the recommendations approved (Appendix D attached).**

**ii) that the Clerk's actions be approved.**

#### **73. Special Projects Committee**

**RESOLVED that the Report of the Special Projects Committee meeting held on 5<sup>th</sup> September 2011 be accepted and the recommendations approved (Appendix E attached).**

Councillor E H Eynon provided members with a verbal update relating to arrangements for the events.

#### **74. Finance Committee**

Councillor R G Edwards reported on a meeting of the Finance Committee held on 6<sup>th</sup> September 2011.

**i) RESOLVED that the Report of the Finance Committee meeting held on 6<sup>th</sup> September 2011 be accepted and the recommendations approved (Appendix F attached).**

**ii) RESOLVED that the following supplementary schedule of payments be approved:**

- 102966 Zurich Municipal - £508.29 – Additional Premium Re: Fireworks Display (£286.20) and Winter Carnival (£222.09)
- 102967 N and J James – £300.00 - Erection and Collection of Market Stalls - 8.7.11, 22.7.11, 27.11.11, 12.8.11, 13.8.11 and 26.8.11.
- 102968 Taf Building Supplies LLP - £11.88 – Cable Ties
- 102969 Cancelled
- 102970 Tooby and Williams Ltd - £21.57 – Sundries Re Market Stalls (Reimburse L Bowen)
- 102971 Bowen and Weaving Ltd - £17.98 – Stationery
- 102972 Tesco Extra - £10.97 – Ink cartridge (Reimburse L Bowen)
- 102973 W3 Web Designs Ltd - £300.00 – Updating of website

#### **75. Food and Craft Market**

i) Members were provided with a report of a meeting held on 11<sup>th</sup> August 2011 between representatives of the Carmarthenshire Centre for Crafts, the Town Council, County Councillor P M Hughes and the Stall Holders regarding the market.

**RESOLVED that the report be approved.**

The Town Mayor thanked Councillors C J Jenkins and P J Rogers for arranging the erection and removal of signage for the Markets.

#### **76. Correspondence**

The Clerk reported on the contents of an E-Mail received following an invitation by the Appeals Sub-Committee to a complainant to meet with them to discuss the complaint. The complainant had requested permission to record the meeting via a digital voice recorder. Following a discussion it was

**RESOLVED not to accede to the complainant's request but that he could be provided with the notes of the meeting.**

#### **77. Reports of Members' Attendance at Meetings of Outside Bodies etc**

Councillor L L ap T Davies, Deputy Mayor, reported on his attendance on behalf of the Town Mayor and in response to an invitation from the Chairman of the County Council, at the Llandovery Sheep Festival on Saturday 24<sup>th</sup> September 2011.

**RESOLVED that Councillor L L ap T Davies be reimbursed his expenses in attending the event .**

#### **78. Town Mayor's Report**

The Town Mayor provided members with a detailed report of civic events and engagements since the last monthly meeting.

He referred in particular to the Fun Day organised by St Clears Amateur Boxing Club on Saturday 6<sup>th</sup> August 2011.

**RESOLVED that a congratulatory letter be sent to the St Clears Amateur Boxing Club for arranging a very successful event.**

#### **79. Committees**

**RESOLVED that Councillor P J Rogers be a member of the Town Council's Environment and Finance Committees.**

It was noted that Councillor S J Runnett had previously reported that he was prepared to step down from the Environment Committee to allow Councillor P J Rogers to be a member of the Committee.

#### **80. The Queen's Diamond Jubilee 2012**

In response to an enquiry the Clerk confirmed that no one had contacted him regarding suggestions for the celebrations.

Following a discussion it was

**RESOLVED:**

**i) to investigate the costs involved in providing celebratory mugs for all children in the Town Council area up to eleven years of age.**

**ii) the matter relating to the arrangement of a celebratory event be considered further at the October meeting of the Town Council.**

#### **81. Town Council Achievements since May 2008.**

The Clerk circulated a report showing the current position relating to initiatives/projects undertaken since the last local elections in May 2008.

