

St Clears Town Council

Minutes of the meeting of the Town Council held in Meeting Room 1, Y Gât/The Gate, Pentre Road, St Clears on Tuesday 13th March 2012 at 7.30pm

Present:

Councillors: T W Brown, C M Davies, L L ap T Davies, Dr W E V J Davies, R G Edwards, E H Eynon, C J Jenkins, P J Rogers, S J Runnett and Mrs L M Owen.

In the Chair - Councillor C M Davies (Town Mayor).

174. Apologies

Apologies were received from Councillors B J Jenkins, K A Major and Mrs J S V Rees. Apologies were also received from County Councillor P M Hughes who was currently indisposed.

175. Personal Matters

i) The Town Mayor referred to the Drop-In Session held immediately prior to the Town Council meeting when seven members of the public had attended to discuss their concerns and thanked Councillor R G Edwards, Chairman of the Finance Committee for his excellent presentation on the Town Council's 2012/13 budget.

ii) The Town Mayor reported that County Councillor P M Hughes' health was improving.

176. Declarations of Interest

Councillor C J Jenkins declared his interest in an item concerning the Welfare Field as Chairman of the St Clears Athletic Association.

The Clerk also declared his interest in this item as Hon Secretary of the St Clears Athletic Association.

177. Minutes

RESOLVED that the minutes of the Town Council meeting held on 14th February 2012 be confirmed and signed as a true record.

178. Matters Arising

i) 82 Red Telephone Kiosks

The Clerk reported on a response from British Telecom requesting photographs of the kiosks in order that arrangements could be made to undertake the necessary maintenance work and re-painting.

ii) 106 Carmarthen Journal

In response to an enquiry from Councillor Dr W E V J Davies the Clerk reported that no formal response had been received from the Editor of the Carmarthen Journal.

iv) 156 (ii) Overhanging Tree Branches

The Clerk reported on a further response from the County Council regarding the matter.

RESOLVED that Meidrim Community Council be informed of the Town Council's concerns as a number of the trees referred to in the correspondence were in the Meidrim Community Council area.

v) 157. Proposed Projects and Events Development Co-ordinator Post
The Clerk provided an update regarding the bid for RDP funding for the post and reported that the bid would need to be submitted by the end of March.

vi) 170 (iv) Establishment of Indoor-Outdoor Market at Former R& M Stores
172 Town Council Website

Members were provided with copies of an E-Mail and correspondence received from the St Clears Times Team in response to the Town Council's resolutions regarding the above issues.
RESOLVED that the E-Mail and correspondence be noted.

179. Clerk's Report

i) Welsh Government

Business Newsletter

ii) Carmarthenshire County Council

a) Information regarding Carmarthenshire County Funding Fair held on 22nd February 2012 in Llanelli.

b) Information relating to the Welsh Government Safe Routes in the Communities grant together with Application Pack.

Closing date for applications 5th April 2012.

Councillor R G Edwards referred to the lack of a cycle route from Bancyfelin to St Clears and the lack of a footpath from Bancyfelin to Cana and reported on the possibility of Bancyfelin Community Association submitting a bid.

c) Information together with poster relating to the Chewing Gum litter Campaign.

d) Invitation to submit observations regarding the draft Overarching Three County Compact that will be an agreement between Hywel Dda Health Board, Pembrokeshire, Ceredigion and Carmarthenshire County Councils and the third sector organisations in the area as represented by CAVS, CAVO and PAVS.

RESOLVED that the Consultation be noted

iii) Carmarthenshire Tourist Association

Newsletters and information regarding training courses.

iv) One Voice Wales

i) Information relating to

- Local Council elections
- Prayers at Council meetings
- Better Bids Community Engagement course on 7th March in Newtown
- Traffic in Villages – toolkit for communities – aimed at helping local councils understand core principles for reducing speed, inspiring safety and retaining the distinctive qualities of smaller towns and villages
- Strong Roots Project – relating to sustainable development work of Community and Town Councils
- Hydro Power development on the Welsh Government Woodland Estate

ii) Notice and Agenda relating to the next meeting of the Carmarthenshire Area Committee to be held on 8th March 2012 in Kidwelly together with minutes of the meeting held on 2nd November 2011.

