

## St Clears Town Council

### Minutes of the meeting of St Clears Town Council held in Meeting Room 1, the Gate, St Clears, on Tuesday 19<sup>th</sup> September 2017 at 6.45pm

**Present:** Councillors Tracy Austin-Brydon, LL ap T Davies, Dr WEVJ Davies, RG Edwards, I Price, JSV Rees (Chair), and County Councillor PM Hughes (Item 83 onwards).

*Observing: Mr Ian Richards.*

- 72. To receive a presentation from Inspector James Davies regarding automatic number plate recognition cameras.**  
Inspector Davies addressed Council and informed them of the position of two automatic number plate recognition cameras that had been installed in the Council area. The cameras were there to assist with a variety of matters across the UK such as uninsured vehicles, stolen vehicles and missing people. The information collected would be stored for a short time and then deleted. The cameras were also capable of measuring traffic volume per hour / day / week.
- 73. To receive a presentation on Wi-fi Towns from Owen Phillips, Digital Coordinator Officer, Carmarthenshire County Council.**  
Mr Phillips thanked Council for the invitation to come and speak about the Wi-fi Towns initiative in the County. Mr Phillips explained the aims of the project and the requirements to set up wi-fi facilities in St Clears. The wi-fi would not only provide a facility for the public but would also provide opportunities to learn more about visitors to the town and promote the town as a tourist and business / retail centre. The presentation received a positive response from Council and they noted their wish to be involved in the project. **RESOLVED that a letter of support be sent to the Digital Co-ordinator at the County Council noting the Town Council's support and wish to be part of the initiative.**
- 74. Apologies**  
Apologies were received from Councillors CM Davies, KA Major and PJ Rogers.
- 75. Personal Matters**  
The Chair congratulated Councillor LL ap T Davies on the good news regarding his health. Council requested that letters of congratulations be sent to the organisers of a recent jazz evening in the school and to the organisers of a fundraising family fun day.
- 76. Declarations of Interest.**  
No declarations were made.
- 77. To confirm the minutes of the meeting of the Town Council held on the 18th July 2017.**  
Councillor WEVJ Davies proposed that the minutes were a true record of the meeting and was seconded by Councillor LL ap T Davies. **RESOLVED that**

**with the noted amendment that the minutes of the meetings held on the 18<sup>th</sup> July 2017 be approved as an accurate record.**

**78. Matters arising (exchange of information only)**

No matters arising.

*The Chair deferred the next item 'To receive the County Councillor's update' as Councillor Hughes had noted that he would be late to the meeting.*

**79. To receive the Clerk's report.**

**1) Welsh Government**

- (i) Consultation on the Welsh Revenue Authority having access to criminal powers. This is a 12-week consultation ending on 2 October 2017. The consultation document is available here:  
<https://consultations.gov.wales/consultations/welsh-revenue-authority-powers-tackle-tax-crime>
- (ii) Consultation on Electoral Reform, closing date 10<sup>th</sup> October. Change include giving the vote to 16 and 17 year olds, everyone who is legally living in Wales having the right to vote and government agencies being able to register people to vote. Other proposals include online voting and using other places such as supermarkets rather than polling stations for voting.  
<https://consultations.gov.wales/consultations/electoral-reform-local-government-wales>
- (iii) Services fit for the future. We are consulting on proposals to:
- strengthen leadership in NHS organisations
  - introduce new duties of quality and openness
  - strengthen the voice of citizens in the way health and social care is planned and provided
  - design a clearer process for service change plans
  - improve the legal framework for the inspection and regulation of health services
  - establish a new independent body for patient voice and regulation and inspection.

We are running informal focus group events to get the opinions of service users. They will be suitable for ages 14+ and last 3 hours. If you are interested in attending, please email: [hello@noreenblanluet.co.uk](mailto:hello@noreenblanluet.co.uk)  
Closing date 29<sup>th</sup> September.

**2) Carmarthenshire County Council.**

- (i) Planning application W/36134. CHANGE OF USE from a warehouse to a mixed use warehouse, business and general industrial. **RESOLVED that no objections be made.**
- (ii) Stuart Willis re: W/35461 (Bancyfelin). The application is due to be presented to the Planning Committee on Thursday 21<sup>st</sup> September. The recommendation and full report is available on the Authority's website.