**RESOLVED that the matter be discussed at the October meeting of the Town Council.**

## **82. Any Other Business**

i) Councillor C J Jenkins reported on a request from three pupils from Ysgol Gyfun Gymraeg Bro Myrddin to undertake community work with St Clears Town Council as part of their Welsh Baccalaureate studies.

### **RESOLVED**

**i) that the Town Council accede to the request and**

**ii) that a Working Group be established consisting of Councillors R G Edwards, C J Jenkins and P J Rogers together with the Clerk to discuss a programme of activities for the pupils.**

ii) Councillor Mrs J S V Rees reported that over the years numerous gifts had been received by the Twinning Association from the residents of Peillac and that the Twinning Committee were looking for somewhere to display the gifts.

**RESOLVED that investigations be made as to whether the gifts could be displayed in the Craft Centre.**

iii) Councillor Mrs J S V Rees enquired regarding the possibility of a Youth Member serving on the Town Council.

**RESOLVED to make investigations relating to the matter.**

iv) The Clerk reported for information that he had received information relating to the Welsh Livery Guild which had been established to promote education and training amongst the young people of Wales.

Meeting terminated at 9.35pm



**St Clears Town Council**

**Minutes of the inaugural meeting of the PR Sub-Committee held in  
the Mayor's Parlour, Carmarthenshire Centre for Crafts, Pentre Road, St Clears  
on Tuesday 19<sup>th</sup> July 2011 at 6.00pm**

**Present:**

Councillors: E H Eynon, K A Major and S J Runnett.

It was agreed that Councillor K A Major be elected as Chairman of the PR Sub-Committee.

**Declarations of Interest**

No declarations of interest were recorded.

**Website**

Following a discussion it was agreed to recommend that the responsibility for the website be transferred to the Policy Committee and that the PR Sub Committee which had been established for a period of four months report to the Policy Committee.

It was also agreed that Councillor E H Eynon report to the Special Projects Committee regarding the continual development of the website.

Councillor E H Eynon circulated details relating to the redesign of the homepage and it was agreed that the redesign be approved.

Following a discussion, when it was agreed that it was important that all items published on the website is edited prior to publication, the following items were approved for publication:

- Information relating to the co-option of Councillor P J Rogers
- Information regarding the County Council consultation relating to the Carmarthenshire Deposit Local Development Plan
- Survey and Poll relating to the request for the upgrading and the provision of additional CCTV cameras
- Various News items

It was also agreed that dates of Town Council meetings be included on the Events page and that a comment and feedback page on Town Council issues be introduced.

Following a proposal from Councillor S J Runnett it was further agreed that the Town Council set up a 'St Clears Town Council' Facebook page.

Meeting terminated at 7.00pm

**St Clears Town Council**

**Minutes of a meeting of the Environment Committee held in the Carmarthenshire Centre for Crafts, Pentre Road, St Clears on Tuesday 19<sup>th</sup> July 2011 at 7.00pm.**

**Present:** Councillors: T W Brown, W E V J Davies, S J Runnett, Mrs L M Owen, C M Davies (Town Mayor) and K A Major (Chairman of Policy Committee).

In the Chair Councillor T W Brown.

**Declarations of Interest**

There were no declarations of interest.

**Skateboarding Area**

The Clerk reported on a quotation received from a local contractor for the transportation and the siting of the Pendine Blocks for seating at the Skateboarding area together with the provision of a 1.5m wide footpath to replace the existing access to the skateboarding area from the car park.

It was agreed to recommend that the quotation be accepted and arrangements made for the work to be carried out.

**Provision of Bus Shelters**

The Clerk referred to the discussion at the Town Council meeting on 14<sup>th</sup> June 2011 regarding the provision of bus shelters. He reported that subsequently the County Council's Director of Technical Services had confirmed that arrangements would be made for the request to be re-considered.

**Best Garden Competition 2011**

It was reported that 12 entries had been received for the annual Best Garden Competition.

The Mayor and Mayoress of Laugharne had been invited to judge the competition on Wednesday 20th July 2011.

Members were informed that the St Clears and District Gardening Club, Travis Perkins and Mrs Norah Williams had volunteered to sponsor Shields for the competition.