v) Survey regarding decentralisation of services from Principal Authorities to Community and Town Councils in order to arrange a joint training event with SLCC

v) Hywel Dda Health Board

a) Invitation for one representative of the Community Council to attend a workshop regarding the future planning of health services in the area – ‘Your Health Your Future’ on Monday 26th March in St Peters Hall, Carmarthen from 7.00pm to 9.00pm to discuss the proposals

RESOLVED that Councillor Mrs J S V Rees be nominated to represent the Town Council at the event.

b) Information regarding:

- Advice for people with Winter vomiting bug
- Meet you Ambulance Service Events (Haverfordwest 18th July/Carmarthen 15th November)
- Welsh Government Consultation – Making Things Better – Review of Social Services Complaints
- Welsh Government Consultation regarding the proposed Social Services (Wales) Bill.

vi) Fairtrade Wales - Information relating to Fairtrade issues.

vii) Keep Wales Tidy – Newsletters

viii) Sustainablegov.co.uk – Newsletters

ix) Fields in Trust

Information regarding Queen Elizabeth 11 Fields Challenge

RESOLVED that the matter be referred to the Environment Committee.

x) Kidney Wales Foundation

Information regarding this year’s Walk for Life to be held on Sunday 25th March 2012.

xi) Welsh Game Fair

Information relating to this year’s event at Nant y Ci Showground on 16th and 17th June.

xii) info@insidegovernment.co.uk

Information regarding Natural Environment Summit 2012 to be held in London on 15th March 2012.

xiii) Act Now Training Ltd

- Information relating to Armed Forces Events, Festival of British Archaeology and Heritage Open Weekend 2012
- Details relating to Information/Surveillance workshops in Cardiff.

xiv) Publications

The Clerk – SLCC magazine March 2012 issue

Clerks and Councils Direct – March 2012 issue.

180. PR Sub-Committee

i) Councillor S J Runnett reported on a meeting of the PR Sub-Committee held on 21st February 2012.

He informed Members that the February statistics for the website showed an increase in the number of people accessing the website

RESOLVED that the Report of the PR Sub-Committee meeting held on 21st February 2012 (Appendix A attached) be accepted and the recommendations approved.

ii) Councillor C J Jenkins proposed that the Town Council look at the possibility of including information on the Website regarding the Town Council's responsibilities.

RESOLVED that the matter be referred to the Policy Committee for consideration.

The Town Mayor thanked Councillor S J Runnett for his work relating to the website

181. Environment Committee

i) Councillor T W Brown reported on a meeting of the Environment Committee held on 27th February 2012

RESOLVED that

a) the Report of the Environment Committee meeting held on 27th February 2012 (Appendix B attached) be accepted and the recommendations approved.

b) a ceremony be arranged for the unveiling of a plaque on the Town Clock to commemorate the late Councillor Peter Lewis.

ii) It was reported that since the meeting:

a) the Contractors had now returned to clear the banks of the slip road

b) Councillor T W Brown was arranging a Town Walk on Sunday 25th March and would provide further details in due course for circulation to Members

c) the County Council had reported that it was not considered feasible to include a condition of sale that the Cell in the former Police Station/ Library be retained in its original condition for historical purposes

iii) In response to an enquiry the Clerk reported that investigations were still ongoing regarding the placing of a QR sticker on the Information Board at the Old Market Square.

182. Fairtrade Town Status Sub-Committee

Councillor L L ap T Davies reported on a meeting of the Fairtrade Town Status Sub-Committee held on 28th February 2012.

RESOLVED that the Report of the Fairtrade Town Status Sub-Committee held on 28th February 2012 (Appendix C attached) be accepted and the recommendations approved.

183. Planning Committee

i) Councillor S J Runnett reported on a meeting of the Planning Committee held on 28th February 2012.

RESOLVED that the Report of the Planning Committee meeting held on 28th February 2012 (Appendix D attached) be accepted and the recommendations approved.

ii) Councillor Dr W E V J Davies reported that local residents had expressed their concerns following the recent sighting of people taking measurements etc in High Street in the vicinity of the junction with Gardde and enquired whether the Town Council were aware of any planning issues relating to this area.

iii) Members were advised for information that following an appeal against the decision of Carmarthenshire County Council the Planning Inspectorate had approved the construction of five family dwellings at Cae Glas, off Heol Goi, St Clears.

iv) Members were informed for information that the following planning application had been refused:

W/26059 Proposed dwelling at land to the rear of White Lion Inn, Pwlltrap, St Clears

184. Special Projects Committee

Councillor E H Eynon reported on a meeting of the Special Projects Committee held on 5th March 2012.

