

St Clears Town Council

Minutes of the meeting of St Clears Town Council held in Meeting Room 1, the Gate, St Clears, on Tuesday 17th October 2017 at 7pm

Present: CM Davies, LL ap T Davies, Dr WEVJ Davies, RG Edwards, I Price (Item 97 onwards), JSV Rees (Chair), I Richards, PJ Rogers and County Councillor PM Hughes.

92. To consider applications for co-option to Council.

An application from Mr Ian Richards, 2 Pen-y-ffordd, St Clears was read to Council. The application was discussed and Councillor WEVJ Davies proposed that the application be accepted and Mr Richards be co-opted to Council. The motion was seconded by Councillor LL ap T Davies. **RESOLVED that Mr Ian Richards be co-opted to the Llanfihangel Abercowin ward of Council.**

The Chair welcomed Mr Ian Richards to the room and to Mr Richards signed the statutory declaration of acceptance of office before council.

93. Apologies

Apologies were received from Councillors Tracy Austin-Brydon and Keith Major.

94. Personal Matters

The Mayor thanked all of those who attended and contributed to the successful Civic Service event, the day had gone well. Councillor Dr WEVJ congratulated the Mayor on a wonderful event.

95. Declarations of Interest.

No declarations were made.

96. To confirm the minutes of the meeting of the Town Council held on the 19th September 2017.

Councillor RG Edwards proposed that the minutes were a true record of the meeting and was seconded by Councillor Dr WEVJ Davies. **RESOLVED that the minutes of the meetings held on the 19th September 2017 be approved as an accurate record.**

Councillor I Price arrived at this point.

97. Matters arising (exchange of information only)

Item 81 – The Clerk noted that cheque 103807 had been cancelled as the order for leaflets hadn't gone ahead.

Item 83(i) – The site meeting regarding planning application W/35461 at Bancyfelin had been held. The application for planning had been approved by the County with some attached conditions regarding drainage in the area.

Item 87(ii) – Members requested that a letter be sent to the Police and Crime Commissioner to seek a contribution to the CCTV upgrade from the sale of the old police station.

98. **To receive the County Councillor's update**

The County Councillor noted the following updates:

- (i) The planning application W/35461 for the construction of 30 houses at Bancyfelin had been passed subject to drainage conditions. Councillor RG Edwards enquired if any information had been received about the water drainage. Councillor Hughes reported that nothing was available as yet but the matter would be chased.
- (ii) There was some publicity currently being prepared by the County Council about the enforcement to prevent dog fouling.
- (iii) Progress had been made on Llangynin Rd to implement speed enforcement measures. Residents would need to request enforcement in sufficient numbers and facilitate the parking of the mobile speed camera unit.

99. **To receive the Clerk's report.**

1) Welsh Government

- (i) Independent Review Panel. An Independent Review Panel has been set up to consider the future role of Community and Town Councils. The review will:
 - explore the potential role of local government below Local Authority councils, drawing on best practice
 - define the most appropriate model(s)/structure(s) to deliver this role
 - consider how these models and structures should be applied across Wales.

This will include consideration of any situations in which they would not be necessary or appropriate. The review is expected to take around a year. The Panel are keen to hear all views – from Community and Town Councils themselves, from the communities they serve, from the people they work with, from areas that have councils and areas that don't. They want your thoughts on:

- What should Community and Town Councils be responsible for?
- How should they operate?
- What's standing in their way to deliver for the local community?
- How do councils ensure they best represent their local community?

Views to be received by the early part of 2018.

- (ii) The Independent Remuneration Panel draft Annual Report 2018/19 has now been published for consultation and is available on its website through the related link on the right hand side of this web page: <http://gov.wales/irpwsb/home/publication-reports/financial-year-2018-19/?lang=en>
Section 13 relates specifically to Community and Town Councils. Any comments you may have on the draft should be sent to IRPMailbox@gov.wales by **29th November**.

2) Carmarthenshire County Council.

- (i) Actif Carmarthenshire Sports Awards. Nominate your local sporting hero Do you know an individual, coach, volunteer, club or school who has demonstrated outstanding sporting achievements? Make sure that their efforts are recognised by nominating them for an award. Those eligible for an award must either have been born in the County, be currently resident in the County or be representing a County Club or School. The categories are - Sports Personality of the Year, Young Sportsman and Sportswoman of the Year, Disabled Sportsman and Sportswoman of the Year, High Performance Sports Coach of the Year, Community Sports Coach of the Year, Sports Volunteer of the Year, Young Sports Volunteer of the Year, Team of the Year, Young Team of the Year and the Ryan Jones Memorial Award for Outstanding Service to Sport. **Closing date 25th November.**
- (ii) Parking Services – Free parking days. Are there any days which Council would wish to offer free parking in St Clears in the coming months? An application can be submitted to the County. **RESOLVED that the 11th November and the four Fridays in December before Christmas be requested.**
- (iii) Carmarthenshire County Council is looking for two Community representatives to sit on Carmarthenshire's Admission Forum. Closing date for nominations is Friday 3rd November 2017.

3) Local Democracy and Boundary Commission for Wales

The Local Democracy and Boundary Commission for Wales has provided updated guidance on the conduct of community reviews by principal councils to support greater consistency in the way community reviews are conducted. Before publishing the guidance, the Commission is providing a draft of the document for consultation. Closing date for comments **21 December 2017.** The Commission would welcome your views on the draft guidance.

4) Breast Screening Mobile Site

An application has been sent to the County Council to site the Breast Screening Mobile at Pentre Road Car Park, St Clears between end of Feb 2018 and end of April 2018. More specific dates will be confirmed nearer the time.

