

St Clears Town Council

Minutes of the meeting of the Town Council held in the Cynin Room, Carmarthenshire Centre for Crafts, Pentre Road, St Clears on Tuesday 14th June 2011 at 7.30pm

Present:

Councillors: T W Brown, C M Davies, W E V J Davies, R G Edwards, B J Jenkins, C J Jenkins, K A Major, S J Runnett, and Mrs J S V Rees.

Also present County Councillor P M Hughes, PC M Skinner and PC C Thomas Dyfed Powys Police.

A member of public was also present.

In the Chair - Councillor C M Davies (Town Mayor).

21. Apologies

Apologies were received from Councillors: L L ap T Davies, E H Eynon and Mrs L M Owen

22. Question from a Member of the Public

The member of public referred to the road safety issues in High Street, St Clears in particular Gothic Corner, and requested whether there was a possibility of providing traffic calming measures in this area.

As this was a County Council matter County Councillor P M Hughes responded.

It was noted that the Town Council in conjunction with Councillor P M Hughes had previously drawn attention to the road safety issue at Gothic Corner.

County Councillor P M Hughes together with PC M Skinner agreed to progress the matter, arrange a site meeting and report back to the next meeting of the Town Council.

23. Dyfed Powys Police

The Town Mayor welcomed to the meeting PC M Skinner and PC C Thomas, who were stationed at St Clears Police Station, to discuss local policing issues.

It was reported that PCSO L Tipping was producing a report relating to the request for additional CCTV Cameras.

The Clerk reported that the Carmarthenshire Community Safety Partnership had verbally confirmed that they were not in a position to fund the cost of additional CCTV. It was agreed to request the Community Safety Partnership to re-consider the matter following the report from the Police. It was also agreed to seek other possible sources of funding for the additional cameras.

In response to an enquiry from the Town Mayor relating to concerns raised by the general public regarding anti social behaviour in the area PC Skinner reported that it was not a great problem locally.

Councillor R G Edwards reported that at a recent meeting of the Bancyfelin Community Association it had been noted that recently there had been reduced police presence in the village. In response PC Skinner advised that a request would be made to increase Police patrols in Bancyfelin.

Prior to leaving PC M Skinner reported that he would provide members with an update relating to their concerns at the next meeting of the Town Council.

The Town Mayor thanked the Officers for their attendance.

24. Personal Matters

The Town Mayor reported that Mr John Retallick had being awarded the ‘People’s Choice Award’ at The Craft Guild of Chef Awards 2011.

RESOLVED that a congratulatory letter be sent to Mr Retallick.

25. Declarations of Interest

No declarations of interest were recorded at this stage.

26. Minutes

RESOLVED that the minutes of the Annual Meeting and the Town Council meeting held on 10th May 2011 be confirmed and signed as a true record.

27. Matters Arising

19. Motion for Debate at One Voice Wales Annual General Meeting

The Clerk reported that following consultation with One Voice Wales and further discussion with Councillor L L ap T Davies and the Town Mayor the wording of the motion had been amended, as follows, prior to its submission:

‘Conference calls for all Water and Sewerage Companies operating in Wales to be legally categorised as Statutory Consultees with regard to all planning applications submitted in Wales – and further calls upon Un Llais Cymru /One Voice Wales to vigorously campaign to effect this outcome.’

Councillor L L ap T Davies had also provided an explanatory note in support of the motion.

28. County Councillor’s Report

County Councillor P M Hughes provided members with an update regarding the car parking issue at Gorsfach. He reported that a further site meeting was to be held and that he would advise the Town Council of the date of the meeting.

In response to an enquiry County Councillor P M Hughes reported that no date had been set for the transfer of the Library to the Carmarthenshire Centre for Crafts.

29. Clerk’s Report

i) Welsh Assembly Government – St Clears to Pembroke Dock Trunk Road (A477)

(St Clears to Red Roses Improvement and De-Trunking) Order 201

(St Clears to Red Roses Improvement Side Roads) Order 201

The Welsh Ministers (St Clears to Pembroke Dock Trunk Road A477 St Clears to Red Roses Improvement) Compulsory Purchase Order 201.

Copies, for information, of WAG’s Proof of Evidence and its Expert Witnesses’ Proofs of Evidence together with summaries of all documentation.

ii) Carmarthenshire County Council – Housing Scrutiny Committee

Review of the Private Sector Housing Renewal Policy – Consultation Questionnaire.