**Children's Play Area**

The Clerk reported on a response received from the solicitors relating to the boundary at the Children's Play area in the Welfare Field.

It was agreed to discuss the matter with the Chairman of the Athletic Association and to make further enquiries with the solicitor in order not to contravene legal responsibilities.

**Town Clock**

The Clerk referred to the proposal at the Town Council meeting held on 14<sup>th</sup> June 2011 regarding the provision of a plaque on the Town Clock in the Old Market Square to commemorate the late Councillor Peter Lewis.

It was agreed to recommend the provision of the plaque on the Town Clock to commemorate the late Councillor Peter Lewis who had served the community on the Town Council and its

predecessor councils for 42 years and that the Chairman, Vice Chairman and Clerk make enquiries regarding a suitable plaque.

#### **Provision of a Bill Board/Notice Board in St Clears**

Members were provided with information relating to large Notice Boards together with an estimate of their costs.

Discussions ensued regarding the siting of the Notice Board(s).

Members agreed that in addition to the provision of a Notice Board the Town Council discuss with the Trunk Road Agency the possibility of providing brown signage indicating facilities available in the town.

#### **Information Leaflet**

Reference was made to information leaflets published in the past and the information leaflet currently being produced by the local Business Chamber.

Members also referred to information gathered some time ago relating to places of historical interest in the Town Council area for inclusion in an information leaflet being prepared by the then Town Mayor who had since moved away from the area.

It was agreed to seek whether this information was still available.

#### **Water Pumps**

Following a discussion it was agreed to recommend, in order to progress the matter, that the solicitor be requested to make arrangements with the Land Registry for the water pumps and their surrounding areas to be registered in the Town Council's name

#### **Any Other Business**

Ffordd Peillac Way

The Town Mayor referred to an anonymous letter received by him from a local resident regarding issues concerning Ffordd Peillac Way.

As Ffordd Peillac Way was the responsibility of the County Council it was agreed that the letter be forwarded to the County Council.

Picnic Area

Members referred to the Town Council's proposal to provide a picnic area on the riverside land adjacent to the Skateboarding area. The project had not been progressed due to proposals for the upgrading of the sewer main in the area and more recently the bid for grant aid by the County Council relating to the enhancement of the riverside area.

It was noted that the upgrading of the sewer main was not to proceed and the bid relating to the enhancement of the riverside cycleway/footpath did not include the provision of picnic tables at this location.

It was agreed that the matter be placed on the Agenda of the next meeting of the Environment Committee.

It was reported for information that the local Business Chamber were proposing to place a seat in St Clears in memory of the late Councillor Peter Lewis who had for a number of years been the President of the local Business Chamber.

Meeting terminated at 9.10pm

**St Clears Town Council**

**Minutes of a meeting of the Environment Committee held in the Carmarthenshire Centre for Crafts, Pentre Road, St Clears on Monday 12<sup>th</sup> September 2011 at 7.00pm.**

**Present:** Councillors: T W Brown, W E V J Davies and Mrs L M Owen.  
Also present Councillor P J Rogers.

In the Chair Councillor T W Brown.

**Apologies**

Apologies were received from Councillors K A Major, S J Runnett and C M Davies.

**Declarations of Interest**

There were no declarations of interest.

**Skateboarding Area**

The Clerk reported that arrangements were currently being made for the transportation and the siting of the Pendine Blocks for seating at the Skateboarding area.  
It was agreed to delay the work on the access as the grass was already encroaching on to the existing hard core area.

**Provision of Bus Shelters**

Members were advised that the County Council were currently investigating the possibility of providing bus shelters at Glasfryn and Wembley Turning Area via grant aid from Wales Government and that County Council officers were currently evaluating the proposal.

**Children's Play Area**

The Clerk reported on discussions with the Chairman of the Athletic Association and the solicitor relating to the boundary at the Children's Play area in the Welfare Field.  
It was agreed to recommend to proceed with the work and that the Chairman, Vice Chairman, Town Mayor and the Clerk together with the Chairman of the Athletic Association meet with the owners of Hafren House to discuss the work.

