

St Clears Town Council

Minutes of the meeting of St Clears Town Council held in Meeting Room 1, the Gate, St Clears, on Tuesday 15th March 2016 at 7.30pm

Present: Councillors CM Davies (Chair), LL ap T Davies, Dr WEVJ Davies, RG Edwards, M Galvin, DR Phillips, JSV Rees, PJ Rogers

155. Prior to the start of formal business, Council received a presentation by Marcia Vale, representing the Alzheimer's Society. Marcia explained that her role to make communities more understanding and supportive of people with dementia. A discussion was held about how the community could support people with dementia. Council agreed that there was potential to hold a 'Dementia Friends' session led by Marcia and get local businesses involved to increase understanding. Marcia also explained how it was possible to go on and be an official dementia friendly community. Council would also consider setting up a sub-committee to lead on this matter.

156. Apologies

Apologies for absence were received from Councillors K Major and I Price.

157. Personal Matters

The Chair expressed his sadness at the news that Councillor Keith Major's mother had passed away recently. He invited Council to stand in silence for a minute as a mark of respect.

158. Declarations of Interest

Councillor CM Davies in regard to item 164 below. DR Phillips in regard to item 165.

159. To confirm the minutes of the meeting of the Town Council held on 16th February 2016.

Councillor WEVJ Davies proposed that the minutes were a true record and was seconded by Councillor JSV Rees. **RESOLVED that the minutes of the meeting of the Town Council held on 16th February 2016 be signed as a correct record.**

160. Matters Arising

Item 143. It was noted that notices had been published on Ostrey Hill regarding speeding and that it also covered Llangynin Rd.

161. County Councillor's Update

Councillor PM Hughes was not at the meeting to provide an update. Councillor JSV Rees noted that a site meeting regarding the pinch point outside the Factory Shop in St Clears had taken place. The recommendation following the site meeting was that the parking bays be curtailed nearly as far as the chip shop to alleviate the problem.

Councillor RG Edwards updated Council on his meeting with John McEvoy from the County Council regarding speeding in Bancyfelin. Testing will be undertaken to monitor the situation.

162. Clerk's Report

Carmarthenshire County Council.

1. **Carmarthenshire County Council.**

- i) Planning applications – **W/33498**. Cert of Lawfulness – Existing. CLEUD - EXISTING USE OF 10 YEARS CONTINUOUS USE OF SHED FOR BUILDERS STORAGE WITH ASSOCIATED ADJACENT PARKING/TURNING AREA & YARD. LAND ADJACENT TO, SAVOY COUNTRY INN, ST CLEARS, CARMARTHEN, SA33 4JP. **Council noted no objections or comments.**
- ii) Consultation on Draft Supplementary Planning Guidance. Draft documents can be found on the County Council's website. Response due by 8th April 2016. When approved they will represent a material consideration in the determination of any planning applications. 1. Archaeology and Development. 2. Leisure and Open Space Requirements for New Developments. 3. Nature Conservation and Biodiversity 4. Placemaking and Design. 5. Rural Development.

2. **One Voice Wales.**

The Boundary Commission for Wales, together with the other UK Boundary Commissions, have announced the number of constituencies for each part of the UK and the electoral quota to be used for the forthcoming review of Parliamentary constituencies, in accordance with the Parliamentary Voting System and Constituencies Act 2011. The current recommendation for Wales see a reduction from 40 to 29 constituencies for the 2020 Westminster elections. For more information, please visit the website at www.bcomm-wales.gov.uk/2018-review.

3. **Welsh Government**

The Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016. Councils have until **the 26th July** to approve a revised code of conduct but it is suggested that Councils do so at their annual meetings. The Clerk agreed to present a draft to the April meeting with a view to adopting the revised code at the meeting in May.

4. **Independent Remuneration Panel Wales**

Annual report which notes several amendments to the remuneration framework at it applies to community councils. Determinations 48 to 54 are permissive powers, each of which requires a formal decision by each community or town council. Where a community or a town council does make such a decision, it must apply to all its members at the levels determined by the Panel. An individual member may make a personal decision to elect to forgo part or all of the entitlement to any of these allowances by giving notice in writing to the proper officer of the council.

This item will be presented for discussion at the April meeting of Council.

5. **Website.**

Work has started on populating the calendar section of the website. If you have any events to add, please contact the Clerk. Please spread the word.