(Closing date for responses 12th August 2011)

RESOLVED that the item be included on the Agenda of the July meeting.

iii) Mid and West Wales Fire and Rescue Authority

Copy of Draft Annual Action Plan for consultation.

(Closing date for responses 19th August 2011)

RESOLVED that the item be deferred to the July meeting.

iv) One Voice Wales

- Schedule of current Training Courses
- Information relating to availability of places for a Planning Aid Wales training course – The Planning Process – (Module 7) - Thursday 23 June 2011 – Castle Caereinion, Welshpool.
- Notice of Annual Meeting and Area Committee Meeting to be held in Llanddarog on 22nd June 2011 together with relevant agendas and minutes of the Area Committee meeting held on 19th April 2011.

v) Society of Local Council Clerks

Information regarding SLCC Welsh Conference to be held in Llandrindod on 28th June 2011.

vi) Hywel Dda Community Health Council

Information regarding:

- Appointment of new Chief Dental Health Officer for Wales
- Needle Exchange programme
- Developments at Bronglais Hospital, Aberystwyth
- Welsh Ambulance Services NHS Trust – Newsletter Summer 2011 together with information on how to join the Partners in Healthcare Network

vii) Zurich Insurance

Details of Local Council Advisory Service Seminars 2011

viii) Menter Gorllewin Sir Gar

Information regarding Newcastle Emlyn 1st Food Festival to be held on 18th June 2011

ix) SSE Renewables - Proposed Nant y Moch Wind Farm

a) Communication relating to Duty to Consult, under Section 42 of the Planning Act 2008 together with a summary document providing an update on the project, details of where further information will be available and details regarding the consultation.

b) Notice publicising a proposed application for a Development Consent Order (DCO) for the Nant y Moch Wind Farm, Mid Wales.

x) Carmarthenshire Life

Complimentary copy of the latest issue of Carmarthenshire Life Community Magazine together with subscription leaflet and publicity poster

xi) Public Service Efficiency News from Sustainablegov.co.uk

30. Environment Committee

i) Councillor T W Brown reported on a meeting of the Environment Committee held on 23rd May 2011.

RESOLVED that the Report of the Environment Committee meeting held on 23rd May 2011 be accepted and the recommendations approved. (Appendix A attached).

ii) Councillor C J Jenkins referred to the late Councillor P H Lewis' obsession regarding the Clock in the Old Market Square and proposed that a plaque be placed on the Clock to commemorate Councillor Lewis.

RESOLVED that the proposal be considered by the Environment Committee.

iii) In response to an enquiry from Councillor C J Jenkins relating to the cutting of the grass etc on Peillac Way County Councillor P M Hughes reported that the Environment Agency would not allow the riverside area to be cleared due to the environmental nature of the area.

iv) County Councillor P M Hughes expressed his concerns that funding was not available by the County Council for the joint provision of a bus shelter in the current financial year.

RESOLVED that the Town Council take the matter up once more with the County Council's Director of Technical Services.

v) Councillor Mrs J S V Rees reported that there was a need to clear the footpaths at Backe
RESOLVED that the matter be referred to the County Council Rangers.

31. Special Projects Committee

Councillor C J Jenkins reported on a meeting of the Special Projects Committee held on 6th June 2011.

RESOLVED that the Report of the Special Projects Committee meeting held on 6th June 2011 be accepted and the recommendations approved (Appendix B attached).

The Town Mayor reported that arrangements had been made for a meeting to be held on Thursday evening 16th June 2011 to reconstitute the St Clears Community Association. Further discussions ensued regarding the proposed Community Association.

32. Finance Committee

Councillor R G Edwards reported on a meeting of the Finance Committee held on 7th June 2011.

RESOLVED that the Report of the Finance Committee meeting held on 7th June 2011 be accepted and the recommendations approved. (Appendix C attached).