**Town Clock**

The Clerk reported on a meeting with a local supplier to discuss the plaque to commemorate the late Councillor Peter Lewis.  
It was agreed to meet further on site later in the week to finalise details and obtain a quotation for the work.

**Provision of a Bill Board/Notice Board in St Clears**

It was agreed that the Chairman, Vice Chairman and Clerk investigate suitable location(s) in the town centre for locating the Notice Board(s).

**Information Leaflet**

The Clerk reported that he did not have in his possession the information produced by members some time ago for the production of an historical trail leaflet.  
It was agreed to make further enquiries whether the information was still available

### **Water Pumps**

The Clerk reported on a communication received from the solicitor regarding issues relating to the registration of the water pumps and their surrounding areas with the Land Registry. It was agreed to recommend that further enquiries be made with the County Council regarding their ownership.

### **Maintenance Issues**

#### **i) Old Market Square**

It was reported that one of the uplighters was not working and that the light in the clock had still not been fixed.

It was agreed to request a local electrician to attend to the matters.

#### **ii) Ffordd Peillac Way**

##### **a) Maintenance**

The Clerk referred to further correspondence together with responses from the County Council relating to Ffordd Peillac Way.

It was agreed to invite the Rangers to a future meeting of the Committee to discuss their maintenance plan for 2012 including the maintenance of Ffordd Peillac Way in particular the control of the himalayan balsam.

##### **b) Provision of Seating**

Councillor P J Rogers reported that County Councillor P M Hughes was investigating the possibility of the provision of seating on Ffordd Peillac Way.

##### **c) Dog Fouling**

Members strongly agreed that it was necessary to tackle issues further relating to dog fouling on Ffordd Peillac Way.

Following a discussion it was agreed to bring the matter to the attention of the Enforcement Officers once more and to request the provision of suitable signage together with the possibility of organising an awareness event.

##### **d) Trees**

Members were advised that trees planted on the riverside adjacent to the Skateboarding area following the completion of the Flood Defence Works had been damaged and sawn.

It was agreed to make investigations regarding who was responsible for the damage and to check the CCTV images at this location.

#### **iii) War Memorial**

It was reported that the Town Mayor had received complaints regarding the maintenance of the War Memorial area and that the Contractor's attention had been drawn to the matter.

### **Provision of Picnic Area**

Members discussed the provision of a picnic area on the riverside land adjacent to the Skateboarding area.

The Clerk reported that he had made enquiries regarding the cost of wooden picnic tables and benches from a local supplier and provided members with an estimate of the cost.

It was agreed that the table and benches would need to be secured in concrete bases and that quotations be sought for the work.

### **Any Other Business**

#### **i) Best Garden Competition 2011**

It was reported that the winners in the annual Best Garden Competition were:

Best Flower Garden - Mr & Mrs V James, Ty Canol, Bridge St.

Best Vegetable Garden /Container Garden - Mr. W D. George, Fairways, Meidrim Road.

Best Hanging Basket /Window Box - Mr. & Mrs. R Roberts, Argoed, Station Road.

Best Landscape Garden - Mrs. Nora Williams, Kilmore, Ostrey Hill

Best Commercial Premises – Black Lion Hotel, Pentre Road

The winner of the garden judged to be the Best Overall Entry to be announced at the presentation evening when the winners will be presented with their trophies by the Town Mayor.

#### **ii) Allotments**

The Clerk referred to an E-mail received from the Editor of the Sancler Times relating to the provision of allotments.

Members were reminded that the Committee had previously considered in detail the provision of allotments on an area of land which was available to lease/rent when it had been agreed that due to the limited number of allotments that could be accommodated it was not considered financially viable to proceed with the provision of allotments on this land as the scheme was expected to be self financing.

Members also questioned the local demand for allotments.

Following a discussion members agreed on a suitable response to the communication.

#### **iii) Gothic Corner**

The Clerk reported for information that a County Council scheme to deliver road safety improvement features at Gothic Corner had not yet been finalised.