6. **SLCC meeting.**

A meeting of the West Wales Branch of the SLCC was held on 5th March at Llety Cynin. The meeting was an opportunity to gain lots of useful information about changes in the sector, changes to audit arrangements, revision of remuneration of members and more. Most of the information is either shared here or later on the meeting agenda.

7. **Angela Burns AM.** On the 21st March the Assembly Member will be meeting with Ed Hunt, Programme Director of Superfast Cymru and the meeting will be taking place at 6.30pm at **The Regency Hall, Saundersfoot**. Members are invited to join the meeting.
8. **Spinal Injuries Association.**
Hold a Great British Fish and Chip supper to help rebuild lives after spinal cord injury. Friday 20th May 2016. Visit www.siafishandchips.co.uk
9. **Tower Mint Ltd.**
HM Queen Elizabeth II 90th Birthday Commemorative Medal for Schools and Councils. Opportunity to order more medals at £1.99 each. Minimum order 50 units or a £10 admin fee is applied to orders between 10 and 49.
10. **Simon Hart MP**
Mr Hart has a meeting arranged with BT regarding the roll out of Superfast Broadband across the constituency. The letter is an invitation to attend the meeting which will be held on Wednesday 6th April at Whitland Memorial Hall at 6pm. Attendance must be confirmed.
11. **Landsker Business Solutions**
The Welsh Historic Gardens Trust is working in Partnership with Carmarthenshire County Council and the Church in Wales to develop the Tywi Gateway at the historic Bishops Park, Abergwili. The site is in the ownership of Carmarthenshire County Council, where Carmarthenshire County Museum is located. The Tywi Gateway Project plans to conserve and revitalise the historic Park and thereby increase its attraction to the general public, local clubs and societies and schools.
There is a simple survey which will take approximately 5-6 minutes, to complete. It can be completed online at <https://landskerbusinesssolutions.typeform.com/to/FGlna1> via Facebook at www.facebook.com/Landsker/ or on paper. Alternatively, you can complete the survey over the telephone. We ask that all paper surveys be returned to Landsker Business Solutions by 1st April 2016.

163. Financial Report

Members were provided with information relating to the expenditure for the period 1st April 2015 to 15th March 2016. **RESOLVED that the report be accepted by Council**

164. To receive reports of the committee meetings held on 1st March 2016.

a) Environment Committee

Councillor DR Phillips who chaired the March meeting of committee in the absence

of Cllr JSV Rees reported on the meeting held on 1st March outlining the issues for discussion and each of the recommendations for adoption. **(i) RESOLVED that the land around the pumping station be referred to the Environment Committee.**
(ii) RESOLVED that the report be received and the recommendations adopted.

b) Planning and Communities Committee

Councillor PJ Rogers, Committee Chair reported on the meeting of Committee held on 1st March 2016. It was noted that the builder was ready to go ahead with the required work on the Guide Hut.

Councillor CM Davies declared an interest with regard to a recommendation to award money to St Clears & District Community Association from the Community Events Chest due to his role as Chair of the Association. **RESOLVED that the report be received and the recommendations adopted**

c) Finance and General Purposes Committee

Councillor RG Edwards reported on the meeting of the Committee held on 1st March 2016. **RESOLVED that the report be received and the recommendations adopted.**

165. Accounts for Payment

Councillor DR Phillips declared an interest in the payment schedule which included a payment to his business 'Insignia Technology Systems'.

RESOLVED that the schedule of payment and bank reconciliation noted below be approved by Council:

103714	CL Hussell	Marquee Storage Nov 15 - Jan 16	195.00
103715	HMRC	PAYE (March)	628.63
103716	Black Lion Hotel	Bus shelter rental	52.00
103717	Terry Jones	Bus shelter cleaning Bancyfelin	72.00
103718	Royal British Legion St Clears	Community Events Chest donation	300.00
103719	St Clears & District Comm Assoc	Community Events Chest donation	314.84
103720	AEGON	Pension (ES) (March)	195.64
BACS 087	Emma Smith	Salary (March)	
BACS 089	Carmarthenshire County Council	Footway Lighting Charges	8130.24
BACS 090	Insignia Technology Systems	Laptop and accessories	561.60
BACS 091	Emma Smith	Reimbursement*	9.80
BACS 092	J N Williams Ground Maintenance	Litterpicking (Feb)	120.00
BACS 093	J N Williams Ground Maintenance	Grounds Maintenance (Feb)	420.00
BACS 094	J N Williams Ground Maintenance	Supply of 5 wooden planters	570.00