RESOLVED that the Report of the Special Projects Committee meeting held on 5th March 2012 (Appendix E attached) be accepted and the recommendations approved.

Councillor E H Eynon provided members with details of the proposed commemorative coins for presentation to children up to secondary school age in the Town Council area.

RESOLVED that the Town Council proceed with the acquisition of the commemorative coins.

185. Finance Committee

Councillor R G Edwards reported on a meeting of the Finance Committee held on 6th March 2012.

i) RESOLVED that the Report of the Finance Committee meeting held on 6th March 2012 (Appendix F attached) be accepted and the recommendations approved.

ii) Resolved that the following additional accounts be approved for payment:

- 103087 St Clears Day Club/Clwb Dewi Sant - £200.00 – Financial Assistance
- 103088 St Clears Juvenile Sports Committee - £100.00 – Financial Assistance
- 103089 Dyfed Powys Crime Prevention Trust - Bobby Van Scheme - £75.00- Financial Assistance
- 103090 N and J James - £15.00 – Delivery, erection and removal of Market Stall 1.3.12
- 103091 W3 Web Designs Ltd - £30.00 – Updating of Website
- 103092 W3 Web Designs Ltd - £1057.52 – Design of Website
- 103093 Northcliffe Media Ltd - £462.00 – Advertisements in Carmarthen Journal Re Fireworks Display and Winter Carnival

186. Market Group Meeting

The Clerk provided Members with Notes of a meeting of the Market Group held on 27th February 2012

RESOLVED that

i) the proposals be noted

ii) the Town Council reorganise its street marketing strategy by discontinuing the Car Boot Sales and inviting the Traders to be part of the Market.

187. Correspondence

i) Members were informed that thank you letters had been received from the St Clears YFC Show Committee and TROTS in respect of financial assistance from the Town Council.

ii) The Clerk reported that an invitation had been received for the Town Mayor and Clerk to attend the Carmarthenshire YFC Rally on Saturday 5th May 2012.

ii) The Clerk circulated a copy of a letter from the Secretary of the St Clears Community Association relating to the Queen's Diamond Jubilee celebrations

188. Reports of Members' Attendance at Meetings of Outside Bodies etc

i)) Councillor L L ap T Davies reported on his attendance at the Module 4 – The Law - One Voice Wales Training Session.

ii) Councillor P J Rogers reported on his attendance at the West Carmarthenshire Tourism Cluster Meeting.

189. Town Mayor's Report

The Town Mayor reported on civic events and engagements since the last monthly meeting including a visit to a resident at Dol y Felin Residential Home who was celebrating his hundredth birthday and the Mayor's Charity Ball held on 10th March. He thanked Members and Businesses for their donations.

190. Request for the Filming of a Town Council Meeting

The Clerk referred to the request from the Editor of St Clears Times for permission to film one of the Town Council meetings and which had been referred to the Policy Committee for consideration.

He reported that it had become necessary to postpone the meeting of the Policy Committee scheduled for 6th March 2012.

RESOLVED that the request be referred again for consideration by the Policy Committee.

191. Any Other Business

i) Presentation Evening

The Town Mayor reminded Members of the presentation Evening to be held on Thursday 15th March 2012.

ii) Town Council Dinner

The Town Mayor reminded Members of the Town Council Dinner to be held on Friday 6th April 2012.

iii) Welfare Field

The Town Mayor and Councillor C J Jenkins reported for information on a meeting held the previous day between representatives of the County Council, St Clears Boxing Club, St Clears Football Club, St Clears Cricket Club and the St Clears Athletic Association together with the Town Mayor regarding a request by the Clubs to erect a building on the Welfare Field which would be used to accommodate the Boxing Club together with Clubhouse and Bar facilities.

It was reported that it had been agreed at the meeting that the Clubs look at the suitability of utilising existing accommodation at the Leisure Centre.

iv) Campaign for the Re-Opening of the Railway Station at St Clears

Councillor L L ap T Davies reported, for information, on recent discussions with William Powell AM regarding the Campaign for the Re-Opening of the Railway Station at St Clears

and the possibility of arranging a petition for the re-opening of the railway station via the National Assembly for Wales Petitions System.