33. Payments

RESOLVED that the following accounts be approved for payment as recommended by the Finance Committee:

- 102924 Councillor C M Davies £3,000.00 – Town Mayor's Allowance for 2011/12 Civic Year.
- 102925 Keith Jenkins – £177.90
(£71.16 – De-littering Car Park etc June 2011.
£106.74 – De-littering Skateboarding Area and Children's Play Area May 2011)
- 102926 Lynn Bowen - £886.18 – Clerk's Salary June 2011.
- 102927 Keith Jenkins - £60.00 – Erection and Collection of Market Stalls - 13th May, 27th May and 3rd June 2011.
- 102928 N and J James - £150.00 –Erection and Collection of Market Stalls - 13th May, 27th May and 3rd June 2011.
- 102929 Caboodle - £7.25 – Ink Cartridge (Reimburse L Bowen)
- 102930 Bowen & Weaving Ltd - £22.19 – Stationery
- 102931 Plantscape - £404.76 – Purchase of Hanging Baskets

RESOLVED that the following additional payments be approved:

- 102934 Taf Building Supplies LLP - £7.14 – Cable Ties
- 102935 W3 Web Designs Ltd - £178.80 – Charges relating to Website
- 102936 Virginia Buls - £10.00 – Refund re Cancelled Food and Craft Market 17th December 2010
- 102937 HM Revenue and Customs - £1,183.99 - Income Tax and NHI contributions (April, May and June 2011)
- 102938 Mr Flag - £13.16 – Purchase of French Flag (Reimburse T Brown)

34. Town Mayor's Report

The Town Mayor reported on a busy schedule of civic events and engagements undertaken since the last meeting including a joint Surgery with County Councillor P M Hughes at Bancyfelin on 4th June 2011, attendance at the Junior Football Tournament in St Clears and the Bancyfelin Mini 7s Presentation Evening.

RESOLVED that letters be sent to the St Clears Junior Football Club and the Bancyfelin Mini 7s congratulating them for very successfully arranging their respective events.

Councillor Mrs J S V Rees, on behalf of St Clears Twinning Association, thanked the Town Mayor for his attendance at events organised by the St Clears Twinning Association whilst entertaining visitors from Peillac.

35. Cefn Maes Site

Members were reminded that at the last meeting of the Town Council it had been agreed that the pupils of Ysgol Griffith Jones, St Clears be requested to provide suggestions for the naming of a terrace of houses at Cefn Maes site to be accessed from the Llangynin Road. The Clerk circulated a list of 40 names suggested by the pupils.

RESOLVED that the following names, in priority order, be submitted for consideration by the Planning Department and the Developers:

- i) Bryn Beca**
- ii) Maes Cynin**
- iii) Maes Rebeca**

36. Eric Raymond Memorial Shield

RESOLVED that Jake Holland be the recipient of the Eric Raymond Memorial Shield 2010 for his success in junior boxing tournaments.

37. Vacancy in the Office of Councillor in the St Clears Ward

The Clerk reported that following the death of Councillor P H Lewis a Notice of Vacancy had been published.

The County Council Electoral Registration Officer had verbally confirmed that there had been no request for an election and that it was now the Town Council's responsibility to co-opt a replacement member

RESOLVED that a Notice of the Vacancy be published with applications in writing to be submitted to the Clerk and that consideration be given to the applications at the July meeting of the Town Council.

38. Any Other Business

i) Food and Craft Market

County Councillor P M Hughes expressed his concerns regarding the reduced number of Stalls at the bi-weekly Food and Craft Market.

Following detailed discussions regarding the matter it was

RESOLVED:

- **to make enquiries with the County Council Planning Department regarding their policy with regard to the erection of banners and advertising boards**
- **that Councillor S J Runnett discuss the difficulties relating to the erection of advertising boards and banners, in particular on trunk roads, with Angela Burns AM**
- **to discuss with the Carmarthenshire Centre for Crafts issues relating to the marketing of the event with the possibility of establishing a Forum and Marketing Group consisting of representatives of the Town Council, Craft Centre and Stallholders.**

ii) Carmarthenshire Tourist Association

The Clerk reported that a request had been received for an informal meeting with representatives of the Town Council for a discussion regarding possible 'tourism' projects that could be submitted for grant aid as part of the Rural Development Grant initiative.

RESOLVED that the Town Mayor, Councillors R G Edwards and S J Runnett together with the Clerk attend the meeting.

iii) Complaint

The Clerk reported for information that the complaint received via the Public Services Ombudsman for Wales had been investigated in accordance with the Town Council's Concerns and Complaints policy and that a response had been sent to the complainant.

iv) St Clears Amateur Boxing Club

It was reported that a request had been received from St Clears Amateur Boxing Club for the hire of the Market Stalls for an event to be held in the Welfare Field on 6th August 2011.

RESOLVED that permission be granted to the St Clears Amateur Boxing Club to borrow the Stalls at no charge – the Stalls to be erected and removed from site by the Town Council.

v) Presentation Evening

The Town Mayor informed Members that he had arranged a Presentation Evening on Thursday evening 30th June 2011.