5) Funfair at St Clears

An application has been received by the County Council to hold the annual St Clears Funfair at the car park. Dates: Monday 16th Oct to set up. Opening Thursday 18th October until Saturday 21st October, vacating the site on Sunday 22nd October.

6) Leaflets and pop up banners

The Town Council leaflets and pop up banners have been produced and were used in the Mayor's Civic Service. The leaflets will now be distributed at events and public meeting as well as being available in key public locations.

100. To receive the financial report.

The Clerk presented Council with the financial report detailing expenditure against budgetary areas since April 2017. **RESOLVED that the report be approved by Council.**

101. To approve accounts for payment.

RESOLVED that the schedules of payments and bank reconciliation noted below be approved by Council:

Reconciliation date:		17-Oct-2017
STATEMENT BALANCES		
Current Account	Community Account	4,581.84
Current Account	Business Saver Account	41034.06
BALANCES TOTALS		45,615.90
Investment Account		57255.21
RESERVES TOTALS		57255.21

LIST OF PAYMENTS		17 October 2017	
Cheque/ BACS no.	Payee	Details	Cost (inc VAT) £
103808	AEGON	Pension (ES - Aug & Sept)	207.98
103809	DG Williams	Painting of Rebecca Gate and Boar	370.00
103810	ProPrint	Leaflets and Pop up banners	370.00
103811	Cllr Keith Major	Reimbursement (trophies & medals)	34.38
103812	St Clears & District Comm Assoc	Community Events Chest	300.00
103813	Cylch Meithrin Sancler	Community Events Chest	50.00
BACS 218	Emma Smith	Salary (September)	
BACS 219	HMRC	PAYE (September)	585.14
BACS 220	Jonathan Williams	Grounds Maintenance and delittering	672.00
BACS 221	Jonathan Williams	Welfare Field Maintenance	278.40
BACS 222	Carmarthenshire County Council	Rent (Apr-Sep17)	750.00
BACS 223	One Voice Wales	Code of Conduct Training (JR)	40.00
BACS 224	Emma Smith	Reimbursement*	36.20

102. To receive the Committee reports (i) Environment Committee (ii) Community, Finance and General-Purpose Committee (iii) Welfare Field Sub-Committee.

Environment Committee. Councillor PJ Rogers, Chair of Committee led the discussion on the Environment Committee's report. Councillor Rogers highlighted that there was still a problem with receiving inspection reports for the skate and play parks. Cllr Rogers also noted that more detail was being sought regarding access to the quayside at Manordaf.

Community, Finance and General-Purpose Committee. Councillor RG Edwards, Chair of Committee, sought Council's approvals for the recommendations in the committee report regarding the CCTV upgrade. Councillor I Price proposed that Council approve the recommendation to upgrade the CCTV as recommended and was seconded by Councillor PJ Rogers. **RESOLVED that the CCTV upgrade go ahead as recommended by committee.** Council were also asked to consider the recommendation to upgrade the website. Councillor LL ap T Davies proposed that the

recommendation to upgrade the website be approved by Council and was seconded by Councillor I Price. **RESOLVED that the website be upgraded as recommended by committee and detailed by the web design company.** *Councillor CM Davies declared an interest in this item due to recommendation for a donation from the Community Events Chest to the St Clears & District Community Association, of which he is Chair.*

103. **To consider a licence agreement for the Welfare Field.**
As the paperwork was still outstanding from the solicitor, the matter was deferred to the next meeting.
104. **To consider a five-year plan for Council and to review the plan for 2017/18.**
Council welcomed the five-year plan but requested the following amendments prior to approval. (i) A subset of bullets under the actions to note progress to date, these would be regularly updated to keep the document live. (ii) cost as much of the work / targets as possible so the document could be used to inform budget discussions. The document was referred to the next meeting.
105. **To receive an update on the arrangements for the Christmas Event.**
The Clerk provided an update on progress with the preparations for the Christmas event. **RESOLVED that the purchase of a gazebo and flyers / posters for the Christmas event be approved.**
106. **Correspondence (exchange of information only).**
- i. St Clears AFC (Juniors). Problems with dog fouling on the Welfare Field.
RESOLVED that the matter be referred to the Environment Committee.
107. **To receive reports from representatives on meeting of outside bodies, seminars etc.**
- (i) Councillor RG Edwards had attended a Governors meeting at Ysgol Bancyfelin. The school had been formally told that the path leading to the new development, through the school grounds had been approved, after planning permission had been granted.
- (ii) Councillor JSV Rees had attended an Ageing in Wales event and also a Local Boundary Commission and Services for the Future (NHS) engagement events.
108. **To receive the Town Mayor's Report on civic events, engagements etc.**
Since the last meeting, the Mayor had attended:
- New fitness room launch at Llety Cynin
 - Macmillan coffee morning
 - Derllys Golf Club at Bancyfelin – hole sponsor.
 - Portreeve's breakfast
 - Mayor's Civic Service.
109. **Any Other Business (exchange of information only).**
- (i) The dates for the January meetings were confirmed as follows:

9th: Committees

23rd: Full Council

- (ii) Cllr Irfon Price queried if there had been an update regarding the reopening of the railway station.
- (iii) Cllr I Richards raised the graffiti in the skate park area and the possibility of a graffiti profile. RESOLVED that the matter be referred to the Environment Committee.
- (iv) Cllr JSV Rees noted she would be pursuing her identity agenda over the coming weeks through meeting with the press to try and raise the profile of St Clears.
- (v) The awards for the Best Gardening Competition and the Best Decorated Premises would be held on the 30th January.
- (vi) The Royal British Legion St Clears branch would like to show Council DVD of the Mametz trip to thank council for the contribution to the trip.

Meeting terminated 20:53