3) **One Voice Wales**

- (iii) The 13th Conference and Annual General Meeting of One Voice Wales will be held on Saturday 30th September 2017 at the Royal Welsh Showground, Llanelwedd, Builth Wells, LD2 3SY  
The Minister Mark Drakeford will be the key note speaker and will update on developments relating to Local Government Reform for the sector.
- (iv) REFORM OF DATA PROTECTION LEGISLATION, May 2018.

Important information on changes to the data protection legislation which Council need to be aware of and plan accordingly. A number of seminars will be happening around Wales on this topic and details will be published in due course.

4) **Dyfed Powys Police and Crime Commissioner**

A Working Together for Safer Communities Roadshow Event in Dyfed-Powys will be held in Police HQ on Friday the 15th of September, 10:30am to 1pm.

The Roadshow will be an opportunity to state Welsh Government's vision for Community Safety Partnerships in Wales, and to present their draft review recommendations in response to the Wales Audit Office report on community safety provision in Wales.

5) **Local Democracy and Boundary Commission for Wales**

The Commission will be undertaking a review of the electoral arrangements for the County of Carmarthenshire with a view to considering future proposals.

A representative of Council is invited to attend a presentation which will explain the review process. It will be held on the 20<sup>th</sup> September in County Hall at 5.30pm.

6) **Path to the underpass at the car park**

A site meeting was held on the 4<sup>th</sup> September between members of the Environment Committee, Carmarthenshire County Council and South Wales Trunk Rd Agency. The Trunk Rd Agency confirmed they are willing to include the construction of a new tarmac shared use path along the line of the existing stone footpath from the car park to the underpass as part of a SWTRA scheme. They are seeking permission from Council to carry out the work on the land. Councillor LL ap T Davies proposed that Council agree to the work and was seconded by Councillor T Austin-Brydon. **RESOLVED that work to improve the path from the underpass of the A40 to the car park be approved.**

80. **To receive the financial report and conclusion of audit update.**

The Clerk presented Council with the financial report detailing expenditure against budgetary areas since April 2017. **RESOLVED that the report be approved by Council.** The Clerk also reported to Council that the external audit had been completed and Council had been issued with an unqualified

audit report with one minor 'other matter' for consideration which was reported to Council. Council thanked the Clerk for her work to complete the audit successfully. **RESOLVED that the audit report be received and the completion of audit notice be displayed in the noticeboard.**

81. To approve accounts for payment.

**RESOLVED that the schedules of payments and bank reconciliation noted below be approved by Council:**

Reconciliation date:		19th September 2017		
<b>STATEMENT BALANCES</b>				
Current Account	Community Account		7,601.40	
Current Account	Business Saver Account		45424.06	
<b>BALANCES TOTALS</b>			<b>53,025.46</b>	
Investment Account			57255.21	
<b>RESERVES TOTALS</b>			<b>57255.21</b>	
<b>SCHEDULE OF PAYMENTS</b>		<b>19 September 2017</b>		
	Cheque/ BACS no.	Payee	Details	Cost (inc VAT) £
	103802	AEGON	Pension (E S - Aug & Sept)	415.96
	103803	Cash	Petty cash top up	125.58
	103804	Ysgol Bancyfelin PTFA	Community Events Chest donation	183
	103805	Lewis & Lewis	Unpaid Ath Assoc Legal Fees	58.11
	103806	BT Payphones	Bancyfelin kiosk adoption	1.00
	103807	Simon Jones	Leaflets & Pop Ups 50%	137.5
	BACS 210	Emma Smith	Salary (September)	
	BACS 211	HMRC	PAYE (September)	585.34
	BACS 212	Jonathan Williams	Grounds Maintenance and delittering	672.00
	BACS 213	Jonathan Williams	Welfare Field Maintenance	278.40
	BACS 214	Jonathan Williams	Securing hanging baskets	102.00
	BACS 215	Camarthenshire County Council	Playground inspections 2016/17	1584.00
	BACS 216	Camarthenshire County Council	Skatepark inspections 2016/17	1584.00
	BACS 217	Emma Smith	Reimbursement	115.05

82. To receive the Committee reports (i) Environment Committee (ii) Community, Finance and General-Purpose Committee (iii) Welfare Field Sub-Committee.

