

St Clears Town Council

Minutes of the meeting of the Town Council held in the Cynin Room, Carmarthenshire Centre for Crafts, Pentre Road, St Clears on Tuesday 10th May 2011 immediately following the Annual Meeting

Present:

Councillors: T W Brown, C M Davies, L L ap T Davies, W E V J Davies, R G Edwards, E H Eynon, C J Jenkins, K A Major, S J Runnett, Mrs L M Owen and Mrs J S V Rees.
Also present County Councillor P M Hughes.

In the Chair - Councillor C M Davies (Town Mayor).

12. Apologies

Apologies were received from Councillor B J Jenkins.

13. Declarations of Interest

No declarations of interest were recorded at this stage.

14. Minutes

RESOLVED that the minutes of the Town Council meeting held on 20th April 2011 be confirmed and signed as a true record.

15. Clerk's Report

i) Welsh Assembly Government – St Clears Pembroke Dock Trunk Road (A477) (St Clears to Red Roses Improvement and De-Trunking) Order - Public Local Inquiry

Notes of Pre-Inquiry Meeting held on 19th April 2011.

If the Town Council wished to be represented by a spokesperson at the Inquiry it was necessary to complete a form and return it to WAG before 31st May 2011.

RESOLVED that the Town Mayor attend the Public Inquiry to represent the Town Council and to report that the Town Council support the proposals. The appropriate form to be completed accordingly and returned to WAG.

ii) Carmarthenshire County Council – Cefn Maes Site, St Clears

Request that the Town Council suggest a name for a terrace of 7 properties (plots 44 to 50). It is not possible to incorporate the numbering of these 7 properties into the existing numbering scheme as they are not accessed from Cefn Maes but from Llangynin Road. County Councillor P M Hughes reported that he had also been consulted regarding the request.

Following a discussion it was

RESOLVED that

- the Town Mayor and County Councillor P M Hughes consult with Ysgol Griffith Jones to request pupils to consider a name for the terrace
- the matter be discussed further at the June meeting of the Town Council.

iii) Zurich Insurance - Local Council Advisory Service

Details of annual health and safety seminar – Cardiff 7th July 2011.

iv) Carmarthenshire Tourist Association

Newsheets.

v) Welsh Game Fair – 18th and 19th June, Gelli Aur, Llandeilo
Newsletter.

vi) Publications

Clerks and Council Direct - May 2011 issue
Play for Wales –Spring 2011 issue

16. Finance Committee

Councillor R G Edwards reported on a meeting of the Finance Committee held on 3rd May 2011.

RESOLVED that the Report of the Finance Committee meeting held on 3rd May 2011 be accepted and the recommendations approved. (Appendix A attached).

17. Payments

RESOLVED that the following accounts be approved for payment as recommended by the Finance Committee:

- 102916 One Voice Wales - £130.00 – Delegates Fees (2) Re Annual Conference
(as agreed at the Town Council meeting held on 20th April 2011)
- 102917 Keith Jenkins – £177.90
(£71.16 – De-littering Car Park etc May 2011.
£106.74 – De-littering Skateboarding Area and Children’s Play Area April 2011)
- 102918 Lynn Bowen - £886.18 – Clerk’s Salary May 2011.
- 102919 Lynn Bowen – £173.16 - Telephone Calls and Postage for period 1.10.10 to 31.3.11
- 102920 Keith Jenkins - £130.00 – Erection and Collection of Market Stalls
- 102921 N and J James - £150.00 – Erection and Collection of Market Stalls

RESOLVED that the following additional payments be approved:

- 102922 Glyn Edwards Office Equipment Ltd - £11.39 - Photocopier charges
- 102923 Florabunda - £30.00 – Flowers

18. Correspondence

Members were advised that an E-Mail had been received from a local resident relating to anti social behaviour in St Clears.

The Clerk reported that following a discussion with the Town Mayor he had discussed the contents of the communication with the local Police and had forwarded them a copy together with a request that they respond directly to the resident.

The resident had been advised of the course of action.

RESOLVED that the Clerk’s actions be approved.

19. Motion for Debate at One Voice Wales Annual General Meeting

RESOLVED that the following motion be submitted to One Voice Wales for debate at the Annual General Meeting:

‘We, St. Clears Town Council, which has experienced many concerns regarding the Service which we have received from both WELSH WATER and our Local Planning Authority (Carmarthenshire Unitary Authority) hereby request UN LLAIS CYMRU to vehemently campaign to include Welsh Water as a Statutory Consultee with regard to all planning applications’.

Councillor L L ap T Davies to provide supporting documentation relating to the Motion.

20.RESOLVED that the remaining items on the Agenda be deferred to the next meeting of the Town Council.

Prior to closing the meeting the Town Mayor thanked the ladies who had prepared the buffet for the Civic Reception to follow.

Meeting terminated at 7.55pm

St Clears Town Council

**Minutes of a meeting of the Finance Committee held in the Mayor's Parlour
Carmarthenshire Centre for Crafts, Pentre Road, St Clears
on Tuesday 3rd May 2011 at 7.00 pm.**

Present: Councillors: R G Edwards, E H Eynon and K A Major.

In the Chair Councillor R G Edwards.

Apologies

Apologies were received from Councillors B J Jenkins and C M Davies (Town Mayor).

Declarations of Interest

No formal declarations of interest were recorded.

Budget Monitoring

Members were provided with the latest position relating to income and expenditure for the 2010/11 financial year together with the projected end of year spend.

It was noted that some invoices relating to the 2011/12 financial year were still outstanding.

Payments

It was agreed to recommend that the following accounts be approved for payment:

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Provision of additional CCTV Cameras

Members were reminded that full Council had referred this matter to the Finance Committee for consideration.

The Clerk provided members with estimated costs relating to the provision of additional CCTV Cameras.

It was noted that currently there was no funding allocated in the 2011/12 budget for the provision of additional cameras.

Following a discussion it was agreed to recommend:

- to request the Police for a written report detailing the need for additional cameras
- to make enquiries as to whether the Carmarthenshire Community Safety Partnership would be prepared to fund or make a contribution towards the funding of additional CCTV Cameras.

Financial Regulations

Following a review of the Town Council's Financial Regulations it was agreed to recommend:

- that the current Financial Regulations be approved with no amendments necessary
- that copies of the Financial Regulations be circulated to Members with a request that they avail themselves of their content.

Financial Assistance

Members were informed that requests for financial assistance had been received from the following organisations:

- Cylch Meithrin Bancyfelin
- Marie Curie Cancer Care – Carmarthenshire Nursing Appeal
- Cerebra
- Mencap Cymru
- Y Cardi Bach

It was agreed to recommend that the requests be considered along with others at the September 2011 meeting

Any Other Business

Insurance Policy

The Clerk reported for information that the Town Council's insurance policy would be due for renewal on 1st June 2011.

To date the renewal notice had not been received from the current insurers.

Communications had been received from other insurance companies offering their services and it was agreed to recommend that the Clerk obtain alternative quotations and report back.

Audit Briefing

The Clerk referred to the receipt from BDO of the Winter 2011 Audit Briefing.

It was agreed that copies of the document be provided for Members of the Finance Committee.

Internal Auditor

Members were informed that it had become necessary for the Town Council to appoint a new Internal Auditor as the existing Internal Auditor had confirmed that he was no longer available to undertake the work.

It was agreed to recommend that the Clerk make enquiries regarding the appointment of an Internal Auditor and report back.

It was agreed that the next meeting of the Finance Committee be held on 7th June 2011.

Meeting terminated at 8.30pm.