All Members were invited to attend and to advise the Town Mayor beforehand in order that final arrangements could be made regarding the provision of refreshments following the presentations.

Meeting terminated at 9.30pm

St Clears Town Council

Minutes of a meeting of the Environment Committee held in the Carmarthenshire Centre for Crafts, Pentre Road, St Clears on Monday 23rd May 2011 at 7.00pm.

Present: Councillors: T W Brown, W E V J Davies, Mrs L M Owen, C M Davies (Town Mayor) and K A Major (Chairman of Policy Committee).

In the Chair Councillor T W Brown.

Election of Chairman

It was agreed that Councillor T W Brown be elected Chairman for the 2011/12 civic year

Election of Vice Chairman

It was agreed that Councillor Mrs L M Owen be elected Vice Chairman for the 2011/12 civic year.

Personal Matters

Councillor W E V J Davies referred to the death of Councillor P H Lewis who had been the Chairman of the Committee since its inception in 2008 and a minute's silence was observed in memory of Councillor Lewis.

It was reported that Councillor S J Runnett had expressed an interest in returning to serve on the Environment Committee.

It was unanimously agreed to recommend that Councillor S J Runnett be co-opted on to the Environment Committee.

Declarations of Interest

There were no declarations of interest.

Grounds Maintenance, Provision of Hanging Baskets, Planting of Flowers etc Contract 2011/12

The Chairman welcomed to the meeting Mr and Mrs Noel and Jennet James who had been awarded the above contract for the 2011/12 financial year.

Mr and Mrs James discussed the management of the contract with members.

The Clerk reported that new hanging baskets were on order but there was a delay in their delivery, however delivery had been promised during the current week.

Mr James reported that the flower boxes/containers were being planted that week.

In discussion and in response to enquiries from Mr James it was agreed

- that Mr James and the Clerk liaise with the Environment Agency regarding the maintenance of the area on the river bank adjacent to the car park and the /skateboarding area
- to proceed with the clearing of the culvert area to the rear of the skateboard park
- to clear the pathways around the Boar at Penpitch
- to undertake weeding at the War Memorial and the Old Market Square

Mr James apologised for not having completely cleared the area to the rear of the car park following the fireworks display but reported that the work would be completed that week.

Prior to leaving the Committee discussed with Mr James the recent Consultation from the County Council Corporate Invasive Weeds Project Group relating to the way in which the Authority addresses non-native weeds within the County.
It was agreed that the accompanying questionnaire be completed accordingly.

The Chairman thanked Mr and Mrs James for their attendance.

Skateboarding Area

The Chairman reported that earlier in the evening together with the Town Mayor and Clerk he had met a local contractor on site to discuss the transportation and the siting of the Pendine Blocks for seating at the Skateboarding Area.

It was recommended that the best location for the seating would be in front of the skateboarding area (car park side).

It was agreed to recommend that the report regarding the seating be approved.

Discussions had also taken place with the contractor, as previously agreed, regarding the provision of a footpath to replace the existing access to the skateboarding area from the car park.

Provision of Bus Shelters

The Clerk reported that the County Council had confirmed that there was no funding available in the current financial year for the joint provision of bus shelters.

Following a discussion it was agreed to recommend that, due to the lack of funding, issues relating to the provision of bus shelters be left in abeyance.

Best Garden Competition 2011

It was agreed to recommend that the Town Council continue to organise the annual Best Garden Competition.

Following a discussion it was agreed to make minor amendments to the categories and to award Shields to the first place in each category in place of the usual cash prizes.

It was agreed to recommend that the Town Council provide a Shield in memory of Councillor P H Lewis for the Best Overall/Champion Garden.

The Town Mayor reported that he would provide a Town Mayor Shield for the Best Flower Garden category.

It was further recommended that the Environment Committee seek local sponsorship for shields for the remaining three categories.

It was also agreed that completed entry forms be returned to the Clerk by 12th July with judging to take place during the following week.

Barn Owl Survey

The Clerk informed members of a communication from the County Council Head of Planning relating to the Barn Owl Survey being conducted by the Carmarthenshire Biodiversity Partnership.

The County's Local Biodiversity Action Plan includes provision for barn owls the numbers of which has been on the decline. Boxes are made with funding from the Countryside Council for Wales and distributed to sites with suitable habitat in order to boost barn owl population.

