

St Clears Town Council

Minutes of the meeting of St Clears Town Council held in Meeting Room 1, the Gate, St Clears, on Tuesday 20th September 2016 at 7.00pm

Present: Councillors LL ap T Davies (Chair), Dr WEVJ Davies, RG Edwards, PM Hughes, KA Major, I McEwan, JSV Rees and PJ Rogers

99. Apologies

Apologies were received from Councillor CM Davies.

100. Personal Matters

The Chair congratulated Councillor RG Edwards on the marriage of his son Tom at the weekend. Councillor DR Philips and his wife were also congratulated on the birth of their son.

101. Declarations of Interest

No declarations of interest were made.

102. To confirm the minutes of the meeting of the Town Council held on 6th September 2016.

Councillor JSV Rees proposed that the minutes were a true record of the meeting and was seconded by Councillor RG Edwards. **RESOLVED that the minutes of the meeting of 6th September be approved as a true record.**

103. Matters Arising

Item 94. An update was requested on the status of the adoption of telephone kiosks. The Clerk informed Council that discussions were underway with BT but there was a query regarding the kiosk in Pwll Trap so the adoption was on hold until this matter was clarified.

104. County Councillor's Update

- i) The County Councillor reported that a disabled parking bay had been marked on the road outside no.8 Corvus Terrace, St Clears.
- ii) The continuing mess at the recycling point in St Clears car park was discussed. The options of placing a camera over the site were considered and it was agreed a mobile camera should be explored in the first instance.

105. Clerk's Report.

1. Carmarthenshire County Council.

(i) Planning Applications. W/34398 - CONVERSION OF 2NO BARNES TO HOLIDAY LET, BARNES ADJ OAKLANDS, GORS FARM, PWLL TRAP, ST CLEARS, SA33 4AX. RESOLVED that no objections be made to the application.

(ii) A number of consultation events that are due to take place over the next few weeks within key market towns in the County. Grŵp Cefn Gwlad, the

administrative body of the RDP LEADER programme for Carmarthenshire, has commissioned a study to investigate the potential of 'pop-up shop' initiatives within key market towns in rural Carmarthenshire. St Clears consultation event will be held on the **26th September** at the Gate between 10am and 6pm. **RESOLVED that a copy of the final report be obtained if possible.**

2. **One Voice Wales**

- (i) One Voice Wales Conference. **Saturday 1st October.**
- (ii) Advice to Community and Town Councils on Working with Young People.
- (iii) One Voice Wales AGM Motions 2016.

3. **Welsh Government**

- (i) Advertisements for public appointments in Wales. Vice President - National Library of Wales / Trustees - National Library of Wales. Trustees - National Museum Wales.
- (ii) The Welsh Government is currently working on ***Cymru'n Cofio Wales Remembers*** 1914-1918's *Programme 2017* and is appealing for events which could be featured in the publication. Deadline **1 December 2016.**
- (iii) Flood and Coastal Erosion Consultation. Views on key aspects of the new Flood and Coastal Erosion Committee to ensure that it can deliver on its aim of providing sound, accurate and representative advice to Welsh Ministers on all aspects of flood and coastal risk management. Closing date **3rd November 2016.**
- (iv) The Welsh Government is working on restructuring Planning Policy Wales so it fully considers and promotes the well-being goals set out in the Well-being of Future Generations (Wales) Act 2015. A short online questionnaire is available until Friday **30th September.**

4. **Wales Audit Office**

A consultation invites views and comments on the Wales Audit Office's proposals for, amongst other things: fee rates chargeable in the financial year 2017-18 for all audit work; fee scales for the audit of 2016-17 accounts of town and community councils. Closing date **23rd September 2016.**

5. **Hywel Dda Health Board**

Let's Talk Health. Workshop dates including **21 September 2016** at Ysgol Griffith Jones, St Clears at 6.30pm.

6. **Dyfed Powys Police and Crime Commissioner.**

Seeking views for the new Police and Crime Plan by **30th September.**

7. **Boundary Commission for Wales**

Commission has published its initial proposals for the changes to parliamentary constituencies in Wales. The report is available online

www.bcomm-wales.gov.uk . Representations should be made by **5th December 2016**.