RESOLVED that a meeting of the Sub-Committee relating to the Campaign for the Re-Opening of the Railway Station at St Clears be convened to progress the matter.

v) Councillor R G Edwards reported for information that that Cor Bois Y Felin could be seen on 'You Tube' singing five songs

Meeting terminated at 9.30pm

St Clears Town Council

**Minutes of a meeting of the PR Sub-Committee held in
the Mayor's Parlour, Y Gât/The Gate, Pentre Road, St Clears
on Tuesday 21st February 2012 at 5.00pm**

Present:

Councillors: E H Eynon, K A Major and S J Runnett.

In the Chair Councillor K A Major.

Declarations of Interest

No declarations of interest were recorded.

Website

It was reported that the website was now looking very good and the Chairman thanked Councillor S J Runnett for his work as Content Manager. The website was up to date and it was evident from the latest statistics and local knowledge that that it was being used by residents. The Clerk reported that requests for publicising events on the website were also on the increase as more residents became aware of the website.

It was agreed to request the website designers to provide updated costs relating to the running of the website.

Councillor S J Runnett reported that Facebook and Twitter had been set up for the Town Council in conjunction with the website.

Following a discussion it was agreed to investigate the possibility of using dropbox facility.

It was agreed that Town Council policies eg Financial Regulations, Concerns and Complaints Policy etc be published on the website.

It was also suggested that the Town Council investigate the possibility of including information relating to neighbouring Town and Community Councils on the website.

Meeting terminated at 6.00pm

St Clears Town Council

**Minutes of a meeting of the Environment Committee
held in Y Gât/The Gate, Pentre Road, St Clears
on Monday 27th February 2012 at 6.00pm.**

Present: Councillors: T W Brown, W E V J Davies, P J Rogers, Mrs L M Owen and C M Davies (Town Mayor)
Also in attendance Councillors C J Jenkins (until 7.00pm) and Mrs J S V Rees.

In the Chair Councillor T W Brown.

Apologies

Apologies had been received from Councillor K A Major.

Declarations of Interest

No declarations of interest were recorded.

South Wales Trunk Road Agency

The Chairman welcomed to the meeting Mr Roger Williams, Officer in Charge of the South Wales Trunk Road Agency (SWTRA) Area Team based in St Clears.

Mr Williams referred to the recent site meeting with members of the Environment Committee and reported that work had commenced, as discussed, to clear the banks of the slip road from the A40 to High Street. The contractors however had experienced difficulties in undertaking the work due to the wet ground conditions and the work is currently on hold until the weather improves.

Further maintenance work was scheduled for next September.

In discussion Mr Williams provided members with information relating to other maintenance work being undertaken in the locality by SWTRA.

Mr Williams reaffirmed his agreement to the planting in September of Tenby daffodil bulbs supplied by the Town Council.

He reported that the ground conditions at the roundabout near the Little Chef was very wet and previous attempts at growing flowers in this area had been unsuccessful. It was advisable therefore not to plant daffodil bulbs in this area.

It was agreed that members of the Committee meet with Mr Williams nearer the date to discuss the planting.

He reported that SWTRA proposed to make arrangements to undertake works to the concrete base of the stanchions for the A40 bridge in order to alleviate the muddy condition of the cycleway/footpath at this point. It was agreed that members of the Environment Committee meet on site with Mr Williams when the work was being undertaken.

It was also agreed that the Town Council delay the provision of tarmacadam on the cycleway/footpath from the car park to the A40 bridge until this work had been completed.

In response to an enquiry from Councillor Dr W E V J Davies Mr Williams reported that SWTRA undertook regular surveys relating to trees and overhanging branches and arrangements made for the removal of hazardous trees affecting trunk roads.

The Clerk referred to current correspondence with Carmarthenshire County Council regarding the matter.

Prior to his departure the Chairman thanked Mr Williams for his attendance and for his assistance.