#### **iv) Planting of Daffodils**

Following a proposal by Councillor Mrs L M Owen it was agreed that arrangements be made for the planting of daffodils in the Town Council area.

It was agreed to seek permission from the South Wales Trunk Road Agency for the planting of daffodils on the roundabout at the Little Chef.

It was also agreed to discuss with them the maintenance of the bank on the slip road coming off the A40.

Meeting terminated at 9.10pm

**St Clears Town Council**

**Minutes of a Special Meeting of the Planning Committee held in the Carmarthenshire Centre for Crafts, Pentre Road, St Clears on Thursday 11<sup>th</sup> August 2011 at 7.00pm.**

**Present:** Councillors: L L ap T Davies, K A Major, S J Runnett, Mrs J S V Rees and C M Davies (Town Mayor).

Also present Councillor P J Rogers.

In attendance also Messers Andrew Vaughan-Harries and Martin Bell, Hayston Development and Planning, Planning Consultants.

In the Chair Councillor S J Runnett.

**Apologies**

Apologies had been received from Councillors T W Brown and Mrs L M Owen.

The Chairman welcomed everyone to the meeting in particular Councillor P J Rogers as this was his first meeting following co-option.

The meeting had been arranged to discuss, in the main, the Town Council's response to the Deposit Local Development Plan and due to its importance an invite had been extended to all members of the Town Council to attend.

The Clerk confirmed that Councillor P J Rogers had signed the statutory declaration of office.

**Declarations of Interest**

There were no declarations of interest by members at this stage of the meeting.

Mr Vaughan-Harries declared his interest relating to the site in Tenby Road adjacent to the A40 roundabout as he was also representing a client regarding an adjacent site.

The Chairman introduced Mr Vaughan-Harries and Mr Bell from Hayston Development and Planning who had been commissioned to assist the Town Council in formulating a response to the Deposit Local Development Plan and reported that together with the Clerk had met with them following the last meeting of the Planning Committee to discuss the response.

Mr Vaughan Harries provided members with a brief account of his background and his business.

**Carmarthenshire County Council Deposit Local Development Plan**

Members were circulated with copies of the draft responses compiled by Hayston Development and Planning relating to the following sites:

- the development of land in Tenby Road off the A40 roundabout for mixed use
- the development of land adjacent to Gardde Fields off High Street for housing
- the development of land adjacent to Brynheulog off High Street for housing
- the development of the site adjacent to the Leisure Centre in Station Road.
- the development of land to extend an existing industrial site near the railway crossing
- the provision of railway station, platforms and parking

In discussions the Chairman and Councillor K A Major referred to discussions with the County Council's Forward Planning Manager at the exhibition held recently regarding the Deposit LDP. Reference was also made to previous concerns regarding the ability of the sewerage system to cope with the increased development in St Clears, the need to upgrade the water supply in the High Street area and the land drainage issues on land off High Street. Mr Bell also referred to detailed discussions and correspondence with SWITCH regarding the possible re-opening of the railway station.

Following detailed discussion regarding the draft responses it was agreed that Hayston Development and Planning finalise the responses and submit them to Carmarthenshire County Council by the due date. The Clerk reminded members that the Planning Committee had been granted plenary powers to agree the Town Council's response to the Deposit Local Development Plan.

It was noted that Bancyfelin was listed as a sustainable community and it was agreed to request that, as a large portion of Bancyfelin was included in the St Clears Town Council area, that Bancyfelin be included as one of the related settlements linked to St Clears as opposed to Carmarthen.

It was also agreed to recommend that, if required, Hayston Development and Planning be commissioned to represent the Town Council at the enquiry stage with regard to the following sites:

- the development of the site adjacent to the Leisure Centre in Station Road.
- the provision of railway station, platforms and parking

The Chairman thanked Mr Vaughan-Harries and Mr Bell for their attendance at the meeting and for the work undertaken by them within a short period of time in compiling the draft response.

### **Planning Applications**

#### **i) New Application**

The Committee received details of the following planning application submitted to Carmarthenshire County Council as part of the consultation process:

W/25187 Full Planning – Extension to dwelling – Maescowin, Bancyfelin – Mr and Mrs Howells

It was agreed to recommend that the Town Council offer no adverse comments regarding the Planning Application.