106. Financial Report and update on 2015/16 external audit.

Members were provided with information relating to the expenditure for the period 1st April 2016 to 20th September 2016. **RESOLVED that the report be accepted by Council.** The Clerk updated the Council regarding the conclusions of the 2015/16 audit carried out by Grant Thornton and read the comments received. Council thanked the Clerk for her work to complete the audit. **RESOLVED that the notice of conclusion of audit be displayed in the notice board.**

107. Accounts for Payment

RESOLVED that the schedule of payments and bank reconciliation noted below be approved by Council:

| | | |
|---------------------------|------------------------|--------------------------|
| Reconciliation date: | | 20 September 2016 |
| STATEMENT BALANCES | | |
| Current Account | Community Account | 4,174.07 |
| Current Account | Business Saver Account | 38405.8 |
| BALANCES TOTALS | | 42,579.87 |
| Investment Account | | 57248.07 |
| RESERVES TOTALS | | 57248.07 |

| SCHEDULE OF PAYMENTS | | | 20 September 2016 | |
|-----------------------------|--------------------------------|-------------------------------------|--------------------------|--|
| Cheque/ BACS no. | Payee | Details | Cost (inc VAT) | |
| 103753 | HMRC | PAYE (Sept) | 571.52 | |
| 103754 | AEGON | Pension | 202.81 | |
| 103755 | One Voice Wales | AGM & Conference 2 delegates | 180.00 | |
| 103756 | Bowen & Weaving | Paper | 19.18 | |
| 103757 | Cash | Petty cash top up | 124.16 | |
| 103758 | Bancyfelin Senior Citizens | Community Events Chest donation | 100.00 | |
| 103759 | Carmarthen hire County Council | Lottery registration | 20.00 | |
| BACS 128 | Emma Smith | Salary | 1150.00 | |
| BACS 129 | Emma Smith | Reimbursement* | 28.55 | |
| BACS 130 | Jonathan Williams | Ground Maintenance | 480.00 | |
| BACS 131 | Jonathan Williams | Litter picking | 240.00 | |
| BACS 132 | Jonathan Williams | Relocation of heritage sign & stand | 78.00 | |

108. To adopt revised financial regulations

The Clerk explained the revisions which had been made to the document which mainly consisted of references to legislation, arrangements for the summer recess and other small amendments. Copies of the document had been circulated prior to the meeting. Council expressed their thanks to the Clerk and Councillors involved in revising the regulations. **RESOLVED that the revised financial regulations be approved and adopted.**

109. To discuss a Christmas event in St Clears.

The Clerk updated Council regarding arrangements made so far to provide Christmas lights. It was agreed that an event would be held on the 25th November 2016. **RESOLVED that a meeting be held on 4th October at 6.15pm to discuss the Christmas event.**

110. To receive an update on the Welfare Field.

Members of the Welfare Field sub-committee provided an update to members regarding the latest discussions about the Welfare Field noting an intention to meet with users and tenants in the coming weeks to discuss their use of the field / buildings. Councillor PM Hughes noted his wish to attend any future meetings. **RESOLVED that a report to Council would be provided and a meeting held to discuss the report on the first Tuesday in February.**

111. To consider the three vacant seats at Council

Council were informed that an expression of interest had been received but the Clerk had been unable to access the application prior to the meeting due to technical difficulties. **RESOLVED that the matter be referred to the meeting on the 4th October.**

112. Correspondence.

- i) Carmarthenshire County Council. Requesting more details in order to respond to a query sent by the Town Council regarding costs passed on to schools.
- ii) Senior Citizens Association Bancyfelin. Thank you to Council for the Community Events Chest donation.
- iii) Carmarthen County Council. Safe Routes to school application pack.
- iv) British Heart Foundation. Invitation to seminar for volunteers and supporters. 15th October at the Haliwell Centre, Carmarthen.
RESOLVED that the above correspondence be noted.

113. To receive reports from representatives on meeting of outside bodies, seminars etc.

- i) Councillor WEVJ requested that a response to Council's enquiry regarding the Osborne Committee be chased.
- ii) Councillor LL ap T Davies noted that he had attended an event with the Police and Crime Commissioner in Narberth. Councillor Davies had also attended the SLCC / OVW joint conference in the Liberty Stadium.

114. Town Mayor's Report on Engagements and the 'Drop In Session'

The Town Mayor reported on his attendance at events since May.

| <u>Date</u> | <u>Event</u> |
|-------------|--|
| 20.08.16 | St Clears & District Gardening Club Horticultural Show |
| 27.08.16 | Summer Fayre, St Cynin's Church. |
| 28.08.16 | TROTS 10k race |
| 16.09.16 | Royal British Legion St Clears – audio visual display of trip to Mametz. |

115. Any Other Business

- (i) Council requested that a letter be sent to St Clears Cycle Club to congratulate them on their recent achievement to cycle from Scotland to St Clears to raise money for a local boy undergoing treatment for cancer.
- (ii) Overgrowth around the bench at Dol y Felin was raised, the Clerk agreed to ask the grounds contractor to trim around the bench.
- (iii) The Clerk noted that she had enquired when the work to replace the windows at the guide hut would be completed. The builder had confirmed that the work would be completed before the winter.
- (iv) It was noted that the heritage panel sign had been repositioned on Peillac Way.
- (v) Councillor JSV Rees enquired if Council could get involved in Christmas in Verse. It was agreed that the matter could be raised as correspondence in the next meeting.

Meeting terminated at 20.38