Meet the Council - Drop In Session

The Clerk reported that the following issues raised at the Drop In Session held on 14th February 2012 had been referred by the Town Council for consideration by the Environment Committee:

i) Parking in Pentre Road

Request that the Town Council liaise with the County Council over the possibility of having yellow lines in this area.

ii) Parking Bays for Disabled Drivers in Pentre Road

Request that the Town Council investigate the possibility of providing two designated parking bays for disabled drivers outside of the Medical Hall.

iii) Parking in High Street

Request that the Town Council investigate whether spare land behind some of the houses in High Street could be used to provide parking for residents in High Street in order to alleviate the traffic problems in the area.

iv) Lon-y-Prior

Request that the Town Council investigate the possibility of providing 'No Turning' signs at the entrance to Lon-y-Prior.

v) Traffic Calming

Request that the Town Council liaise with the County Council to introduce more traffic calming measures in High Street and Station Road.

It was agreed to recommend that the above matters be referred to the County Council.

It was noted that since the meeting a request had been received from the County Council Parking Services Manager for a site meeting regarding parking issues near Gothic Corner.

The Clerk also reported that an E-Mail had been received from Mr Alan Evans, Montessori Centre Wales regarding parking issues in Pentre Road, St Clears in particular in the vicinity of the junction with Station Road and on the bridge.

It was noted that a copy of the E-Mail had been sent to the County Council.

It was agreed to recommend that the contents of the E-Mail be noted and that a copy of the E-mail be forwarded to Dyfed Powys Police as certain illegal parking issues come under their jurisdiction.

vi) Dog Fouling

Request that the Town Council liaise with the County Council to provide more dog bins, ensure dog bins are cleaned at more regular intervals and provide better signage and information for dog owners.

It was noted that the when the Town Council had previously raised the matter with the County Council the situation regarding irresponsible dog owners had improved.

It was agreed to recommend that the matters be referred again to the County Council.

vii) Llainedelyn Road

The Clerk reported that the issue of water running down the centre of the road had been referred to the County Council and the necessary remedial works undertaken. It was noted that an E-Mail thanking the Town Council and the County Council had been received from the resident who raised the matter.

viii) Ffynnongain Lane

The Clerk reported that since the meeting the County Council had provided new signage at the entrance to Ffynnongain lane relating to its usage by HGVs. Members noted correspondence between a local resident and the County Council regarding signage issues relating to HGVs using Ffynnongain Lane.

ix) Town Walks

The Chairman reported that he was making arrangements as soon as possible to organise Town Walks.

Proposed Heritage Trail

Councillor P J Rogers updated members with regard to the proposed heritage trail. It was reported that the Chairman, Councillor P J Rogers and the Clerk had recently met with a local historian to discuss information for the Trail.

Skateboarding Area

It was noted that blocks were not currently available for the provision of seating at the Skateboarding area.

Provision of Tarmacadam on Footpath/Cycleway Leading from Car Park to A40 Bridge

The Clerk reported that a quotation had been received for the work. It was agreed to recommend to obtain further quotations. It was noted that it had been agreed earlier that the Town Council delay the work until SWTRA had completed work in alleviating the muddy conditions at the A40 bridge.

Provision of Picnic Area

The Clerk referred to the meeting on site regarding the location of the picnic tables and benches and reported that he was making arrangements for a site meeting with the supplier.

Provision of Benches/Seats on Peillac Way

Councillor P J Rogers reported that this matter was in hand.

Provision of Boundary Fencing in Children's Play Area

It was reported that this work was in hand.

Town Clock

The Clerk reported that work was in hand regarding the provision and fitting of a plaque on the Town Clock to commemorate the late Councillor Peter Lewis.

Water Pumps

Members were advised that there had been no progress regarding this matter.

Any Other Business

It was reported that a QR sticker had been placed on the Information Board at the Old Market Square.

The Clerk reported that following the receipt of complaints regarding the matter he had consulted with the County Council Enforcement Officer.

It was agreed that the matter be investigated further.

Former Police Station/Library

In response to an enquiry from Councillor Dr W E V J Davies the Clerk reported that he was awaiting a response regarding the request that County Council consider as a condition of sale that the Cell in the building be retained in its original condition for historical purposes.

It was agreed that the next meeting of the Environment Committee be held on Tuesday 20th March 2012 at 5.00pm

Meeting terminated at 7.30pm

St Clears Town Council

**Minutes of a meeting of the 'Fairtrade Town Status' Sub-Committee
held in the Mayor's Parlour, Y Gât/The Gate, Pentre Road, St Clears
on Tuesday 28th February 2012 at 4.15 pm.**

Present: Councillors: L L ap T Davies, S J Runnett and Mrs J S V Rees.