Environment Committee. Councillor JSV Rees noted that the children who had taken part in the Best Garden Competition would be invited to the Civic Service to receive their trophies and medals. **RESOLVED that the report be accepted and the recommendations be approved by Council.**

(i) Community, Finance and General-Purpose Committee.

Councillor RG Edwards, Chair of Committee sought Council's approval for the recommendations made by Committee, including approval of the 3-year Christmas lights contract and approval of the employment policy and grant awarding policy for Council. **RESOLVED that the report be accepted and the recommendations be approved by Council.**

- (ii) Welfare Field Sub-Committee. It was noted that the sub-committee hoped to be in a position to bring a hire contract to Council for approval during October.
- 83. To receive the County Councillor's update.**
- (i) County Councillor PM Hughes noted his intention to ask for a site visit as part of the discussion surrounding planning application **W/35461** at Bancyfelin.
  - (ii) Speeding on Tenby Rd was raised with the County Councillor who noted that there had been difficulty getting VA signs erected and finding a site which met the risk assessment requirements for a mobile speed camera or for cars to be pulled over.
  - (iii) The Carmarthen Journal had recently included coverage of enforcement by dog wardens in the area which is hoped would be a deterrent to further dog fouling problems.
- 84. To approve the disposal of assets as identified by Council committees**  
The Clerk sought authorisation from Council for the disposal of assets written off by committees. **RESOLVED that the disposal of assets, as identified by committee be approved and the forms signed by the Chair and RFO.**
- 85. To consider an application to the Community Events Chest.**  
The application had been referred from committee to council pending the receipt of further documentation to support the application. The application was from Ysgol Bancyfelin Parents, Friends and Teachers Association. As a school governor, Councillor RG Edwards declared an interest at this point and withdrew from the discussion. The application was considered and Councillor I Price proposed that £183 be awarded and was seconded by Councillor LL ap T Davies. **RESOLVED that Ysgol Bancyfelin PTFA be awarded £183 for their afternoon tea and danceathon fundraising event.**
- 86. To consider a quotation for leaflets and pop ups for Council.**  
A quotation had been received from a St Clears based printers for the preparation and printing of leaflets and two pop-up banners. **RESOLVED that the Clerk proceed to order 1000 leaflets and 2 pop-ups and a cheque for 50% of the total price be added to the schedule of payments. (£137.50).**
- 87. Correspondence**
- i. Mrs Nancy Jenkins re: the overgrown area around the doctors' surgery. **RESOLVED that the matter be referred to the Environment Committee.**
  - ii. Dyfed Powys Police and Crime Commissioner. Correspondence noting the intention to sell the old police station and inviting comments from Council. **RESOLVED that no comments be made.**
  - iii. BT Payphones. Contract for the adoption of the telephone kiosk in Bancyfelin. **RESOLVED that a cheque for £1 be added to the schedule to complete the previously approved adoption of the kiosk.**
- 88. To consider the three vacant seats at Council.**

Mr Ian Richards who had been observing the meeting expressed his wish to be co-opted to Council. Council requested that he write to the Clerk noting his wish to be co-opted and that he attend the Council meeting in October where he could be formally co-opted on the vote of members present.

**89. To receive reports from representatives on meeting of outside bodies, seminars etc.**

- (i) Councillor RG Edwards had attended a meeting hosted by the Police and Crime Commissioner regarding a community safety strategy for Wales.
- (ii) Councillor JSV Rees had attended Code of Conduct Training and noted an interesting option to have youth representatives on Council as extra numbers. Such members would not have voting rights but would offer a younger person's perspective to Council.

**90. To receive the Town Mayor's Report on civic events, engagements etc.**

Since the last meeting, the Mayor had attended:

- Ysgol Griffith Jones leavers service.
- Whitland Carnival
- Bosworth Day at St Peter's Church, Carmarthen.
- Horticultural Show at Ysgol Griffith Jones.
- TROT's 10k race.
- St Clears Twinning Association BBQ.
- Future links with businesses presentation.
- Launch of 'Perthyn' exhibition by Siân Bowi and launch of re-furnished conference rooms at the Gate.
- Opening of the community fun day at the Welfare Field.

**91. Any Other Business (exchange of information only).**

None.

**Meeting terminated at 21:30**