#### **ii) Approvals**

The Clerk reported for information that the following planning application had been approved:

W/24862 Proposed conversion of offices to flats at Mermaid Buildings, Pentre Road, St Clears for PPN Properties

#### **iii) Refusal**

The Clerk reported for information that the following planning application had been refused:

W/21657 Five family dwellings at Caeglas, St Clears for Mrs R Evans



### **County Council Review of the Private Sector Housing Renewal Policy**

The Clerk reminded members that at a meeting of the Town Council held on 12<sup>th</sup> July the above matter had been referred to the Planning Committee. The Committee had been granted plenary powers to respond on behalf of the Town Council.

Members considered the questions and the questionnaire was completed for return to the County Council.

### **Any Other Business**

Gorsfach, Pwlltrap

It was agreed to request a further update relating to the provision of a car park for residents at Gorsfach.

### **Local Development Plan**

Councillor K A Major expressed his concerns that it may be possible for additional candidate sites to be included in the LDP as part of the consultation process and that the Town Council would not be given an opportunity to comment on them prior to the enquiry. It was agreed that the Clerk contact the County Council Forward Planning Manager for clarification regarding this matter.

Members echoed their concerns and considered that it was an unfair system if additional sites could be included following the consultation stage.

As the guidance for the process was issued by the Welsh Government it was agreed, subject to the County Council's Forward Planning Manager's response, to raise the Committee's concerns with the appropriate Minister in the Welsh Government and Angela Burns the local AM.

The Chairman reported that he would be preparing a press release to be published on the Town Council's website relating to the Town Council's response to the Deposit LDP.

It was agreed also that a copy of the press statement be provided for the Carmarthen Journal.

Meeting terminated at 9.05pm

**St Clears Town Council**

**Minutes of a Meeting of the Special Projects Committee held in the Carmarthenshire Centre for Crafts, Pentre Road, St Clears on Monday 5<sup>th</sup> September 2011 at 5.00 pm.**

**Present:** Councillors: T W Brown, E H Eynon, Mrs J S V Rees, C M Davies (Town Mayor) and K A Major (Chairman of Policy Committee)

In the Chair Councillor E H Eynon.

**Apologies**

Apologies were received from Councillor Mrs L M Owen.

**Declarations of Interest**

There were no declarations of interest.

**2011 Fireworks Display**

The Chairman updated members with regard to arrangements for this year's Fireworks Display.

Following detailed discussions relating to the event it was agreed that:

- a custom Fireworks Display Pack be purchased from the usual supplier (this supplier appeared to offer the best value for the Town Council's requirements)
- as a responsible Council no rockets be used as part of the display for safety purposes.
- firm arrangements be made regarding the erection and removal of the marquees together with the transportation and setting out of the crowd control barriers.
- firm arrangements be made regarding the preparation of the bonfire, extinguishing it and the clearing of the site following the event
- Councillors Mrs L M Owen and Mrs J S V Rees to manage refreshments for the evening
- the 'Build a Guy' competition be an open competition with prizes awarded on the night
- the local branch of the Royal British Legion be invited to go round with buckets at the event to collect for the Poppy Appeal

The Clerk reported that the Council's insurers had confirmed an additional insurance premium of £286.20 in respect of the Fireworks Display event.

**2011 Winter Carnival/Christmas Lights Switch On**

Members discussed detailed arrangements for this year's Winter Carnival/Christmas Lights Switch On.

In discussion it was agreed:

- to investigate the possibility of Santa's grotto being located in the Craft Centre
- to make every effort to encourage more Float entries and more individuals to dress up
- that all qualifying Float entries receive £50.00
- that the usual annual Christmas Draw prizes remain the same with the draw to take place on 20<sup>th</sup> December 2011
- that further discussions be held regarding a Special Guest for the event together with entertainment.

The Clerk reported that the Council's insurers had confirmed an additional insurance premium of £222.09 in respect of the Winter Carnival/Christmas Lights Swith On event.