In the Chair Councillor L L ap T Davies.

Apologies

Apologies were received from Councillor R G Edwards.

Declarations of Interest

No formal declarations of interest were recorded.

The Chairman thanked Councillor Mrs J S V Rees for undertaking the role of the Town Council's official Fairtrade representative.

Councillor Mrs J S V Rees provided members with an up to date report on current Fairtrade activities and reported that the Sub-Committee was well on the way to achieving the five goals to be met in order to achieve Fairtrade Town status.

She reported on attendance at the recent Video Link meeting where she met the Wales Fairtrade Team and also a representative from Newcastle Emlyn who were currently launching their Fairtrade Group.

She referred to the forthcoming Fairtrade fortnight and the Christian Aid premises in Carmarthen where Fairtrade products can be purchased.

She reported on various businesses and organisations in St Clears who promoted Fairtrade products.

It was noted that Fairtrade products had been served at a recent meeting of the St Clears Community Association and the recent 'Meet the Council Drop-In Sessions' organised by the Town Council.

Following a discussion it was agreed that a local Fairtrade Steering Group be established and that a letter be distributed in due course to local organisations in St Clears regarding the proposal.

It was also agreed that consideration be given to the possibility of staging of a local Fairtrade event.

Councillor S J Runnett proposed that information regarding Fairtrade be published on the Town Council website

Prior to the closure of the meeting the Chairman thanked Councillor Mrs J S V Rees for the work undertaken and it was agreed that a further update meeting be held in April prior to the local council elections

The meeting terminated at 5.00pm

St Clears Town Council

**Minutes of a meeting of the Planning Committee held
in the Mayor's Parlour Y Gât/The Gate, Pentre Road, St Clears
on Tuesday 28th February 2012 at 5.00pm.**

Present: Councillors: L L ap T Davies, Mrs J S V Rees and S J Runnett.

In the Chair Councillor S J Runnett

Apologies

Apologies were received from Councillors C M Davies and K A Major.

Declarations of Interest

No declarations of interest were recorded.

Planning Applications

i) New Applications:

The Committee received details of the following planning applications submitted to Carmarthenshire County Council as part of the consultation process:

- W/26134 Full Planning – Agricultural building for implements and dry food storage at Barn Lodge, Pwlltrap, St Clears for Mr Aled Davies
- W/26135 Full Planning – Re-submission of W/24357 for proposed attic conversion into Duty Manager's accommodation previously withdrawn on 15.3.11 at Brookfield, Station Road, St Clears for Mr R Boodeny

With regard to Planning Application W/26134 it was noted that there was a footpath within the application curtilage.

It was agreed to recommend that the Town Council offer no adverse comments providing that the footpath on the site was safeguarded.

It was agreed to recommend that the Town Council offer no adverse comments regarding Planning Application W/26135

Refusal

The Clerk reported for information that the following planning application had been refused:

- W/25811 Minor internal alterations to include widening an existing opening, creating a new opening into an existing storage room, and closing up existing door to storage room at the Butchers Arms, High Street, St Clears

Appeals

The Clerk referred to an Appeal that had been lodged with the National Assembly for Wales by Mr G Davies against the Enforcement Notice issued by Carmarthenshire County Council, relating to unauthorised change of use from agricultural to residential by the siting of a mobile home, associated driveway, associated hardstanding and associated storage containers at Hayjo, Heol Llaindelyn, St Clears.

Details of the Appeal Notification had been previously circulated to members of the Planning Committee.

It was agreed to recommend that the Appeal Notification be noted and that the Town Council had no further comments to the ones previously submitted to the Planning Authority.

Any Other Business

i) Laugharne Holiday Park

The Clerk reported on a response from the County Council relating to concerns raised by the Town Council regarding the effect the increased traffic generated by the proposed development would have on the main A4066 road leading from St Clears to Laugharne particularly in High Street, St Clears..

It was noted that conditions were applied in the planning approval in relation to traffic management works and alterations at Laugharne.

In discussion members expressed their concerns regarding the current consultation process and felt that consultation relating to major developments which had an impact on neighbouring communities should be more widespread.