Reconciliation date:	15 March 2016
STATEMENT BALANCES	
Current Account	Community Account
	22,637.77

Current Account	Business Saver Account	10908.26
BALANCES TOTALS		33,546.03
Investment Account		57233.80
RESERVES TOTALS		57233.80

166. To consider the terms of reference for the internal audit.

The Clerk outlined the new expectations upon Community Councils for the external audit which included increased scrutiny of the arrangements for the internal audit. The matter was discussed and it was agreed to revisit the matter during April or May.

RESOLVED that the internal and external audit be considered further at the April or May meeting of Council.

167. Correspondence

The meeting noted the following items of correspondence received:

1) Dyfed Powys Police and Crime Commissioner. Council noted the reply to their letter to the commissioner and requested that another letter be sent to clarify some of the details.

RESOLVED that the Clerk respond to request an answer to some of the original questions and details of locations considered in St Clears.

2) Clerk to Laugharne Township. The Clerk at Laugharne contacted Council to seek an opinion regarding the continuation of Joint Council meetings with the other member councils in the area. **RESOLVED that the Clerk replies to note Council's wish to continue the meetings.**

3) Gary Price, St Clears Leisure Centre. Request for a meeting regarding the Welfare Field. **RESOLVED that a meeting be held on the 19th April at 5.30pm.**

168. To consider the provision of CCTV.

Council recognised that they needed to come to a view on how Council progresses regarding its provision of CCTV. Following a discussion it was agreed that the provision of CCTV could form part of the planned community survey. Council agreed that time needed to be set aside in order to prepare the survey. **RESOLVED that the first Tuesday in May be set aside for the committee meetings to discuss the community survey.**

169. To consider nominations for the Eric Raymond Junior and Senior award and the Community Service award.

RESOLVED that the following individuals be awarded:

- 1) Eric Raymond Junior award – Daniel Evans for achievements in rugby.
- 2) Eric Raymond Senior award – Mark Oriel for achievements in cycling.
- 3) Community Service Award – Wyn Jones for generous support of community events and support to the elderly in the community.
- 4) Community Service Award – Beti-Wyn James for varied and continuous service to the community in numerous areas over many years.

170. To consider the two vacant seat in the Llanfihangel Abercowin ward.

The Clerk reported that no expressions of interest had been forthcoming to fill by co-option the casual vacancies on the Llanfihangel Abercowin Ward.

RESOLVED that Council's contact list of organisations be approached for expressions of interest and consideration be given to how other groups can be reached.

171. To receive reports from representatives on meeting of outside bodies, seminars etc.

Councillor JSV Rees reported that she had attended a planning for events seminar at the Botanical Garden in Llanarthne where two events were showcased and information shared on event safety planning and pooling of resources amongst other matters.

Councillor RG Edwards noted that the discussions were still ongoing regarding a head for Bancyfelin Primary School and there were some hopeful signs.

172. Town Mayor's Report on Engagements and the 'Drop In Session'

Meet the Mayor – the Mayor noted that these sessions had ceased due to lack of interest.

The Mayor also updated Council on the visit of Helen and Gail Thomas from Perth in Western Australia who had published a book about their ancestors in the area. Their visit had included a walk along the Heritage Trail and a book launch / photo with the Mayor.

173. Any Other Business

Councillor PJ Rogers noted that the WI would be meeting on the first Tuesday evening of the month at the Gate and as such would be there at the same time as the Committee meetings.

Councillor RG Edwards had received an enquiry about the new chip shop on station road. It was confirmed that the matter had been before Council as a planning application.

Councillor LL ap T Davies noted his concern with people turning and reversing into the main road opposite the Fox and Hounds in Bancyfelin. Council noted the issue.

Councillor JSV Rees noted that Carmarthen Town Council would be lighting a beacon for the Queen's 90th birthday.

Councillor CM Davies noted that the QT Club had moved to Whitland Memorial Hall due to the boat club not being a suitable location because of the proximity to water and a larger place was also needed.

Meeting terminated at 20.46