Provision of a Bill Board in St Clears

The Town Mayor reported that the request for the provision of a Bill Board to publicise local events was included in a list of suggestions made at the meeting with representatives of local organisations held on 8th March 2011.

Following a discussion it was agreed that

- the Clerk obtain information together with costs relating to the provision of a large Notice Board which could be sited within the Town
- discussions be held with the Trunk Road Agency regarding the possibility of siting Bill Boards/Advertising Boards on the trunk roads on the approach to St Clears.

Information Leaflets

Members were reminded that the Committee had been requested by full Council to re-investigate the possibility of the provision of a new information leaflet.

It was noted that the local Business Chamber were producing their own information leaflet.

In discussion reference was made to information leaflets produced in the past.

It was agreed that the matter be discussed further at the next meeting of the Environment Committee.

Water Pumps

The Clerk reported that he was in communication with the Land Registry regarding the ownership of the water pumps and their surrounding area.

The Chairman reported that the condition of the water pumps were deteriorating fast.

Any Other Business

Children's Play Area

The Town Mayor referred to previous discussions relating to the provision of fencing to the rear of the Children's Play Area in the Welfare Field and to concerns expressed by the owners of a neighbouring property regarding the matter.

It was agreed that investigations be made regarding the boundary in this area.

Bicycle Shed

It was agreed to recommend that arrangements be made for a redundant bicycle shed at Ysgol Griffith Jones to be transferred for use in the Car Park in Pentre Road.

Ffordd Peillac Way

i) Dog Fouling

The Chairman reported that funding had been available previously from Keep Wales Tidy for the provision of disposable gloves dispensers.

It was agreed that the Clerk investigate whether the funding was still available and if so that a request be made for the provision of dispensers at Ffordd Peillac Way and at Pwlltrap.

ii) Stiles

In response to an enquiry it was reported that the stiles over the fencing had been provided for use by anglers.

Venture Life Bridge

It was agreed that the Clerk make further enquiries with the County Council regarding the replacement Venture Life Bridge.

It was also agreed to enquire whether the proposed new road would have any effect on the footpath.

Provision of Toilet Facility at St Mary Magdalene Church.

Councillor Mrs L M Owen reported that the Church was looking at the possibility of the provision of an outside toilet facility.

The proposed facility could become a joint facility for users of Ffordd Peillac Way as well as the Church and enquired whether the Town Council would be prepared to support the proposal.

It was agreed to recommend that the matter be discussed with Officers of the County Council.

Environment Committee Expenditure 2010/11

The Clerk provided members with details relating to the Committee's expenditure in the 2011/12 financial year.

Footpath at Gelli

The Clerk reported on a response from the County Council Rights of Way Officer regarding the footpath at Gelli.

Meeting terminated at 9.15pm

St Clears Town Council

**Minutes of a Meeting of the Special Projects Committee held in
the Mayor's Parlour, Carmarthenshire Centre for Crafts, Pentre Road, St Clears
on Monday 6th June 2011 at 7.00 pm.**

Present: Councillors: E H Eynon, C J Jenkins, Mrs L M Owen, C M Davies (Town Mayor) and K A Major (Chairman of Policy Committee)

In the Chair Councillor E H Eynon.

Apologies

Apologies were received from Councillor Mrs J S V Rees.

Election of Chairman

It was unanimously agreed that Councillor E H Eynon remain as Chairman of the Committee for the 2011/12 civic year.

Declarations of Interest

There were no declarations of interest at this stage.

Review of 2010 Fireworks Display and Winter Carnival/Christmas Lights Switch On

Members conducted a detailed review of last year's events.

The inclement weather had affected the Fireworks Display but despite the bitterly cold weather the Winter Carnival had again been very successful.

Members were provided with detailed income and expenditure accounts for both events and discussed possible ways in which arrangements could be improved.

2011 Fireworks Display and Winter Carnival/Christmas Lights Switch On

It was agreed that both events be organised this year – Fireworks Display on the 5th November and the Winter Carnival on either Sunday 27th November or Sunday 4th December. The Town Mayor referred to comments made at the meeting with local organisations regarding the events.

Further discussions ensued regarding detailed arrangements for this year's events.

It was reported that alternative arrangements were required regarding the transportation, erection and removal of the Marquees.

It was agreed that arrangements be made for Santa's Grotto to be in a different location this year and for Santa to visit Y Garreglwyd Residential Home as well as Dol y Felin.

Members also considered the possibility of the provision of additional Christmas Lights Display at Bancyfelin.