It was agreed to recommend that the concerns be brought to the attention of the five Assembly Members for the area, One Voice Wales and the County Council.

ii) Former R and M Stores

It was reported that members of the Town Council had received a number of enquiries relating to works undertaken and the current usage of the former R and M Stores.

It was noted that there was no record of the Town Council having been consulted regarding any planning application submitted in respect of the premises.

It was agreed to recommend that enquiries be made with the Planning Authority regarding the premises.

Meeting terminated at 5.45pm

St Clears Town Council

**Minutes of a Meeting of the Special Projects Committee
held in Y Gât/The Gate, Pentre Road, St Clears
on Monday 5th March 2012 at 5.00 pm**

Present: Councillors: T W Brown, E H Eynon, Mrs L M Owen and Mrs J S V Rees.

In the Chair Councillor E H Eynon.

Apologies

Apologies were received from Councillors C M Davies (Town Mayor) and K A Major (Chair of Policy Committee)

Declarations of Interest

There were no declarations of interest.

Queens Diamond Jubilee

Councillor Mrs J S V Rees reported on discussions at a meeting of the St Clears Community Association held on 29th February 2012.

She reported that the St Clears Community Association had agreed in conjunction with the St Clears Juvenile Sports Committee and other organisations to arrange the following events:

Monday 4th June – 4.00 pm onwards - Jubilee beacon including torch parade, barbecue, sports and live music at Banc y Bailey

Tuesday 5th June – 2.00pm onwards - Jubilee Picnic Party in the Park - bring your own picnic (either at Leisure Centre or at Ysgol Griffith Jones) – fun activities for children and adults including a Tug o War competition, Jubilee Fancy Dress (Optional) etc.

There may also be a possibility of stalls being present.

She reported that the Church had indicated that they may possibly arrange an event on the afternoon of Sunday 3rd June.

Arrangements were also to be made to arrange a Best Dressed Premises competition.

The St Clears Community Association was also contacting local organisations and businesses regarding supporting the events.

The Clerk reported that following discussions with the Town Mayor, Chairman and Vice Chairman of the Special Projects Committee and the Chairman of the Finance Committee it had been agreed that the Town Council's proposed bid for the funding of the events be now submitted by the St Clears Community Association.

Councillor Mrs J S V Rees confirmed that the St Clears Community Association had obtained costings for the activities and had subsequently submitted a bid for funding to the Big Lottery Fund

She also reported that St Clears Community Association had formally requested that the Town Council pledge their support for the events as at this stage there was no guarantee that the bid for funding would be successful.

The Clerk reported that Bancyfelin Community Association was also hoping to arrange an event locally.

It was agreed that the Town Council consider the funding of commemorative medals for children up to secondary school age in the Town Council area with the Town Mayor presenting the coins/medals via the schools.

It was agreed also to seek information regarding the number of pre-school age children in the area in order that they could be presented as well.

Following a discussion it was agreed to recommend that the Town Council investigate the possibility of acquiring additional bunting for the events and to make the Marquees and Market Stalls available.

The Chairman thanked Councillor Mrs J S V Rees and the Community Association for undertaking the arrangements.

Town Council Website

The Chairman provided members with an update regarding the Website.

It was noted that the statistics for the website were very encouraging.

He referred to current issues relating to the updating of One Page Websites linked to the Website and reported that the matter would be resolved during the course of the week.

He reported that St Clears Town Council were now on Facebook and Twitter and encouraged Members to participate.

It was agreed that the next meeting of the Special Projects Committee be held in early April to receive an update regarding arrangements for the Queen's Diamond Jubilee events.

Meeting terminated at 6.30pm

St Clears Town Council

**Minutes of a meeting of the Finance Committee held in
the Mayor's Parlour, Y Gât/The Gate, Pentre Road, St Clears
on Tuesday 6th March 2012 at 6.30 pm.**

Present: Councillors: R G Edwards, E H Eynon, P J Rogers and C M Davies (Town Mayor).

In the Chair Councillor R G Edwards.

Apologies

Apologies were received from Councillors B J Jenkins and K A Major.

Declarations of Interest

The Town Mayor declared his interest regarding the item relating to the Queen's Diamond Jubilee celebrations as Chairman of the St Clears Community Association.

Budget Monitoring

The Clerk circulated details relating to income and expenditure for the period 1st April 2011 to 29th February 2012 together with projected spend for the financial year, copies of bank statements and bank reconciliation statement as at 29th February 2012.