**Town Council Website**

The Chairman updated members with regard to the ongoing development of the Website. He reported that following a meeting of the PR Sub-Committee the home page had been updated and that the Website designers were currently preparing a proforma for website pages for local organisations.

Meeting terminated at 6.55pm

**St Clears Town Council**

**Minutes of a meeting of the Finance Committee held in the Carmarthenshire Centre for Crafts, Pentre Road, St Clears on Tuesday 6<sup>th</sup> September 2011 at 7.00 pm.**

**Present:** Councillors: R G Edwards, E H Eynon, B J Jenkins C M Davies (Town Mayor) and K A Major.  
Also in attendance Councillor P J Rogers.

In the Chair Councillor R G Edwards.

**Declarations of Interest**

Councillor C M Davies declared an interest in the St Clears Community Association bid for financial assistance as a member of the Community Association.

The Clerk also declared his interest in the bid as a member of the Community Association and also the bid for financial assistance from the 2<sup>nd</sup> St Clears Scout Group.

**Internal Auditor's Report**

The Chairman welcomed to the meeting Mr H I Bowen, the Town Council's Internal Auditor. Members were provided with a copy of the Internal Auditor's Report and Recommendations following the internal audit of accounts for the year ended 31<sup>st</sup> March 2011.

Mr H I Bowen discussed the contents of the report together with associated issues with members and it was agreed to recommend that the Internal Auditor's Report be noted and for the recommendations to be actioned.

The Chairman thanked Mr H I Bowen for his report and his attendance at the meeting.

**Budget Monitoring**

Members were provided with details of income and expenditure for the period 1<sup>st</sup> April to 31<sup>st</sup> August 2011 together with copies of bank statements and bank reconciliation statement for the period.

It was noted that the second instalment of the 2010/11 precept in the sum of £23,354.67 had been received.

With regard to the budget allocation for the Easter Extravaganza event it was agreed to recommend that as the event had not gone ahead the budget allocation would not be automatically transferable to other events organised by the Special Projects Committee.

Members were reminded that it would be necessary to commence the 2012/13 budget setting exercise at the November meeting.

It was agreed therefore to recommend that each Committee be requested to give consideration to their budgetary requirements for 2012/13 at their October meeting for submission to the Finance Committee.

## **Payments**

It was agreed to recommend that the following accounts be approved for payment:

- 102959 Keith Jenkins – £177.90  
(£71.16 – De-littering Car Park etc September 2011.  
£106.74 – De-littering Skateboarding Area and Children’s Play Area August 2011)
- 102960 Lynn Bowen - £886.18 – Clerk’s Salary September 2011.
- 102961 Keith Jenkins - £130.00 – Erection and Collection of Market Stalls - 12.8.11, 13.8.11 and 26.8.11.
- 102962 Glyn Edwards Office Equipment Ltd - £28.28 – Photocopier charges
- 102963 Roy Watkins Photography - £20.00 – Photos of Presentation Evening for Website
- 102964 Jimmy’s Fireworks Ltd - £2,508.00 - Fireworks Display Pack
- 102965 HM Revenue and Customs - £1,183.99 - Income Tax and NHI contributions (July, August and September 2011)

## **Provision of Additional CCTV Cameras**

The Clerk circulated a copy of a report from Dyfed Powys Police detailing the need for additional CCTV cameras in St Clears.

It was agreed to recommend:

- i) to obtain revised costings for the proposal
- ii) that consideration be given to the funding for the proposal when setting the budget allocations for 2012/13
- ii) to enquire once more whether funding was available from other sources for the scheme.

## **Request for Financial Assistance**

Members were provided with a list of applications for financial assistance received since the commencement of the financial year.

It was agreed to recommend that the following financial contributions be approved and that the other requests be deferred for consideration at the January 2011 meeting:

- i) Y Cardi Bach - £100.00
- ii) Cylch Meithrin Bancyfelin - £200.00
- iii) 2<sup>nd</sup> St Clears Scout Group - £50.00
- iv) St Clears Community Association - £150.00

Meeting terminated at 9.00pm.