Town Council Website

The Chairman referred to a meeting of the Website Management Group held earlier in the evening and updated members with regard to the development of the Website.

Following a discussion it was agreed to recommend that the Website Management Group be incorporated into the Special Projects Committee as the Committee would be meeting on a monthly basis to discuss arrangements for the Fireworks Display and Winter Carnival.

It was also agreed that the Chairman provide the Finance Committee with an update regarding the financial position relating to the development of the Website.

Any Other Business

Reference was made to the Queen's Diamond Jubilee in 2012 to mark 60 years of the Queen's reign.

It was agreed to recommend that the Town Council consider organising a celebratory event.

It was agreed that the next meeting of the Special Projects Committee be held on Monday 4th July 2011.

Meeting terminated at 9.40pm

St Clears Town Council

**Minutes of a meeting of the Finance Committee held in the Mayor's Parlour
Carmarthenshire Centre for Crafts, Pentre Road, St Clears
on Tuesday 7th June 2011 at 7.00 pm.**

Present: Councillors: R G Edwards, E H Eynon, B J Jenkins, K A Major and C M Davies (Town Mayor).

In the Chair Councillor R G Edwards.

Declarations of Interest

No formal declarations of interest were recorded.

Income and Expenditure Account 2010/11

Members were updated with information relating to income and expenditure for the 2010/11 financial year.

It was noted that some invoices relating to the 2010/11 financial year were still outstanding. The Clerk reported that the accounts would be finalised before the July meeting.

Budget Monitoring

Members were provided with details of income and expenditure for the period 1st April to 31st May 2011 together with copies of bank statements and bank reconciliation statement for the period.

Members noted receipt of the first instalment of the Precept for 2011/12 in the sum of £23,355.00.

The Clerk reported that £25,000.00 had been invested in a nine month Fixed Rate Bond as previously agreed.

Payments

It was agreed to recommend that the following accounts be approved for payment:

- 102924 Councillor C M Davies £3,000.00 – Town Mayor's Allowance for 2011/12 Civic Year.
- 102925 Keith Jenkins – £177.90
(£71.16 – De-littering Car Park etc June 2011.
£106.74 – De-littering Skateboarding Area and Children's Play Area May 2011)
- 102926 Lynn Bowen - £886.18 – Clerk's Salary June 2011.
- 102927 Keith Jenkins - £60.00 – Erection and Collection of Market Stalls - 13th May, 27th May and 3rd June 2011.
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- 102929 Caboodle - £7.25 – Ink Cartridge (Reimburse L Bowen)
- 102930 Bowen & Weaving Ltd - £22.19 – Stationery
- 102931 Plantscape - £404.76 – Purchase of Hanging Baskets
- 102932 Mrs C Davies - £241.00 – Town Mayor's Civic Reception
- 102933 Zurich Insurance - £3,238.97 – Insurance Policy Renewal 2011/12

Provision of Additional CCTV Cameras

The Clerk reported that the Carmarthenshire Community Safety Partnership had verbally confirmed that no funding was available to assist with the cost of providing additional CCTV Cameras.

Town Council Insurance

It was agreed to recommend that the Town Council Insurance Policy be renewed at a cost of £3,238.97.

Internal Auditor

It was agreed to recommend that Mr Howell Bowen be appointed as Internal Auditor.

Review of Asset Register

Members were provided with a copy of the Town Council's Asset Register as at 31st March 2010.

The Clerk referred to changes in how assets were to be recorded as detailed in the BDO Audit Briefing - Winter 2011 issue.

Following a discussion it was agreed that the Asset Register be updated in accordance with the revised practice and further reviewed at the July meeting.

Any Other Business**Car Park Lease**

The Clerk reported on negotiations with the Town Council's Solicitors regarding professional fees relating to the Car Park Lease.

Food and Craft Market

The Clerk referred to the need to arrange alternative arrangements regarding the overseeing of the setting up of the Stalls and collection of money in the event that he was not available. Following a discussion it was agreed to recommend that Mr Noel James be requested to undertake the duties when the Clerk was not available.

Discussions also took place regarding health and safety issues associated with the setting up of the Stalls.

Website

Following a meeting of the Special Projects Committee held the previous evening Councillor E H Eynon updated members with regard to the financial position relating to the development of the Website.

It was agreed that the next meeting of the Finance Committee be held on 5th July 2011.

Meeting terminated at 8.30pm.