It was agreed that funding be made available for the purchase, due to wear and tear, of two replacement tables and two chairs for the Market Stalls.

Payments

It was agreed to recommend that the following accounts be approved for payment:

- 103073 W3 Web Designs Ltd - £108.00 – Revised invoice re Domain Name and Hosting (Cheque 103070 Cancelled)
- 103074 Lynn Bowen - £886.18 – Clerk's Salary March 2012
- 103075 Amazon - £29.49 – Ink cartridges (Reimburse L Bowen)
- 103076 Ysgol Dyffryn Taf School, Whitland - £50.00 – Annual donation for Prize evening
- 103077 Carmarthenshire County Council - £5,506.49 – Footway Lighting Charges for period 1.8.11 to 31.3.12
- 103078 Terry Jones - £78.00 – Cleaning of bus shelters at Bancyfelin
- 103079 Black Lion Hotel - £52.00 – Black Lion bus shelter rental
- 103080 Dorian Heel Bar Ltd - £403.35 – Shields and trophies plus engraving
- 103081 Hafren Stores - £20.00 – 1st prize 2011 Christmas Competition Best Decorated Premises (Commercial)
- 103082 C J Jenkins Pharmacy - £10.00 - 2nd prize 2011 Christmas Competition Best Decorated Premises (Commercial)
- 103083 GW St Clears - £5.00 – 3rd prize 2011 Christmas Competition Best Decorated Premises (Commercial)
- 103084 C Griffiths - £20.00 – 1st prize 2011 Christmas Competition Best Decorated Premises (Private)
- 103085 C Phillips - £10.00 – 2nd prize 2011 Christmas Competition Best Decorated Premises (Private)
- 103086 HM Revenue and Customs - £1,183.99 - Income Tax and NHI contributions (January, February and March 2012)

Requests for Financial Assistance

It was agreed to recommend the following contributions:

- St Clears Day Club/Clwb Dewi Sant - £200.00
- St Clears Juvenile Sports Committee - £100.00
- Dyfed Powys Crime Prevention Trust - Bobby Van Scheme - £75.00

The Chairman and Town Mayor provided additional information regarding the request from the First Responders for funding to assist the purchase of a fully kitted response bag and defibrillator.

The Town Mayor reported that he was hoping that proceeds from the forthcoming Mayor's Charity Ball would allow him to fund the purchase of one kit.

Queen's Diamond Jubilee Celebrations

A number of Town Council members had expressed their concerns regarding a report in the Carmarthen Journal relating to the Queen's Diamond Jubilee Celebrations and felt that it was misleading.

The Town Mayor and Clerk reported on a recent meeting of the St Clears Community Association when it had been agreed that the Community Association in conjunction with the St Clears Juvenile Sports Committee and other organisations arrange events on the 4th and 5th June to celebrate the Queen's Diamond Jubilee.

The Clerk reported that following discussions with the Town Mayor, Chairman and Vice Chairman of the Special Projects Committee and the Chairman of the Finance Committee it had been agreed that the Town Council's proposed bid for the funding of the events be now submitted by the St Clears Community Association.

The St Clears Community Association had subsequently obtained costings for the proposed activities and had submitted a bid for funding to the Big Lottery Fund.

Members were advised that a formal request had been received from the Community Association for the Town Council to pledge their support for the events as at this stage there was no guarantee that the bid for funding would be successful.

Following a discussion it was agreed to recommend that in the event that grant aid is not achieved by the Community Association the Town Council would undertake to provide limited support based on the actual cost of the events.

It was noted that Bancyfelin Community Association proposed to arrange an event at Bancyfelin.

It was also agreed that the Town Council fund souvenir mementoes for children up to secondary school age in the Town Council area.

Councillor E H Eynon, Chairman of the Special Projects Committee volunteered to progress the matter.

Any Other Business

- i) The contents of the 2012 Audit Briefing received from BDO were noted.

ii) The Clerk reported for information that Councillor L L ap T Davies had provided notes following his attendance at the One Voice Wales Training Programme - Module 6 – Local Government Finance.

iii) The Chairman referred to his presentation relating to an overview of the 2012/13 budget at the Meet the Council Drop In Session to be held on 13th March 2012 and discussed the presentation with Members.

Meeting terminated at 9.00pm.